Appendix A – Chancellor’s Charge Memo

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December 15, 2009

TO: Sustainability Working Group:
Dale Braun, Campus Planner
Kelly Cain, Director of Sustainability
Brian Copp, Professor of Sociology
Dale Gallenberg, Dean, College of Agriculture, Food & Environmental Sciences
Claire Kilian, Director, Master of Business Administration
Greg Koehler, Associate Director of Facilities Management
Katrina Larson, Director of Outreach
Jim Madsen, Professor of Physics
Dean Olson, Chair & Associate Professor, Agricultural Engineering Technology
Sandi Scott-Duex, Director of Residence Life
Mike Stifter, Director of Facilities Management
Bo Storozuk, Student
Tim Thum, Senior Facilities Engineer, Facilities Management
Jerry Waller, Director of Dining Services
Pam Welker, Lecturer, Plant & Earth Science
Lisa Wheeler, Vice Chancellor for Administration & Finance
Mary Wright, Professor of Teacher Education

CC: David Rainville, Professor of Chemistry and Faculty Senate Chair
Fernando Delgado, Provost & Vice Chancellor for Academic Affairs
Josh Brock, Student Senate President

FR: Dean Van Galen, Chancellor

RE: Formal Charges to Sustainability Working Group

Let me begin by expressing my unequivocal support for sustainable community development as outlined in Goal 2 of the strategic plan, Living the Promise and to reaffirm the University’s commitment to the American College & University Presidents Climate Commitment of which UWRF is a charter signatory.

I understand that the Sustainability Working Group was established in 2007 as an ad hoc Faculty Senate Committee with the primary responsibility for helping the campus realize both the various elements of Goal 2 of the strategic plan goal and to deliver on our commitment to address climate change under the American College & University Presidents Climate Commitment. I request the leadership of the Sustainability Working Group in ensuring that our actions in both of these areas move forward based on effective planning and coordination.
In pursuing a more sustainable campus, it is important to encourage broad understanding of and wide engagement by our campus and beyond. Our approach to sustainable campus community development should be integrative and inclusive, and should foster a culture of learning and action that is globally informed and socially inclusive. Our commitment to this effort must be strong, and should position UW-River Falls as a leader in the State of Wisconsin and, at least in some areas, a national leader.

Thus, I respectfully provide you with the attached “charges” and ask that it guide your work for the remainder of the 2009-2010 academic year. Thank you.

**Chancellor’s Charge to Create a Sustainable Campus Community Plan (SCCP)**

I request that the Sustainability Working Group, working closely with the Office of Integrated Planning and other groups and individuals as appropriate, develop a comprehensive Sustainable Campus Community Plan (SCCP) by the end of the 2009-2010 academic year.

The SCCP should:

- Identify and summarize all major sustainability-related efforts since the 2007 start date of Living the Promise, and earlier, as appropriate;
- Outline a comprehensive plan that integrates the wide range of activities at UWRF into a single cohesive plan;
- Articulate options and opportunities, and provide recommendations of how UWRF can effectively pursue its on-going commitment to sustainable campus community development through 2012 and beyond;
- Include a relative short list of “priority activities” that should be pursued over the next three years that have high potential for significant impact and are achievable in light of our finite resources. For each of these, the plan should specify:
  - The individual or group that is recommended to take primary ownership
  - The associated financial costs
  - Potential sources of funding
- Consider the needs and aspirations of the many internal and external constituencies, including students, faculty, staff, administration, alumni, and local and regional communities.

The SCCP should be submitted to the Faculty Senate and Student Senate, as well as the Chancellor’s office, during the spring, 2010 semester in a timeframe that would enable those governance bodies to have an opportunity to consider and affirm the SCCP should they choose to do so.
Chancellor’s Charge to Develop a Climate Action Plan (CAP)

I request that the Sustainability Working Group, working closely with the Office of Integrated Planning and other groups and individuals as appropriate, develop a Climate Action Plan by the end of the 2009-2010 academic year.

The CAP should:

- Reaffirm the University’s commitment as described in the American Colleges and Universities Presidents Climate Commitment (ACUPCC);
- Develop a Climate Action Plan that is based on this commitment including the goal of achieving carbon neutrality;
- Include options and recommendations (technical and programmatic) to help UWRF achieve carbon neutrality, and establish a target date based on these options for the campus to achieve its carbon neutrality goal;
- Extend the 2006-2007 assessment of the campus carbon footprint (ca. 31,000 metric tons) and establish an annual process and responsibility center for future annual footprint calculations and reporting;
- Consider the needs and aspirations of the many internal and external constituencies, including students, faculty, staff, administration, alumni, and local and regional communities.

The CAP should be submitted to the Faculty Senate and Student Senate, as well as the Chancellor’s office, during the spring, 2010 semester in a timeframe that would enable those governance bodies to have an opportunity to consider and affirm the CAP should they choose to do so.