Date: January 13, 2012
To: Faculty Senate and University Community
From: Wes Chapin, Senate Chair
Subject: Agenda, Faculty Senate Meeting

The 2011-12 Faculty Senate will meet on Tuesday, January 17, 2012, in UC 334, Willow River Room at 3:00 p.m.

Note: Attachments include
1. Minutes
2. Strategic Planning initiatives document

Call to Order

Seating of Substitutes

Approval of Minutes

Reports

Consent Items:

A. Motion from the Executive Committee (Wes Chapin) serving as the Committee on Committees to appoint Gay Ward as a one semester replacement for Margaret Phinney on the ad hoc administrative Experience China committee.

Unfinished Business:

A. Motion from the International Programs (IP) Committee (Marshal Toman, Chair) to modify the membership of the IP Committee

Current membership (old):

Membership: Five faculty members including at least one from each college representing the University community. One representative of the Deans’ Council, one student, the Director of the Office of Global Connections, and the Director of the International Studies Program.

To be inserted into the Handbook, the Faculty Senate By-Laws, 3.3 Article 3, Section P, and effective immediately
Proposed Membership (change indicated in **bold** for presentation purposes only):

Membership: Five faculty members including at least one from each college representing the University community. One representative of the Deans’ Council, one student, the Director of the Office of Global Connections, **the Director of New Student and Family Programs (or designee)**, and the Chair of the International Studies Program.

NOTE from IP Chair Marshall Toman (not part of the motion): At its November 14 meeting, the IP moved to modify its membership, due in part to the administrative change of last year that shifted the duties of incoming international students from Global Perspectives to Student Affairs, specifically to the Director of New Student and Family Programs and the office of International Student Services. The Director of New Student and Family Programs is proposed as an ex officio, voting member of the committee.

The reexamination was done pursuant to the Executive Committee’s general charge to committees to review their membership and duties and make recommendations for any changes.

The deliberation of November 14 and the report in this memo conclude the IP Committee’s work on that charge.

B. **Motion from the Faculty Senate (Wes Chapin, Chair) to create an *ad hoc* Committee on Graduate Studies**

*Whereas* Wisconsin State Statute 36 declares that “the faculty of each institution, subject to the responsibilities and powers of the Board, the president and Chancellor of such institution, shall be vested with the responsibility for the immediate governance of such institution and shall actively participate in institutional policy development”,

*Whereas* the statute further declares that the “faculty shall have the primary responsibility for academic and educational activities and faculty personnel matters,” (statute 36)

*Whereas* the “faculty of each institution shall have the right to determine their own faculty organizational structure and to select representatives to participate in institutional governance”, (statute 36),

*Whereas* the faculty has “delegated its powers and responsibilities on matters affecting educational policy-making to the Faculty Senate” (*Faculty and Academic Staff Handbook* 3.1.3),

*Whereas* the “academic and educational activities and faculty personnel matters” of both graduate and undergraduate programs fall within the areas of primary responsibility of the Faculty Senate,
Whereas it is critically important to ensure that appropriate administrative structures and processes exist for both undergraduate and graduate programs,

Whereas it is mandated by State statute that appropriate governances structures and processes exist for “academic and educational activities and faculty personnel matters”, among others,

Whereas the aforementioned authority is vested in the Faculty Senate,

The Faculty Senate hereby moves to

1. Create an “ad hoc Committee on Graduate Studies,”
2. Define the membership of this committee as consisting of eight people
   - Three at large faculty, three faculty with graduate faculty status with experience on the Graduate Council, and a faculty chair (all appointed by the Senate)
   - An ex officio non-voting member (Associate Vice Chancellor)
3. Charge the committee with
   - Conducting a review of the existing governance and administrative structures and processes used at UWRF for graduate programs
   - Recommending appropriate organizational structures and processes for the administrative purposes of graduate programs (i.e. administrative functions)
   - Recommending appropriate structures and processes for graduate programs related to the “academic and educational activities and faculty personnel matters” that are consistent with both State statutes and the UWRF Constitution, that will be codified in the *Faculty and Academic Staff Handbook* (e.g. Constitutional By-Laws)
4. Forward its recommendations to the Senate by April 9, 2012, at which time the committee will expire (unless its authority is extended by the Senate).

First Readings:

New Business:

A. Motion from the Executive Committee (Wes Chapin) serving as the Committee on Committees to approve Kurt Leichtle and David Rainville as UWRF faculty nominees to serve on UW System ad hoc committees during spring 2012.

B. Motion from the Affirmative Action Advisory (AAA) Committee (Jennifer Borup, Chair) and the Diversity and Inclusivity Committee (Cyndi Kernahan, Chair) and the Disability Advisory Committee (Florence
Monsour, Chair) co-sponsoring a recommendation that the following two statements be required in all course syllabi.

The University of Wisconsin-River Falls welcomes students with disabilities into its educational programs, activities, residential halls, and everything else it offers. Those who'll need academic adjustments or accommodations for a disability should contact the Disability Services Office (105 Davee Library; 715-425-3531). Decisions to allow adjustments and accommodations are made on the basis of clinical documentation the students provide to sufficiently indicate the nature of their situation. Additional information is at: http://www.uwrf.edu/disabilityservices/ADA.html.

The University of Wisconsin River Falls strives to maintain our campus as a place of work and study for faculty, staff and students that is free of all forms of prohibited discrimination and harassment. If you have concerns about such behavior, contact your instructor, the Assistant Director in the Office of Student Rights & Responsibilities 715-425-4555, or the Office of Equity, Diversity and Inclusion at 715-425-3833. For a list of prohibited behaviors and protected classes or to report online, please see the following link: http://www.uwrf.edu/EquityDiversityInclusion/incident.cfm

Background: The AAA Committee found that campus online information for students about sexual harassment is a work in progress. At this time, it is difficult for students to find sufficient information about sexual harassment as it affects them and how to get more information or file a complaint. There have been many changes and guidelines that have come out this year including guidance from the Department of Education’s Office of Civil Rights (OCR) entitled the Dear Colleague Letter. This guidance is being reviewed at the system level which will likely result in some changes to policies and practices related to sexual harassment and sexual assault. In addition, this is a timely discussion in light of the national attention that has been raised from the situations at Penn State and Syracuse.

While looking at what students would find about harassment, we looked at the faculty handbook to see what is required/recommended to be in course syllabi. We were surprised to see no recommendations for discrimination or harassment statements, and were equally amazed to find that there is no information about disability accommodation. The AAA Committee decided to combine the statements into one recommendation and then took those statements to both the Inclusivity and Diversity Committee and the Disability Committee to see if they would like to co-sponsor a recommendation that all syllabi be required to have both statements. All agreed.

C. Motion from the Calendar Committee (Karl Peterson, Chair) to approve a summer session schedule for 2012 (Note: this material will be either forwarded to the Senate or delivered to the Senate as soon as the Calendar Committee has completed its final work, scheduled for Friday)
D. Motion from the Executive Committee (Wes Chapin, Chair) to amend something previously adopted (Senate motion 2011-2012/75) by adding the language in bold below.

Motion from the UWRF Faculty Senate that UWRF continue to utilize the existing university-run textbook rental system and to support fully the Textbook Services Office, including hiring a full-time Manager as soon as possible. *The existing university-operated textbook rental system will continue to be used for at least five years, and a review of this practice will occur in year five of that five-year period. Also, the administration and Faculty Senate can jointly agree to a review prior to that time.*

E. Motion from the Executive Committee (Wes Chapin, Chair) to approve provisionally the following seven initiatives for the strategic plan.

**Note (not part of the motion):** All of the proposed initiatives received through January 10th by the Strategic Plan Goals Task Force can be viewed in summary in the attached spreadsheet (file name “2012-2017 Round I Initiatives.PDF”). To review the complete document of each proposal, a website will be available to faculty senators after lunch on Friday, January 13th. The URL is [http://www.uwrf.edu/StrategicPlan/ProposedInitiatives.cfm](http://www.uwrf.edu/StrategicPlan/ProposedInitiatives.cfm).

The initiatives below are listed in the order received:

1. Global Scholar Certificate. Entered onto the DAR of every UWRF student would be the requirements for the credential of a “Global Scholar Certificate.” Such requirements might include an education abroad course, language competency, course work in international issues and perspectives, and cocurricular activities. Every student would be given cause to wonder why the possibility was listed there, and perhaps every advisor would need to address it.

2. While maintaining the number of students who engage in short-term education abroad, increase the proportion of students who engage in long-term (semester-length) education abroad.

3. Partner with the campus community, alumni and friends to successfully launch the “Rising to Distinction” fundraising campaign. The campaign is expected to be publicly announced in 2012 and for two campus priorities: the health and human performance building and Falcon Scholars. It is envisioned to be a five or six year campaign.


5. Develop a full-semester education abroad program in Central and South America called the UWRF International Traveling Classroom – Central America/South America (ITC-CA/SA).
6. This initiative proposes to reconstitute the Masters Program in Sustainable Community Development as a university-wide, multidisciplinary program with contributions from faculty in all colleges. This masters would directly involve departments and faculty across all colleges at UWRF. Sustainability is based on an understanding of the social, economic, and environmental dimensions of almost any issue and strives to develop answers to questions that can address these issues.

7. Increase URSCA by: creating a central URSCA office (including faculty director & coordinator); promote URSCA across UWRF; continue and increase support to students, both during the academic year and summer sessions. Enhance support for faculty, as described in the URSCA task force report, to encourage broader and deeper engagement in URSCA. Increase the infusion of URSCA in the curriculum.

Miscellaneous Business:

Adjournment