Minutes
Faculty Senate International Programs Committee (IP)
Thursday, September 8, 3:30, in 140 KFA.

Call to Order. 3:33  Adjourn: 4:50.

Guest: Meg Learman, GC; Kelsy McLean, WIS, GC; Wes Chapin, Fac. Sen. chair

Seating of Substitute(s).
Charlie Rader will be Wes Chapin’s designee for the ex officio seat on this committee of the Director of the International Studies major and minor. Charlie has long taught in the programs and been on the university-wide interdisciplinary board that acts in lieu of a disciplinary department.) Wes’s substitute will be long-term, the entire year. (Wes is chairing the Faculty Senate this semester; he will be leading the International Traveling Classroom in the spring semester.

Reports
Faculty Senate chair.
Wes directed the IP Committee’s attention to the charge to develop foci for internationalizing. We can’t be all things to all people. We will have to focus increasingly scarce resources. The campus will be well served if we designate geographical or thematic areas to target. We need to be intentional about our internationalization efforts with regard to Education Abroad especially.

IP Chair (items A through E).
(A) Last year’s activities (report sent out with this agenda).

Major Motions
(1) Compensation for Leaders of Education Abroad Courses accomplished.
(2) Curriculum Approval of Education Abroad Courses accomplished.
(3) The Constitution of IP as Advisory Board accomplished
(4) The Monterrey Institute of Technology and Higher Education, an example.
(5) Education Abroad Leaders Should Be Active Tenureline Faculty, another example.
(6) The UWS Salary Cap to have been addressed but now not an issue due to recent budget bill.
(7) Sample Yearly Budget Tracking Inflow and Expenditures of $275 International Study Fee
    The purpose is to put to rest discussion of this fee.
(8) Oversight of Education Abroad Programs.
    The Experience China process from last year stands as a good example of administration and governance moving forward in tandem and productively. Efforts will be made to institutionalize such a process, working with APP, which committee has the related from the 2011-12 Faculty Senate: “Provide language that can be placed into the Handbook that defines the processes required for the approval of UWRF education-abroad programs (i.e. “programs,” rather than single education abroad courses, which are subject to existing
approval processes), and include language that will provide an oversight role for the International Programs Committee with a target date of December 2.”

9) Rewarding Internationalization Efforts as a Result Prioritizing in the Strategic Plan

   The committee will forward the following specific example to the Faculty Welfare Committee,

   Internationalization is important in UWRF’s strategic plan and should be recognized and encouraged in retention, promotion and salary decisions as is strongly stated in UWS ACIS 7,

   as an example of the general notion that

   Those areas that are important in the UWRF strategic plan should be recognized and encouraged in retention, promotion and salary decisions, and with intention of furthering discussion within the Faculty Welfare Committee on retention, promotion and salary decisions.

   Next Year's Business

(1) Make available online the “Guidelines for Successful Education Abroad.”

   One course in the pipeline now.

(2) Consult with the Gen. Ed. Committee about streamlining the outcomes to be assessed in courses meeting the Global Perspectives requirement.

   The chair has met with Don Leake, chair of Gen. Ed., to discuss the matter.

(3) Organize a gathering of faculty and staff involved with education abroad to assist in determining what is working and what is not in our internationalizing—particularly education abroad—efforts, perhaps for August or for January.

(4) Ensure that the request to raise the salary cap to adjust for inflation has occurred.

   The budget bill has removed this cap. It make not take effect until January 1, 2012, but it should not affect faculty at UWRF this academic year.

(5) Follow up on integrating IP into the curriculum process for program approval.

   These items were discussed and will be deleted as agenda items for the foreseeable future.

1. Binzhou University possibilities.

   We await any further developments. Doug Johnson has taken the lead in his capacity as a consultant to Binzhou.

2. Develop initiatives to increase the percentage of students engaged in long-term study abroad.

   Ideas may emerge from the January focus group.


   This issue is an operational one. If a policy needs to be set, Brent will bring it to the advisory board.

(B) ACE Internationalizing Laboratory.

   An exploratory process of joining the ninth cohort of the American Council of Education’s Internationalizing Laboratory was explored by sending Brent Greene (Global Connections Director) and Marshall Toman (chair, IP Committee) to the initial cohort meeting in August. The Laboratory is a tool to help campuses set priorities in internationalizing. The process would begin with the formation of a working group. A discussion with the Provost, Senate Chair, and IP Committee Chair identified three academic
staff positions important to such a working group, a student position, and five faculty positions, the chair and one representative from each college. That group would be charged to conduct a complete scan of existing UWRF internationalization efforts, to set learning outcomes, and to prioritize an internationalization plan. The preliminary discussions with the provost, director of Global Connections, Faculty Senate Chair, and IP Committee Chair indicate that three general areas might well emerge as part of that plan: faculty development, curricular development, and infrastructure development.

(C) See above regard charge to APP regarding rewarding faculty efforts that comport with strategic goals.

(D) Fulbright Awards.

We have had a fourth year of successful faculty Fulbright applications.

- M Vonk (Physics, Nicaragua, teaching, 2009-10).
- G. Scheurmann (TED, Norway, teaching, 2010-11).
- P. Berg (Journalism, Bosnia, teaching-research, 2011-12). Declined.
- M. Swanson (Theater, Bosnia, teaching, 2012-13). Pending.

This year we are hosting our first Fulbright international student, Rahma Al Aamri, a candidate for the M.A. in TESOL from Oman.

(E) 2011-12 Faculty Senate Charges to the IP (passed Aug. 23, 2011):

- Review the criteria used to make financial aid awards for education abroad (e.g. preferences, if any), and report/make recommendations to the Senate with a target date of September 26.
  The chair has contacted Barbara Stinson about the process and will continue to work with her on it.
- Make available online the “Guidelines for Successful Education Abroad” with a target date of October 7.
  No action has been taken so far.
- Consult with the General Education and University Requirements Committee about streamlining the outcomes to be assessed in courses meeting the Global Perspectives requirement, with a target date of November 18.
  The IP Chair consulted with the chair of Gen. Ed. to make him aware of the issue. A memo in writing should be sent.
- Organize a gathering of faculty and staff involved with education abroad to assist in determining what is working and what is not in our internationalizing—particularly education abroad—efforts, with a target date for its organization (not implementation) of December 2.
  The consensus seemed to be to aim for January before classes begin (a time of contract but without teaching duties). The agenda should not include a discussion of the potentially contentious UWRF’s internationalizing foci, but should be an open discussion about what works and what does not.
- Organize a forum, or forums, to explore the possibility of identifying key areas of concentration/strengths in “international,” either in the form of geographic areas or topics,
and report/make recommendations to the Senate with a target date for its organization (not implementation) of December 2. These should be organized before or after the January meeting, preferably before. Ideally the process would be completed before January.

Other reports?

Approval of the Minutes
The minutes of the just previous IP (June 6, 2011) were approved by an email process in June.

Old Business
None

New Business
1. Nominations for Vice Chair of IP.
   Charlie Rader will serve at IP Vice Chair, 11-12.
2. Global Connections Advising Issues (Running Agenda Item).
   Post-experience academic credit? See email to Brent, immediately below.
   “One of the challenges we are having in INTS is that students want to use Study Abroad and International Experiences post hoc for academic credit. Can we clarify to students in all disciplines, that if they would like to use Study Abroad or International Experiences for credit in their academic programs, that they need to get prior clearance from the department and their advisor.
   “The challenge we are having in particular is with students that have participated in the Guy Healy program and a little bit with the CERS program. As far as I know there is no course attached with the Guy Healy program. Basically, university policy does not allow for post hoc academic credit. I’m wondering if a system similar to what we do with WIS in having a form for all students that states that they need to determine, in consultation with their academic advisor and appropriate departments, prior to their going on a program where the credits are going into their academic plan.”
   Charlie will write a memo to Global Connections to be sent from me to address this issue. It might adding a question in Studio Abroad specific to the programs above. For example, the question could read for the Guy Healy Japan experience: “This opportunity is not for credit. It may be possible for you to obtain credit in your department for an internship or through the International Studies program as an internship or through the English department as an internship in the TESOL program if you talk to your academic advisor and the appropriate departmental internship director IN ADVANCE.” (The secretary has added the sample sentence in keeping with the spirit, not the letter of discussion.)
3. Education Abroad Course Approval (Running Agenda Item). None.
4. Memo to Faculty Welfare Committee (handout).
   The draft is acceptable and can go out to the Welfare chair.
5. When to schedule a gathering of faculty and staff involved with education abroad to assist in determining what is working and what is not in our internationalizing—particularly education abroad?
January seems good. It should be a brainstorming, focus-group session that could be very positive and that omits the contentious issue of foci for international development at UWRF. We might do a survey before the meeting.

6. Is this meeting time acceptable, 3:30 Thursdays?
   NO. No clear other time. We will have to schedule alternate meetings to attempt to catch most people. Thursdays will not work for everyone. Neither will Tuesdays at 3:30 (omits two people). Wednesdays at 10:00 leaves out at least one person.

7. Scheduled meetings (we will drop those not needed): 9/8, 9/22, 10/06, 10/20, 11/03, 11/17, 12/01, and 12/15.
   These dates are Thursdays. The chair will try to keep the same weeks but move the time around.

8. Discussion of Sample Yearly Budget Tracking of SA Fee.
   Brent will do a report on 09-10, a more standard year to try to get at the issue.

9. Discussion of ideas brought up in July 6th UWRF Retreat (brainstorming only).
   Handout distributed.