Council Members Present: Missy Davis, Ryan Sicard, Robert Rust, Linda Matzek, Connie Fassino, Greg Elliot, Molly Matzek (for Kathy Y), Deb Toftness, Mary Foster

Guests: Helen Spasojevich

Call to Order: The meeting was called to order at 1:32 pm by USS Chair Missy Davis.

Minutes:
  • Motion to approve the minutes of the July 23 special meeting Deb T/Connie F. MC

UPS Local Policy Review:
  o We reviewed the Performance Management Policy. No additional feedback was provided other than minor revisions suggested by Kathy Young. We reviewed suggestions and other suggested changes were identified, including identification of areas that need further clarification or development. A response from Travis Tubre regarding the rating scale is still pending. We discussed sending a copy of this policy as an informational document with feedback to the Academic Staff Council with the advice that they try to better align their evaluations in consideration for those supervisors who oversee both types of employees.
  o MOTION: Greg E./Mary F. moved to table the discussion

Resolution Document Review:
  • We made some wording revisions.
  • Missy reported that that UWRF shared governance leaders will meet next week (Wed 8/19) with the Chancellor.
  • We discussed the topic of compensation plan development, which has been brought up by other campuses in recent telepresence meetings, and we would like Human Resources to work with us rather than their department developing one and presenting it to us. Deb S. has indicated that she’s open to assistance
  • MOTION: Connie F./Greg E. moved to approve resolution with changes as discussed. Mary will make PDF version of final resolution and Robert will send to Sherri and the Chancellor.

Old Business:
  • None
New Business:

- **Compensation Plan:**
  - Missy will discuss with Deb how writing/development will be initiated so that everyone is on the same page from the beginning
  - We recommend inclusion of the median provision that UW Stout has included in their plan.

- **Faculty handbook**
  - We are currently covered under chapter 7. Jane Miller will take our content and include it when it’s ready.
  - The completed product will be called the Faculty and Staff Handbook rather than Faculty and Academic Staff Handbook

**MOTION**: Deb T/Connie F made a motion to adjourn at 2:16pm. MC

Respectfully submitted,

Robert J. Rust
University Staff Senate Secretary

Action Items:
- Robert to schedule Kathy H. for group photo
- Missy will discuss plan for development of compensation plan