Send your inquiry in writing on a separate sheet within 60 days after the bill was mailed to you. Your written inquiry must include:

1. Your name and ID number

2. A description of the error and why (to the extent you can explain) you believe it is an error; and

3. The dollar amount of the suspected error.

You remain obligated to pay the parts of your bill not in dispute, but you do not have to pay any amount in dispute during the time the University is resolving the dispute. During that same time, the University may not take any action to collect disputed amounts or report disputed amount as delinquent.

This is a summary of your rights, under the Federal Fair Credit Billing Act.

Inquiries regarding this account should be submitted to the below address by separate correspondence.

University of Wisconsin - River Falls
Student Billing and Financial Aid
410 S 3rd St
River Falls WI 54022 - 5001