

UWRF Academic Staff Council Minutes

Monday, September 15, 2008
University Center, Willow River Room

Members:

Mark Kinders	Kevin Bertelsen *	McKenna Pfeiffer
Ellen Schultz	Michael Martin *	Travis Tubré
Sarah Egerstrom	Brad Gee	Amy Lloyd
Gretchen Link	Yunge Dutton	

* Absent 2 Substitute 0

Call to Order, seating of substitutes: 2:09pm

Approval of Minutes for the August 25, 2008 and September 5th meetings: Moved by Link. Seconded by Schultz. Unanimously approved.

Chair's Report/Legislative Update (M. Kinders):

State Budget: very little discussion at this time. Thursday, September 25th we are hosting a political debate in the Ballroom, which is sponsored by the Western Wisconsin Intergovernmental Collaborative. The debate will include Sen. Sheila Harsdorf and Democratic challenger Alison Page, and State Rep. Kitty Rhoades and Democratic challenger Sarah Bruch.

Handbook: approved, still strategizing on what do in the future for IAS. Will probably have own section in Ch.6.

IAS Issues: Evaluation procedures were sent to Provost Brown and Chancellor Foster. Marcus Babayo in Institutional Research and Sandy Soares are working on completing IAS profile by conducting file searches.

Academic Staff Rep's Report (M. Martin): Mike is going to Madison tomorrow.

New Business:

Academic Staff Regents Award for Excellence Program Award Nomination Guidelines:

1. Form a Subcommittee

Consists of ASC Vice Chair, 1 other ASC member, 1 ASC Faculty Rep, and 2 students from the Leadership Development and Program Board. Subcommittee reviews nominated programs using criteria proposed by the Regents - Excellence of Performance, Initiative and Creativity, and Outstanding Achievement. Additional criteria will assess the extent to which each program supports/incorporates the UWRF values of Integrity, Academic Excellence, Inclusiveness, Community, and Continuous Improvement.

2. Call for Program Nominations

On the 1st day of November, the Vice Chair will put out a call for nominations of non-instructional academic staff programs for the Regents Award. This will include the overall criteria that will be utilized in reviewing the programs.

3. Subcommittee Meeting to Review Nominated Programs

The 1st week of February, the Subcommittee will meet to review the nominated programs. As programs are nominated, the Vice Chair will place the information on a on-line secured file for Subcommittee members to review prior to that February meeting. If there is a conflict of interest for any subcommittee member, the ASC Chair will select a substitute member. The name of the winning program will be forwarded to the ASC Chair.

4. Nomination Materials

The ASC Vice Chair will organize, collect, and forward all of the necessary materials to Madison 1 week prior to the March 1st deadline.

5. UWRF Recognition of this Award

On opening day of fall semester, the Chancellor will announce the winning program. Additional recognition may include a plaque for the Program and engraved boxes of the UWRF values for the Staff members of that Program.

Discussion: in call for nominations need to be clear that a preponderance of service needs to come from professional academic staff

Motion to adopt recommendations of subcommittee given coming up with definition of what constitutes a program and a name. Motion made by Link. Seconded by Gee. Unanimously approved. Chair will forward to Chancellor.

Adjournment: Motion to adjourn made by Lloyd. Seconded by Link. Meeting adjourned at 2:38pm