Date: September 7, 2012
To: Faculty Senate and University Community
From: Wes Chapin, Faculty Senate Chair
Subject: Agenda

The 2012-2013 Faculty Senate will meet on September 12, at 3:30 p.m. in UC 334.

Attachments:
1. Minutes from 9-29-12 Senate meeting

Call to Order

Approval of Minutes

Reports

Consent Agenda

1. Motion from the Executive Committee (Wes Chapin, Chair) acting as the Committee on Committees to approve the following committee membership and chair appointments.

Affirmative Action Advisory Committee
At-large, 2012-15:

Assessment Committee
CAS, 2012-15: Doug Margolis
CEPS, 2012-15:
CEPS, 2011-14:

Faculty Welfare and Personnel Policies Committee
Associate Professor: 2012-15:

Graduate Studies Curriculum Committee (awaiting final approval)
At-large member of the graduate faculty, 2012-2015: Mark Gillen
At-large member of the graduate faculty, 2012-2014: Logan Kelly
At-large member of the graduate faculty, 2012-2013:
At-large member of the graduate faculty, 2012-2015:
At-large member of the graduate faculty, 2012-2014:

Technology Council
CEPS, 2012-15: Tyler Christianson

Technology Council: Instructional and Learning Technologies Committee
At-large, 2012-15: Arpan Jani, Doug Margolis

University Curriculum Committee:
CAFES, 2011-14:

Chancellor’s Task Force on a Campus Tobacco Policy (work to be done this fall)
CAS Faculty: Tom Barnett
CAFES Faculty:
CBE Faculty: Logan Kelly
CEPS Faculty: Sharyl Samargia
Academic Staff (nominated by Acad. Staff Council):
Academic Staff (nominated by Acad. Staff Council):
 Classified Staff (appointed by the Classified Staff Council):

Program Audit and Review Committee
At-large Faculty, 2012-2015

Faculty and Academic Staff Development Board
At-large Faculty, 2012-2018: David Furniss

University Safety Committee
At-large Faculty, 2012-2015: Jeff Rosenthal

Unfinished Business

1. Motion from the Executive Committee (Wes Chapin, Chair) serving as the Committee on Committees to approve a Graduate Studies Curriculum Committee as per Senate motion, http://www.uwrf.edu/FacultySenate/upload/2012-2013-FS-Motion-17.pdf, and to place its description into the By-Laws, authorizing the Vice Chair to renumber/reletter as appropriate.
Graduate Studies Curriculum Committee

1. Membership: Five members of the graduate faculty (one of whom will serve as chair), the Provost and Vice Chancellor or his/her designee, and one graduate student appointed by Student Senate. The Registrar or his/her designee, and the Director of Outreach and his/her designee will be ex-officio, non-voting members.

2. Term of office: three years for faculty, one-third to be appointed each year; one year for students.

3. Purposes:
   A. Graduate course proposals: to provide a University-wide forum for the critical reading of and response to new graduate course proposals and all substantial changes to existing course proposals
   B. Graduate program proposals: to provide a forum for the critical reading of, and response to, new graduate program proposals and all substantial changes to existing graduate programs

4. Duties:
   A. Graduate course proposals
      (1) to receive and evaluate all new and revised graduate courses that have been approved by the appropriate department/program, college curriculum committee(s) (for slash, combined undergraduate/graduate courses), the college dean, and the director of graduate studies. The committee will review courses and make recommendations in relation to their quality and the application of credit. The Committee will also adjudicate and make recommendations in those cases that involve University regulations or cross college/program/department overlap.
      (2) to coordinate procedures with all college curriculum committees.
      (3) to suggest changes in format of the graduate course proposal form and transmittal form to the University Curriculum Committee
   B. Graduate Studies Programs
      (1) to examine and recommend to the Academic Program and Policy Committee proposals for new graduate degree and graduate certificate programs. An academic program is defined as an organized group of college-level, credit-bearing courses, and their related experiences, designed to be used within the fulfillment of a degree or certificate. The Committee will also adjudicate and make recommendations in those cases that involve University regulations or cross college/program/department overlap
      (2) to examine and recommend to the Academic Program and Policy Committee proposals for substantial changes in graduate degrees and certificate programs
      (3) to suggest changes in format of the graduate program proposal form and transmittal form to the Academic Program and Policy Committee

5. Procedure:
   A. Graduate course proposals
      (1) Graduate courses are usually generated and developed by department faculty.
      Graduate course proposals must be reviewed and approved at the departmental level.
      Letters of acknowledgement from persons in departments that were consulted where
possible curriculum overlap may occur should be forwarded with the proposal. Letters of acknowledgment are required from consulted departments whose graduate course enrollments may be affected due to changes in or additions of graduate course prerequisites in the proposal. (Note: if reasonable and documentable efforts to obtain letters of acknowledgement have failed, the proposer(s) should indicate this in the materials accompanying the proposal. The originating department must sign off on the accompanying transmittal form. If the proposal is a combined undergraduate/graduate course it is then sent to the college curriculum committee or other appropriate committees if the course is intercollege in nature.

(2) The dean of the college approves or disapproves new graduate courses and/or changes in graduate course offerings by signing the accompanying transmittal form. This signature is an indication that the Dean acknowledges the impact the course may have on faculty load and financial requirements.

(3) The director of graduate studies approves or disapproves new graduate courses and/or changes in graduate course offerings by signing the accompanying transmittal form.

(4) Graduate course proposals approved by the deans and the director of graduate studies are forwarded to the Graduate Studies Curriculum Committee (one copy per member plus an updated electronic copy). When a graduate course is revised or changed, copies of the old original proposal must also be sent to the Graduate Studies Curriculum Committee. A signed transmittal form must accompany all graduate course proposals.

(5) The Graduate Studies Curriculum Committee chair will publish in the committee's agenda a list of all graduate courses to be reviewed by the committee to inform the University faculty. Information will be published in accordance with Wisconsin Open Meetings Law requirements.

(6) At the request of the committee chair, a departmental representative must be at the meeting to represent new and revised graduate course proposals. The representative should be prepared to provide a short verbal explanation/justification of the new or revised graduate course proposal. The representative will serve as a liaison between the Graduate Studies Curriculum Committee and the department in which the proposal originated. The committee may ask the representative to clarify information and provide background material.

(7) Guidelines for review and approval of graduate course proposals:
   (a) Review for accuracy information prompts, such as year of first offering, and program requirements.
   (b) Check for the inclusion of appropriate prerequisites.
   (c) Review for adequacy of graduate course outlines and attachments including letters of acknowledgement from persons in departments that were consulted where possible curriculum content overlap may occur.
   (d) Adjudicate and make recommendations in those cases of overlap or other conflicts involving University regulations or intercollegiate differences.
   (e) If substantive changes to the graduate course proposal are deemed necessary for the graduate course to be approved by the Graduate Studies Curriculum Committee, the proposal may be sent back to the appropriate college curriculum committee.

(8). Guidelines for information dissemination after committee action:
   (a) Minutes of all the meetings will be sent to:
1. all committee members
2. all college curriculum committee chairs
3. all college Deans and the Director of Graduate Studies
4. the chairs of the Academic Program and Policy Committee and the University Curriculum Committee

(9) Graduate course proposals approved by the Graduate Studies Committee will be forwarded to the University Curriculum Committee for additional review.

B. Graduate Program Proposals
(1). Recommendations dealing with new or revised graduate programs and certificates are approved by the department, college curriculum committee, college dean, director of graduate studies, Graduate Studies Curriculum Committee, Academic Program and Policy Committee, Faculty Senate, the Provost and Vice Chancellor, and the Chancellor, in that order.

2. **Motion from the Executive Committee (Wes Chapin, Chair) to amend the By-Laws Article II - Section E – Appointment to Committees** (Note: Proposed changes are in bold).

   Wherever practicable, committee membership shall include representation from each of the voting divisions of the faculty. **If at least two calls for volunteers have occurred without a response from anyone meeting the necessary background requirements (e.g. division affiliation), the position will be classified temporarily as an at-large position and Senate may appoint someone from another background to fulfill the spot, notwithstanding the membership requirements listed in the committee’s description, and provided such an appointment does not conflict with UW-System or State policies.** Membership on the Senate shall not be a prerequisite for membership on a faculty committee. In cases where the business of a committee involves matters that are of interest and importance to students, there shall also be student membership on the faculty committee. The Senate’s Executive Committee will receive from the faculty its preferences as to committee appointments and will present to the Senate a list of nominees for existing vacancies. The Senate may propose alternative names or simply approve the Committee's slate. Final appointments to and removal from standing committees are, unless otherwise specified, made by the Faculty Senate with final approval by the Chancellor.

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New Business

1. **Resolution from the Executive Committee (Wes Chapin, Chair) regarding Collective Bargaining**
Resolution on Collective Bargaining Rights at UW-River Falls

WHEREAS, the University of Wisconsin – River Falls Faculty Senate has repeatedly endorsed the concept of collective bargaining rights for both classified and unclassified staff (see resolutions 2006-07/7, 2007-08/37, 2008-09/1, 2010-11/4, and 2011-12/3, among others); and

WHEREAS, an overwhelming majority of UWRF faculty voted in favor of forming a union for the purposes of collective bargaining on this campus; and

WHEREAS, 2011 Wisconsin Act 10, passed by the Wisconsin legislature and signed into law by Governor Scott Walker, essentially eliminated the collective bargaining rights of classified employees and completely removed them from faculty and instructional staff; and

WHEREAS, in this environment, every possible group should be mobilized to advocate on behalf of UWRF and its faculty and staff; and

WHEREAS, the bodies of shared governance on the campus of UWRF are limited in their capacity to influence many issues directly affecting faculty and instructional academic staff, among them salary and benefits; and

WHEREAS, at our peer institutions around the country, academic unions and shared governance bodies collaborate on issues of concern to the faculty and academic staff, ensuring a strong culture of faculty and staff involvement in the governance of the institution; and

WHEREAS, no law prohibits the administration of the UWRF from engaging in dialogue with a locally-formed union,

BE IT RESOLVED, that the UWRF Faculty Senate calls on the Governor and the state legislature to restore collective bargaining rights to faculty and academic staff, and to rescind the changes to the collective bargaining rights of classified employees; and

BE IT FURTHER RESOLVED, that the UWRF Faculty Senate calls on the UWRF administration, which has already recognized the local union for faculty and academic staff by meeting with its leadership, to continue to meet with the union’s designated representatives to discuss issues of interest to all.

2. Lecture-lab equivalencies

Miscellaneous Business

Adjournment