University Staff Senate
Meeting Minutes
Room 16, North Hall
October 13, 2016

Council Members Present: Missy Davis, Greg Elliott, Connie Fassino, Robert Rust, Deb Schwab, Helen Spasojevich, Heather Wittkopf, Kathy Young

Substitutes: Chelsea Meyer (for Linda Matzek), Sue Voelker (for Deb Toftness)

Guests: Lisa Lee; Marlys Carsten; Karl Peterson, Faculty Senate liaison

Agenda approved: Elliott/Fassino

Call to Order: 1:35
1. Seating of Substitutes: Approved
2. Approval of Minutes; August 11, 2016 Approved Fassino/Wittkopf; September 6, 2016 Approved Elliott/Fassino

Reports
1. Chair’s Report
   b. Leadership Workshops. Kathy and Robert represent the USS.
      Budget, 9/16/16. Elizabeth Frueh presented the findings of the Budget Review Committee work. The report will be available at T:/Collaboration/BudgetRequests sometime soon.
      Distinctive Academic Excellence. 9/28/16
      The deans gave presentations of the accomplishments in their colleges: some highlights:
      CAFES: Dale Gallenberg, Dean. UWRF is one of the 7 largest Non-Land-Grant Colleges of Agriculture in the US. Largest non-land-grant Col. of Ag outside of CA and TX. Emphasis is on facilities and hands-on experiences. Undergrad students in CAFES total more than those in similar programs at UW-Madison. Ag. Ed: nearly 60% of WI high school ag instructors are UWRF grads and 40% in SE MN.
      Ag Ed is expanding in WI and MN high schools. Crop and Soil Science 100% job placement. Winfield: we will take every one of your Crop and Soil Science graduates. Ag. Engineering Technology 100% placement. Ag. Engineering: new Fall 2016. Exceeded initial target. Dairy Science: largest in US
      CAS: Brad Caskey, Dean. Criminology Major est. 2015-2016. Hoped to have 10-15 majors by the start of 2015-2016; current count is 97 majors. Neuroscience est. 2016-2017. Good fit with BIOL, CHEM, PSYC. Planned to have 10-15 majors by the start of 2017-18; now we have 16 current majors (and growing). In Dec. we will have our first graduate. Pathways Program est. 2015-16. 14 students. English as a Second Language & low ACT scores (17 or less). 1st semester 3 ESL + 2 regular academic courses (linked); transition out or 2 ESL + 3 regular. 13 students from Ethiopia,
Philippines, Cameroon, Nigeria (Yoruba), Somalia, China, Latvia. We have 25 students who would not have been here. 12 of 14 did not need the second semester. 100% retention: fall to spring, 1 to 2 year, 86% retention. CAS First-Year Adventure est. 2016-17: 273 students for fall.

CBE: Michael Fronmueller, Dean. AACSB accredited (< 5% worldwide), but one of 3 in Metro MSP. Feb. 2017 is the review. Master’s in Computer Science, Professional Sales Program, State Center for Economics Education. 70% faculty have 3 or more peer-reviewed journal articles within the past five years. 85% have terminal degree. State Innovation Challenge Winners for last two years. Open to any major: a course on “Ideation” 2nd course: How to develop, 3rd course: Diffusion. “Strategic Innovation” is name of certificate if you take all three courses. Ag-focused MBA. Mpls-St. Paul is largest concentration of Agribusiness concerns in the country.

CEPS, Michael Harris, Interim Dean. Accreditations: Comm. Sciences and Disorders, Counseling, Montessori, School Psychology, Social Work. 300 hours of practicum for elementary: two-semester, pre-student teaching. Health and Physical Ed for 42 homeschooled children. Comm Sciences and Disorders provides assessment to River Falls Area Hospital. Social Work: two-semester internship in senior year, shaves a year off a master’s degree. Counseling: 30% are students of color, 30% are male, 99% retention rate, 90% placement rate. 4-year as opposed to 3-year. Thinking about a Ph.D. in Montessori. Several international faculty with reputation are interested in teaching in the program.

c. Regent visit(s). Regents Gerald Whitburn and Janice Mueller were on campus and met with representatives of shared governance. The meeting with University Staff was not a Q&A session. The message reps. left with was that we work for the taxpayers, we are under the microscope. There have been many changes to the UW, get ready for more.

Regents Tim Higgins and Lisa Erickson were on campus Oct. 12. They spoke about the new strategic plan “2020 Forward” which was approved earlier this year by the Board of Regents. It was an informative discussion-type of meeting.

d. Shared Governance Representative Meeting. 9/30/16 Denise Ehren emailed the minutes to everyone.

e. Telepresence. Reports from most UW campuses. Kathy asked for input on the proposed change in the policy for paid leave and vacation cash payouts from each. Most said they hadn’t heard of any changes; they still have unlimited days.

2. Officer Reports (Vice Chair, Treasurer)

Vice-Chair. Robert reports the Academic Staff Council had the same experience with Regents Whitburn and Mueller that University Staff had. Academic staff have concerns about the titling & compensation survey. They didn’t realize the UPS policies apply to them as well.

Treasurer. Heather reports a $6196.07 balance as of 10/12/16. $254.93 disbursement date July 20 for Chair’s travel to Madison in May for a shared governance meeting. This was a special request for additional funds for the 2015/16 FY and should not have been taken from the current FY. Kathy and Heather will follow up. Motion to accept Treasurer’s report--Rust/Elliott. Approved.

Unfinished Business

1. Wage Adjustment motion – Informational follow up email to staff Item closed. Davis/Wittkopf. Approved

2. UWGB Fall Conference – October 28 (registration information posted) Item closed. Fassino/Wittkopf. Approved.
3. Search & Screen Updates
   - DoTS – Robert. 4 interview beginning 10/24/16. There will be open sessions for the campus to meet each candidate. DOTS hopes to have a CIO selected in November.
   - CEPS – position is posted, Kay Corey representative. Next S&S meeting is not scheduled yet
   - Controller – position is not posted, Mike Woolsey representative. No action
   - Executive Director of Facilities – position is not posted, Jackie Bennett representative. Missy Davis would like more representatives from Facilities on the S&S committee. Kathy suggested additional university staff representation instead. Deb Schwab said it’s up to the chair of the committee to accept or deny recommendations of members to serve. Motion to send a formal request to the chancellor to have 2 university staff from Facilities/Building Maintenance on the Executive Director of Facilities, Planning & Management Search & Screen Committee. Elliott/Davis. Approved.

4. Questions with the Chancellor – takeaways follow-up/wrap-up N/A
   a. Draft Policy on Paid Leave
   b. "What can we do?"

5. Sally Margis University Staff Development Award
   Committee (Linda Matzek, Gregg Elliott & Deb Toftness) met last week. Notice posted on the USS website and in the Oct. 6 Falcon Daily.


**New Business N/A**
1. Timeline
2. Service to the University

**Adjourned 2:30**