University Planning Group Minutes
September 9, 2008

Time: 3:30 p.m.

Location: North Hall Conference Room

Present: Sarah Egerstrom, Terry Brown, Gregg Heinselman, Kristen Hendrickson, Glenn Potts, Michael Stifter, Alan Tuchtenhagen, Michael Miller, Tracey Gladstone-Sovell, Marcus Babaoye, Dale Braun, Craig Witte, Cindy Bendix

Agenda Items

1) Review UPG Charge, Faculty Handbook 2.6.8: Materials pertaining to this was passed out to members and discussed by Terry. It needs to be updated and approved through Faculty Senate.

2) Proposed Changes to the Strategic Plan and Grid:

   1) Combine OP 1.3 with Goal 10.2: Agreed.

   2) Resolve the disconnect between the language of Initiative 1.1 and the tasks: Terry Brown said that it’s implied in some ways, but we’re missing sustainability.

   3) Consider moving 1.1.1 to 3.3: discussed with item 2.

   4) Assign 1.2.1 to Learning Resources Committee, augmented with individuals who are interested in undergraduate research: There was agreement to give this Task to the Learning Resources Committee. Tracey Gladstone-Sovell questioned if there was a need to have a new committee in case the Learning Resource Committee’s charge does not match up. Brown said she checked Faculty Handbook and it does seem to be appropriate. She also said she was hesitant to create another committee.

   5) Appoint ad hoc committee for 1.3.1-1.3.3: Brown said the Steering Committee suggested postponing this. Kristen Hendrickson said that the group recognized UWRF is already doing some of these things as people’s jobs and the work is already being done. Cindy Bendix said she doesn’t think UWRF is going to stop helping students just because the group doesn’t make this a priority.

   6) Consider adding task to Goal 3: “Develop an organizational structure and identify resources for internationalization of the campus”: Brown said clarity has kept UWRF from making movement on any of these initiatives. She also said internationalization involves every aspect of campus. Gladstone-Sovell noted that when talking about internationalization, the lines need to be clarified between programs and the campus academic major/minor.
7) Ask Faculty Senate to augment the International Programs Committee with representatives from Enrollment Services and Student Affairs: Agreement.

8) Ask Faculty Senate to appoint a committee and leader for Goal 4 and ask that group to revisit the initiatives and identify the tasks. Glenn Potts noted the items currently on Goal 4 did not go through the same process as the other initiatives and should be replaced by this new group to be formed.

9) Add initiative to Goal 7 to specifically address the needs of Instructional Academic Staff: Brown said that in the case of Instructional Academic Staff, they deserve their own initiative. The committees associated with those initiatives are faculty-only committees, and the recommendation is to include Academic Staff Council. UWRF is in the process of developing a Classified Staff Council which eventually could be identified here as well.

10) Add Academic Staff Council to Committees responsible for Goal 7: discussed during item 9, agreement.

11) Restore initiative to Goal 10: Develop and implement a comprehensive fundraising campaign: Brown noted that somewhere between the Faculty Senate motion and the creation of the Grid, 10.1 was left off. Putting it back on doesn’t need a motion, it was already approved.

Brown asked for assent to the changes and they were approved.

3) Proposed Priorities for 2008-2009:
Brown noted that these items came out of discussion with Cabinet and work as administrators, and she brings them to the group for discussion as a place to start. UPG must decide what to do, then bring it to Faculty Senate to approve.

Brown asked the group to look at these items and then revisit them at the next meeting.

4) Proposal to Assign “Shepherds” to Goals/Initiatives: Brown questioned the value of the Task Leader; it changes so often. She asked if the group would like to propose a “shepherd” of these goals, someone to track them. Gladstone Sovell noted that when you have committee chairs, there is a continuity; having a sponsor ought to provide additional continuity. Brown also said that not all of the Task Leaders knew they were Task Leaders. Potts said that certainly for those goals or tasks that are priorities, there should be someone overseeing them. Brown asked if for the purposes of collecting progress reports, does each member want to each take an initiative? Gladstone-Sovell said it would be helpful for progress reports if the group gave out simple expectations.

Meeting end time: 4:38 p.m.