Minutes of the UWRF Faculty Senate Executive Committee Meeting for November 9, 2011

Present: Wesley Chapin (Chair; CAS); Marshall Toman (Vice Chair; CAS); Todd A. Savage (Secretary: CEPS); Dennis Cooper (At-Large; CAFES); Hossein Najafi (At-Large; CBE)

Agenda – November 9, 2011

The 2011-2012 UWRF Faculty Senate Executive Committee met on Wednesday, November 9, 2011 from 9:33 a.m. to 11:15 a.m. in the Rush River Room (325) of the UWRF University Center.

Call to Order and Approval of Minutes

1. Call to order
   The meeting was called to order by Wes Chapin (Chair) at 9:33 a.m.

2. Approval of the minutes from the October 26, 2011 meeting of the Faculty Senate Executive Committee
   The minutes of the October 26, 2011 Faculty Senate Executive Committee meeting were reviewed. Marshall Toman made a motion to approve the minutes; Dennis Cooper seconded this motion. The minutes were approved by consensus of the Faculty Senate Executive Committee.

Reports

Chair’s Report (Wes Chapin, CAS)

All four referendum items recently voted upon by the faculty and staff across campus passed based according to the following votes:

1. Proposed change to Article VI, Section D, Subsection 15 of the Constitution (the only proposed change is to add the language in bold).
   The Chair of the Faculty Senate shall appoint a parliamentarian whose duties shall be to interpret parliamentary procedure at all regular and special Faculty Senate meetings. The appointment will be submitted to the Faculty Senate for approval.
   87 yeas; 7 nays; 0 abstentions of total votes submitted in the proper manner.

2. Motion to amend the Constitution, Article VI, Section D, Subsection 8 (the only proposed change is to add the language in bold).
Article VI, Section D, Subsection 8
The Faculty Senate shall be free to function during the full calendar year. In the absence of a senator for more than three consecutive semesters (including a summer session as the equivalent of a semester), the seat of that senator shall be declared vacant and a special election held to fill the vacancy. Should a senator be absent for a lesser period of time, the absent senator may nominate in writing a temporary replacement to act in his or her behalf, and said nominee shall be confirmed only by a majority vote of the Faculty Senate. The substitute will be a member of the same divisional constituency as the senator being replaced.

87 yeas; 7 nays; 0 abstentions of total votes submitted in the proper manner.

3. Motion to amend the Constitution, Article VI, Section D, Subsection 12. If approved, this motion will take effect immediately.

Current Language
The agenda shall be prepared by the Executive Committee of the Senate and [submitted to the faculty] be available online three days prior to a regular Senate meeting.

Proposed substitute for this sentence
The agenda shall be prepared by the Executive Committee of the Senate. It should be made available online and it should be circulated to the senators electronically at least two full days (i.e., 48 hours), prior to a regular Senate meeting.

80 yeas; 14 nays; 0 abstentions of total votes submitted in the proper manner.

4. Motion to change officer definitions by amending the Constitution. This proposal will replace “Vice Chair” with “Elections Chair” throughout Article VI, Section C, amend Article VI, Section D, Subsection 1 as indicated below, and amend Article VI, Section D, Subsection 14 as indicated below. If approved, this motion will take effect at the time of the next officer elections (currently scheduled for May 2, 2012).

Current Language, Article VI, Section D, Subsection 1
The officers of the Senate shall consist of a Chair, a Vice Chair, and a Secretary, all to be chosen from and by the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the Senate plus two other senators elected from the Faculty Senate at-large. The Executive Committee should include representation from each of the faculty voting divisions.

Proposed Language, Article VI, Section D, Subsection 1
The officers of the Senate shall consist of a Chair, a Vice Chair, an Elections Chair, a Secretary, and Faculty Senate Liaison, all to be chosen from and by the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the
Senate. The Executive Committee should include representation from each of the faculty voting divisions.

Proposed changes to Article VI, Section D, Subsection 14 (as indicated in bold)

1. Duties of Faculty Senate Officers:
   a. Chair of the Faculty Senate (no changes proposed)
   b. Vice Chair of the Faculty Senate
      • Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate (leave other responsibilities as is, remove this responsibility and assign it to the Elections Chair)
   c. Elections Chair
      • Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate
   c. Secretary of the Faculty Senate (re-letter as “d,” with no other changes)
   e. Faculty Senate Liaison
      • Represent the Faculty Senate on the Academic Staff Council
      • Report to and confer regularly with the Faculty Senate regarding Academic Staff Council activities

72 yeas; 20 nays; 2 abstentions of total votes submitted in the proper manner.

Marshall Toman and I sit on the Strategic Planning Goals Task Force and the first draft of these goals is currently being addressed in committee. There will be a town hall meeting at which the goals will be presented and there will be a motion to approve the goals on the agenda for the November 30, 2011 meeting of the Faculty Senate.

Vice Chair’s Report (Marshall Toman, CAS)
No Vice Chair’s report was presented at today’s meeting.

Unfinished Business
1. Appointments to Institutional Review Boards (Animal Care and Human Subjects)
   This matter is on hold until further notice.

2. Graduate Council and Faculty Senate
   Wes Chapin continues to communicate with Mike Miller on this issue and as more information arises, he will share it with this body and with Faculty Senate.

3. Committee Appointments
   • Assessment (CAFES)
     Larry Baumann is being recommended to serve in this regard and his name will be forwarded to the Faculty Senate for its consideration.
   • Technology Council (CEPS)
     No appointment to this committee is being recommended at the current time.
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Faculty Welfare & Personnel Policy (Academic Staff)

*Michele McKnelly* is being recommended to serve in this regard and her name will be forwarded to the Faculty Senate for its consideration.

Non-academic Misconduct Hearings Committee (One at-large faculty)

No appointment to this committee is being recommended at the current time.

The aforementioned committee appointment recommendations will be forwarded to the Faculty Senate for its consideration.

New Business

1. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to nominate faculty members to the UW-System Academic Planning Revision Working Group to take effect immediately. These names will be submitted to the Chancellor and Provost upon approval and then placed onto the Senate agenda on November 16, 2011 as per the UWRF Constitution, Article VI, Section D, subsection 5. (Note: Nominations are due November 9, 2011 and the request from System was received only on November 3, 2011).

*Glenn Spiczak (CAS)* is being recommended to serve in this regard and his name will be forwarded to the Faculty Senate for its consideration at its next meeting.

2. 9/12 Recommendation regarding benefit payment schedule for employees on nine-month contracts.

*A resolution from the Faculty Senate Executive Committee (Wes Chapin, Chair) regarding this matter will be forwarded to the Faculty Senate for its consideration at its next meeting.*

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*A resolution from the Faculty Senate Executive Committee (Wes Chapin, Chair) regarding this matter will be forwarded to the Faculty Senate for its consideration at its next meeting.*

4. $100,000 equity adjustment pool recommendation

*Joe O’Kroy (Chair, Faculty Senate Compensation Committee) presented various faculty salary adjustment plan models developed in committee. Various principles were discussed. Of the various models presented, the Faculty Senate Executive Committee decided upon Model 6 (with promotions not removed from the formula) as the model to be contained in a motion from the Faculty Senate Executive Committee that will be forwarded to the Faculty Senate for its consideration.*

5. Motion from the Academic Program and Policy Committee (Steve Kelm, Chair) to rename chapter eight, section six of the UWRF Faculty and Academic Staff Handbook, from “International Studies Programs” to “Education Abroad Programs.” (Amended by the Faculty Senate Executive Committee to change similar language within the text below). This motion will take effect immediately. (Note: All changes are indicated in bold).
8.6 International Study Programs (Replace with “Education Abroad Programs”)

The University believes that a study experience in a different country is important in fostering awareness of other cultures, deepening one’s awareness of one’s own culture and developing future career paths. Consequently the University encourages study (replace “study” with “education”) abroad and facilitates program planning for those students who wish to earn academic credit for studies accomplished in other countries of study (replace “study” with “education”) abroad programs. It also participates in networks of established programs around the world. In addition, students can tailor individual programs in foreign countries according to their own academic, professional and personal needs. Special course/program fees may be associated with international study (replace “international study” with “education abroad”) programs. Information on all international (replace “international” with “education abroad”) programs and guidance on study abroad (replace “study” with “education”) are available through the Global Connections office, 102 Hagestad Hall. 
http://www.uwrf.edu/GlobalConnections/

This motion will be forwarded to the Faculty Senate for its consideration at its next meeting.

6. Motion from the Academic Program and Policy Committee (Steve Kelm, Chair) to designate the following “Academic Procedures” section in Chapter eight of the UWRF Faculty and Academic Staff Handbook, and to renumber the subsequent sections appropriately. This motion will take effect immediately.

8.3 Academic Procedures

This motion will be forwarded to the Faculty Senate for its consideration at its next meeting.

7. 12-credit full-time load issue

Barbara Stinson will be invited to the next meeting of the Faculty Senate Executive Committee to discuss this matter further.

8. Motions from various Faculty Senate committees

A motion from the Acadedmic Program and Policies Committee (Steve Kelm, Chair) may appear on the agenda of the next meeting of the Faculty Senate for its consideration. Additionally, a motion (per the request of Don Leake (Chair, General Education Committee) will be put forward to the Faculty Senate for its consideration related to postponing the general education review process by one year.

Miscellaneous New Business

1. A charge will be sent to the Faculty Compensation Committee (Joe O’Kroy, Chair) to revisit the compensation policy for department chairs and to make recommendations in this regard. Wes Chapin (Chair, Faculty Senate Executive Committee) will craft this charge and forward it on.
Adjournment

Adjournment of the Faculty Senate Executive Committee meeting occurred by consensus of the committee. The meeting was adjourned at 11:15 a.m.