Minutes of the UWRF Faculty Senate Executive Committee Meeting for September 28, 2011

Present: Wesley Chapin (Chair; CAS); Marshall Toman (Vice Chair; CAS); Todd A. Savage (Secretary: CEPS); Dennis Cooper (At-Large; CAFES); Hossein Najafi (At-Large; CBE)

Agenda – September 28, 2011

The 2011-2012 UWRF Faculty Senate Executive Committee met on Thursday, September 28, 2011 from 9:37 a.m. to 10:57 a.m. in 353 Kleinpell Fine Arts Building.

Call to Order and Approval of Minutes

1. Call to order
   The meeting was called to order by Wes Chapin (Chair) at 9:37 a.m.

2. Approval of the minutes from the September 15, 2011 meeting of the Faculty Senate Executive Committee
   The minutes of the September 15, 2011 Faculty Senate Executive Committee meeting were reviewed. The minutes were approved by consensus of the Faculty Senate Executive Committee.

Reports

Chair’s Report (Wes Chapin, CAS)
Thomas Pedersen (Student Rights & Responsibilities) contacted me recently regarding Chapter UWS 17, requesting Faculty Senate form a non-academic misconduct hearing committee comprised of a pool of six persons each from the following areas: Faculty, academic staff, and student body. The Faculty Senate Executive Committee will move forward with making the faculty appointments to this pool; in the meantime, the Committee will continue to explore the misconduct disciplinary process itself.

The referenda are about set to go The ballots will be in the traditional paper format and they will go out next week; we should have results counted and communicated with campus by the end of the October.

, I attended a recent Technology Council meeting and it was agreed the Council would function as it is currently constituted according to motion 2010-2011 #42 passed by Faculty Senate in spring 2011.

The ad hoc committee on Sustainability will be forwarding materials to the Executive Committee in the near future for its consideration. The URSICA task force will be sending recommendations to the Faculty Senate Executive Committee sometime in October for its consideration.

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Vice Chair’s Report (Marshall Toman, CAS)
The divisional elections are proceeding.

Other Reports
No other reports were presented at today’s meeting.

Unfinished Business
1. Appointments to the UWRF Institutional Review Board (Animal Care Committee and Human Subjects Committee)
   - Dennis Cooper will continue working on this issue. FYI: Dennis will be attending training related to the role of IACUC on a campus on September 29, 2011.

2. Possible charge to External Relations Committee
   - No action was taken on this item. This item will be struck from the agenda.

3. Graduate Council and Faculty Senate
   - Wes will continue to work on this issue.

4. Committee Appointments
   - Assessment (CAFES)
   - Technology Council (CEPS)
   - Faculty Welfare & Personnel Policies (Academic Staff)
   - International Laboratory Working Group (Five at-large faculty members)
   - Non-Academic Misconduct Hearing Committee
     Todd A. Savage (CEPS)
     Dennis Cooper (CAFES)
     Joseph Gathman (CAS)

   The above names will be forwarded to Faculty Senate for its consideration.

5. Strategic planning dashboard priorities from Living the Promise 2011-2012

   The dashboard will be forwarded to the Faculty Senate with Faculty Senate committees identified that should be involved with particular tasks contained in the dashboard.

New Business
1. Motion from the University Curriculum Committee (Lowell McCann, Chair) to approve a revision to the official course proposal form (Note: Document is attached)

   This motion will be forwarded to Faculty Senate for its action.

2. Motion from the ad hoc Committee on New Faculty Orientation to Governance (Wes Chapin, Chair) to include the following language in Chapter 3, Section 4 of the UWRF Faculty and Academic Staff Handbook (the Vice Chair will insert and renumber items in the Handbook as appropriate):
“The new faculty and staff orientation day that occurs each fall shall include a timeslot of approximately one hour devoted to faculty governance. This “governance session” will be organized and led by the Faculty Senate Chair and the Executive Committee. New faculty and staff will be provided a graphic representation of the role of Faculty Senate in UWRF decision making, and a hard copy of the most recent edition of the Faculty and Academic Staff Handbook. New faculty and staff will be welcomed to attend Faculty Senate meetings, and encouraged to serve as substitutes when needed. The governance session should be followed by an invitation from the Executive Committee to new faculty and staff to at least one brown bag lunch, or similar activity.”

This motion will be forwarded to Faculty Senate for its action.

3. Motion from the Exteranal Relations Committee (Ozan Kilic, Chair)

This motion will be postponed for the time being.

Miscellaneous New Business

1. A motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to add the following language to Chapter 3, Section 4 of the UWRF Faculty and Academic Staff Handbook. Should the motion make it to a referendum and pass, the vice chair will re-letter and renumber items in the Handbook accordingly.

“All elections and referenda will be conducted via means that guarantee anonymity and security of the ballot (e.g., one vote per person).”

This motion will be forwarded to Faculty Senate for its action.

Adjournment

Adjournment of the Faculty Senate Executive Committee meeting occurred by consensus of the committee. The meeting was adjourned at 10:57 a.m.