How to Sign Up for Direct Deposit of Refunds

1. You should have received a welcome email from noreply-easypath@esci.net with a “Get Started Now” Link and your own unique Heartland Key to your UWRF email account. If you have the email, select “Get Started Now”.

2. If you cannot locate the email, you can also access Heartland ECSI from your eSIS Student Center. Log into your eSIS account with your username and password. Under the Finances section select “Direct Deposit Signup”.
3. Using either step 1 or step 2 this will bring you to the following Heartland ECSI page. Heartland ECSI is the refund vendor that UWRF has partnered with. You will want to select “Sign In/Register” in the upper right-hand corner of the page.

4. If you have never been to this site before you will want to “Register and Create a New Profile” on the right-hand side of the page. Create a username, password, confirm the password and select “Continue”.
5. On the next screen that appears fill in your contact information and select “Continue”.

6. Enter your home address and select “Continue”.
7. Select security questions and complete the security answer for each question. Note: the security answer has to be four characters or more. Check the box that states, “I’m not a robot”. Then select “Sign In & Accept”.

8. Enter your unique Heartland Account Key that was included in the welcome email from noreply-easypath@esci.net. Enter your Falcon id number with the “w”. Select “Connect”. If you do not have the welcome email with your Heartland Key email billing@uwrf.edu include your name and Falcon ID number as well as a request for your Heartland Key.
9. Select “Update Delivery Method”.

10. Click “Select” on the Select Delivery Method page.
11. Enter your banking information for the account you would like to receive your refunds. Then select “Continue”.

12. Verify your banking information is correct on the screen. Check the box that “I authorize the issuing of a direct deposit for any disbursement to the account provided above.” Then select “Submit”.
13. This will generate a message stating, “Success! You have selected Direct Deposit as your refund delivery method”. You can “Sign Out” in the upper right-hand corner of the page as you are all signed up for direct deposit.

14. Once you have completed all the steps of signing up for direct deposit of refunds you will receive an email to your UWRF email account from noreply-easypath@ecsi.net “Your Refund Delivery Method Is Confirmed for University of Wisconsin River Falls.”
15. You can log into your Heartland ECSI Refund account with the username and password that you created and review any refunds that have been processed by selecting the “Refund Overview”. If at any time while you are a student at UWRF you need to change your banking information. You can do that by selecting “Update Delivery Method” and completing the above steps 10-12.