

# UWRF Academic Staff Council Minutes

Wednesday, April 16, 2008

University Center, Eau Galle River Room

## Members:

Mark Kinders	Kevin Bertelsen *	McKenna Schumacher
Ellen Schultz	Michael Martin	Travis Tubré
Sarah Egerstrom	Brad Gee	Amy Lloyd
Gretchen Link *	Jason Neuhaus *	

\* Absent 2 Substitute 1

**Call to Order, seating of substitutes:** 11:03 a.m.

## **Nomination Process for Academic Staff to the Chancellor's Search and Screen Committee:**

- M. Kinders is scheduled to meet with the Faculty Senate Executive Committee today. He will propose merging the two governing bodies and the process for submitting names for the Chancellor's search and screen committee. He also will be meeting with Chancellor Betz to discuss the nomination process.

**Criteria-**Academic Staff members interested in serving on the Chancellor's Search and Screen Committee will need to write a one page nomination letter discussing:

- length of service
- participation in the campus strategic planning process
- previous experience serving on administrative search committees
- participation in campus governance
- availability for summer and fall semester
- unique lens they would bring based on position responsibilities

## **Timeline-**

- Applications due by noon on Thursday, April 24<sup>th</sup>
- Council to review letters on Friday, April 25<sup>th</sup>
- Council will hold 30 minute screening interviews for applicants on Monday, April 28<sup>th</sup>
- Council will discuss final names on Thursday, May 8<sup>th</sup>
- Council will forward names to K. Reilly on Friday, May 9<sup>th</sup>

Discussion: M. Kinders noted this time line may need to be modified after his discussion with the Chancellor on the ratification process for nominees.

Motion to approve criteria and timeline for nominating academic staff to the Chancellor's Search and Screen Committee.

Moved by Martin. Seconded by Lloyd. Unanimously approved.

**Adjournment:** Motion to adjourn made by Gee. Seconded by Martin. Meeting adjourned at 11:45 a.m.