Minutes of the UWRF Faculty Senate for September 7, 2011, Volume 36, Number 4

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<td><strong>CAFES</strong></td>
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<td>Ian Williams</td>
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<td><strong>CAS</strong></td>
<td>David Rainville</td>
<td>James Madsen</td>
<td>Patricia Berg</td>
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<td>Brad Mogen*</td>
<td>Kris Butler</td>
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<td><strong>CEPS</strong></td>
<td>Todd A. Savage</td>
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<td>Donald Stovall</td>
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<td><strong>CBE</strong></td>
<td>Hossein Najafi</td>
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<td><strong>4th Division</strong></td>
<td>Barbara Stinson</td>
<td>Kristie Feist</td>
<td>Thomas Pedersen</td>
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<td>Ashley Olson</td>
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<td><strong>At-Large</strong></td>
<td>Dawn Hukai</td>
<td>Wes Chapin</td>
<td>Dennis Cooper</td>
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<td>Robyne Tiedeman</td>
<td>Stephen Reed</td>
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<td>Marshall Toman</td>
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<td><strong>Chancellor's Designee</strong></td>
<td>Fernando Delgado*</td>
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<td>(Michael Miller)</td>
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* Absent
() Substitute

Agenda, September 7, 2011

Call to Order, Seating of Substitutes, & Approval of Minutes

1. Call to order

   *The meeting was called to order at 3:31 p.m., Willow River Room, UC*

2. Seating of Substitutes

   Michael Miller for Fernando Delgado
   John Wheeler for Brad Mogen

   *The seating of the substitutes was approved by consensus of the Faculty Senate.*

3. Approval of the minutes from the August 23, 2011 meeting of the Faculty Senate
A motion to approve the minutes from the August 23, 2011 meeting of the Faculty Senate was made by Barbara Stinson; it was seconded by Jim Madsen. The minutes were approved by consensus of the Faculty Senate.

Reports
Chair’s Report (Wes Chapin, CAS)

Senate Appointments:
- I would like to thank Barbara Nielsen publicly for her outstanding service as chair of the University Curriculum Committee. She has done an amazingly thorough job. I was recently informed she will be on medical leave for fall semester and unable to serve as chair this term. I would like you to join me in wishing her well, and in looking forward to her return as UCC Chair for spring semester.
- I would also like to thank Lowell McCann for agreeing to step in at the last minute to serve as UCC Chair. He has long experience with the committee, and served as chair previously. He is well positioned to step in and continue the excellent work that Barb, and he, himself, have done previously.
- We have a number of committee openings. Please, convey them to your colleagues and ask them to contact me if you find volunteers. Committee Appointments:
  --UCC (one CBE, one CEPS, and must be able to meet at 3:00 every other Friday)
  --Assessment (one CAFES)
  --Tech Council (one CEPS), there is also a CAFES rep on leave with no replacement
  --Faculty Welfare & PP (one Academic Staff)
- There has also been a mistake made on the UCC appointments. Both CEPS and CBE should have had appointments that were assigned to CAS members. I will accept full responsibility for this unintentional oversight. I am hoping you can help us identify volunteers for these slots.

Senate Motions:
- The Chancellor has signed all the Senate motions passed to date.

Basic Processes:
- The new Website is taking longer than expected to update. We hoped to have it up by early August, initially. It has been taking 4-7 minutes to save pages, and our LTE has estimated it will be at least a couple of more weeks, and perhaps longer until it is ready. We can either move to a partially finished Website, move back to the old Website, or continue as is, but I would like to get some Senate input.

Vice Chair’s Report (Marshall Toman, CAS)
I have spoken with Tynan Heller (Integrated Planning) regarding a list of eligible voters for the upcoming election for vacant Senate seats from CAS and CAFES. A call for nominations will be sent out shortly, with the election to follow, according to the guidelines in the UWRF Faculty and Academic Staff Handbook.

Other Reports
No other reports were presented at today’s meeting.

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Consent Items

1. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to appoint Lowell McCann (CAS) as chair of the University Curriculum Committee (UCC) for fall semester 2011.

2. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to appoint John Heppen as Faculty Senate Parliamentarian for 2011-2012 and to appoint Pat Berg as the alternate.

3. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to approve the following one-year appointments to administrative committees (contingent upon the final acceptance of the nominations by the administration) for 2011-2012.

   Experience China (ExC) Advisory Council
   Robert Coffman (CAS)
   Kaishan Kong (CAS)
   Chenguang Li (CAFES)
   Mary-Alice Muraski (Fourth Division)
   Margaret Phinney (CEPS)
   Charlie Rader (CAS)
   Robyne Tiedeman (CAS)
   Marshall Toman (CAS)
   Zhiguou Yang (CAS)
   Wei Zheng (CBE)

   Wisconsin in Scotland (WIS) Advisory Council
   Rich Wallace (CAS)

Jim Madsen asked to have item #2 removed from the consent agenda. Items #1 and 3 passed by consensus of the Faculty Senate.

Barbara Stinson then moved to appoint Pat Berg (CAS) as parliamentarian of Faculty Senate for 2011-2012; Dennis Cooper seconded this motion. The motion passed by consensus of the Faculty Senate.

Unfinished Business
No unfinished business was addressed at today’s meeting.

First Readings

1. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to amend the By-Laws, Article III, Section S by removing all references to “Vice Chair” and replacing them with “Elections Chair” (this language refers to the process for conducting Termination Committee elections). This motion will take effect immediately if the referendum amending officer definitions is approved.

   (Note: This issue is “linked” to item E under New Business. It refers specifically to changing the language regarding Termination Committee elections from the responsibility of the Vice Chair to the proposed Elections Chair)
New Business

1. Motion from the Faculty Compensation Committee (Joe O’Kroy, Chair) to amend the procedures for the guidelines regarding the allocation of the $100,000 equity adjustment fund. If passed, this motion will take effect immediately, and this part of the process will also be implemented immediately. The changes are indicated in bold. The motion will take effect immediately, and will amend the procedures identified in Chapter 3, section 4 of the Faculty and Academic Staff Handbook.

(Note: The Faculty Compensation Committee is preparing a second motion to revise other aspects of the process, which will be sent to the Faculty Senate Executive Committee as soon as it is prepared).

Procedure

At the beginning of a new fiscal year, the UWRF Budget Office will prepare a list of all faculty members including:

A. Name

B. Academic discipline determination (CIP code)

1. The UWRF Budget Office will prepare a list of faculty members by department and a list of majors and the corresponding 4-digit CIP (Classification of Instructional Programs) codes for each major.

2. The list of all faculty members and the list of 4-digit CIP codes for each major will be sent to the chair of each department and the Dean of each college.

3. The chair, in consultation with each individual faculty member in his/her department will determine an appropriate CIP code designation for each faculty member prior to forwarding to the dean.

4. The list of faculty and their corresponding CIP code will then be sent to the appropriate college Dean for review and then to the Provost for review.

5. The list will then be sent to the Budget Office.

6. When a department or program is not identified specifically in CUPA categories or the member’s academic responsibilities may involve multiple disciplines, a comparative discipline/program will be identified by the faculty member and the faculty member’s department/program chair and forwarded to the College Dean for recommendation to the Provost for his/her approval.

This item was removed from today’s agenda, as it needs to be revisited based on recent developments. It will be addressed at a future date.
2. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to clarify appointment procedures for the Senate Parliamentarian by amending Article VI, Section D, Subsection 15 of the Constitution (changes indicated in bold). If approved, this motion will take effect immediately.

The Chair of the Faculty Senate shall appoint a parliamentarian whose duties shall be to interpret parliamentary procedure at all regular and special Faculty Senate meetings. The appointment will be submitted to the Faculty Senate for its approval and, subsequently, to the Chancellor for final confirmation.

Kris Butler moved to approve the motion as presented; Dennis Cooper seconded.

Jim Madsen then moved to amend the motion to read as indicated below; Dennis Cooper seconded this amendment. The amendment passed by consensus of the Faculty Senate.

The Chair of the Faculty Senate shall appoint a parliamentarian whose duties shall be to interpret parliamentary procedure at all regular and special Faculty Senate meetings. The appointment will be submitted to the Faculty Senate for its approval, and, subsequently, to the Chancellor for final confirmation.

The Senate then returned to the original motion as amended. The motion passed unanimously (20 of 20 voting members present at this point in the meeting).

3. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to define substitution criteria by amending the Constitution, Article VI, Section D, Subsection 8 (changes indicated in bold). If approved, this motion will take effect immediately.

Article VI, Section D, Subsection 8
The Faculty Senate shall be free to function during the full calendar year. In the absence of a senator for more than three consecutive semesters (including a summer session as the equivalent of a semester), the seat of that senator shall be declared vacant and a special election held to fill the vacancy. Should a senator be absent for a lesser period of time, the absent senator may nominate in writing a temporary replacement to act in his or her behalf, and said nominee shall be confirmed only by a majority vote of the Faculty Senate. The substitute will represent the same divisional constituency as the senator being replaced.

Pat Berg moved to approve the motion as presented; Jim Madsen seconded.

Marshall Toman then moved to amend the motion as indicated below; Dennis Cooper seconded.

Article VI, Section D, Subsection 8
The Faculty Senate shall be free to function during the full calendar year. In the absence of a senator for more than three consecutive semesters (including a
summer session as the equivalent of a semester), the seat of that senator shall be declared vacant and a special election held to fill the vacancy. Should a senator be absent for a lesser period of time, the absent senator may nominate in writing a temporary replacement to act in his or her behalf, and said nominee shall be confirmed only by a majority vote of the Faculty Senate. The substitute will represent be a member of the same divisional constituency as the senator being replaced.

Jim Madsen moved to call the question; Jane Harred seconded. The entire Senate body agreed with the motion to call the question. The Faculty Senate then returned to the original motion as amended. The motion carried unanimously (20 of 20 voting members present at this point in the meeting).

4. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to define agenda availability by amending the Constitution, Article VI, Section D, Subsection 12. If approved, this motion will take effect immediately.

**Current Language**

The agenda shall be prepared by the Executive Committee of the Senate and [submitted to the faculty] be available online three days prior to a regular Senate meeting.

**Proposed substitute for this sentence**

The agenda shall be prepared by the Executive Committee of the Senate. It should be made available online and it should be circulated to the senators electronically at least three full calendar days (i.e., 72 hours), prior to a regular Senate meeting.

Robyne Teideman moved to approve the motion as presented; Jane Harred seconded.

Thomas Pedersen moved to amend the motion to read as indicated below (proposed amended language in all caps); Ian Williams seconded this amendment.

**Proposed substitute for this sentence**

The agenda shall be prepared by the Executive Committee of the Senate. It should be made available online and it should be circulated to the senators electronically at least three full calendar days (i.e., 72 hours), EXCLUDING SATURDAY AND SUNDAY, prior to a regular Senate meeting.

The amendment failed (1 yea; 17 nays; 2 abstentions of voting members present at this point in the meeting).

Dennis Cooper then moved to amend the motion to read as follows (proposed changes indicated in all caps); Hossein Najafi seconded this amendment.

**Proposed substitute for this sentence**

The amendment failed (1 yea; 17 nays; 2 abstentions of voting members present at this point in the meeting).
The agenda shall be prepared by the Executive Committee of the Senate. It should be made available online and it should be circulated to the senators electronically AT LEAST TWO FULL WORK DAYS (i.e., 48 HOURS), prior to a regular Senate meeting.

Marshall Toman then moved to further amend this motion to read as follows (proposed changes indicated in all caps); Robyne Teideman seconded.

**Proposed substitute for this sentence**
The agenda shall be prepared by the Executive Committee of the Senate. It should be made available online and it should be circulated to the senators electronically at least TWO FULL DAYS (i.e., 48 HOURS) prior to a regular Senate meeting.

The proposed amendment to the amendment passed (15 yeas, 4 nays, 1 abstention of voting members present at this point in the meeting).

The amendment, as amended, also passed (15 yeas, 4 nays, 1 abstention of voting members present at this point in the meeting).

The Senate then returned to the original motion as amended. The motion passed (17 yeas; 2 nays; 1 abstention of voting members present at this point in the meeting).

5. Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to change officer definitions by amending the Constitution. This proposal will replace “Vice Chair” with “Elections Chair” throughout Article VI, Section C, amend Article VI, Section D, Subsection 1 as indicated below, and amend Article VI, Section D, Subsection 14 as indicated below. If approved, this motion will take effect at the time of the next officer elections (currently scheduled for May 2, 2012).

**Current Language, Article VI, Section D, Subsection 1**
The officers of the Senate shall consist of a Chair, a Vice Chair, and a Secretary, all to be chosen from and by the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the Senate plus two other senators elected from the Faculty Senate at-large. The Executive Committee should include representation from each of the faculty voting divisions.

**Proposed Language, Article VI, Section D, Subsection 1**
The officers of the Senate shall consist of a Chair, a Vice Chair, an Elections Chair, a Secretary, and Faculty Senate Liaison, all to be chosen from and by the elected members of the Senate. The Executive Committee of the Faculty Senate shall be the elected officers of the Senate. The Executive Committee should include representation from each of the faculty voting divisions.
Proposed changes to Article VI, Section D, Subsection 14 (as indicated in bold)
1. Duties of Faculty Senate Officers:
   a. Chair of the Faculty Senate (no changes proposed)
   b. Vice Chair of the Faculty Senate
      • Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate (leave other responsibilities as is, remove this responsibility and assign it to the Elections Chair)
   c. Elections Chair
      • Validate, supervise, and conduct elections under jurisdiction of the Faculty Senate
   c. Secretary of the Faculty Senate (re-letter as “d,” with no other changes)
   e. Faculty Senate Liaison
      • Represent the Faculty Senate on the Academic Staff Council
      • Report to and confer regularly with the Faculty Senate regarding Academic Staff Council activities

Ian Williams moved to approve the motion as presented; Kris Butler seconded. The motion passed (16 yeas; 0 nays; 4 abstentions of voting members present at this point in the meeting).

Miscellaneous Business
No miscellaneous new business was addressed at today’s meeting.

Adjournment
A motion to adjourn was made by Hossein Najafi; Jim Madsen seconded the motion. The motion carried unanimously (20 of 20 voting members present at this point in the meeting). The meeting was adjourned at 4:45 p.m.