April 24, 2014

To:        Dean Van Galen, Chancellor
           116 North Hall
           University of Wisconsin-River Falls

From:      David P. Rainville, Chair
           Faculty Senate
           University of Wisconsin-River Falls

Re:        UWRF Faculty Senate Motion 2013-14/68

At the April 23, 2014 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2013-14/68 was passed and is effective immediately. The motion is forwarded to you for your action.

A motion from the Academic Standards Committee (Terry Ferriss, Chair) to revise 8.2.17 as indicated below. The revision does not change the actual policy but is more a change in wording which better clarifies intent and implementation. During the committee’s deliberations it discovered that some modifications in the implementation process of the policy would be beneficial to the University. The committee realizes that its role is policy and not implementation, however, since it was aware of the changes in the implementation process it wanted to share that information with the Faculty Senate for information purposes.

8.2.17    UWRF Policy for Use of the XF Grade.
The Federal Government requires institutions of higher education that receive Title IV funding to have a policy for a grading system that reflects a student being dropped for lack of attendance.
8.2.17.1 Assigning and Reporting XF Grades
   • A final grade of XF is assigned by instructors to students failing only because the student failed to attend or stopped attending class.
   • When instructors assign an XF grade, they may be asked to report the last known date of attendance.
   • A final grade of F is an earned failing grade and should not be used for lack of attendance.
8.2.17.2 Administrative Applications of XF Grades
   • At the end of each semester, the Financial Aid Office generates a report of all XF grades recorded for all financial aid students to determine return of Title IV Funds.
- Students who receive all XF grades will be unofficially withdrawn (i.e. withdrawal initiated by the university rather than by the student) for Financial Aid purposes. Administrative action will be taken by the Financial Aid office as required by federal regulations. An XF grade is treated as an F for all purposes other than Financial Aid.

Approved

Disapproved

Dean Van Galen, Chancellor

Date 4/25/14