Minutes of the UWRF Faculty Senate Executive Committee for September 15, 2010

Present: James Madsen (Chair; CAS); Dawn Hukai (Vice Chair; CBE); Todd A. Savage (Secretary; CEPS); Stephen Reed (At-Large; 4th Division); Jennifer Willis-Rivera (At-Large; CAS)

Agenda – September 15, 2010

The 2010-2011 UWRF Faculty Senate Executive Committee met on Wednesday, September 15, 2010 from 1:40 p.m. to 3:04 p.m. in 114 North Hall.

Call to Order
1. Call to order
   The meeting was called to order by Jim Madsen (Chair) at 1:40 p.m.

2. Approval of the minutes from the September 1, 2010 meeting of the Faculty Senate Executive Committee
   The minutes of the September 1, 2010 Faculty Senate Executive committee meeting were reviewed. A motion to approve the minutes was made by Jennifer Willis-Rivera; it was seconded by Dawn Hukai. The motion carried unanimously.

Report
Chair’s Report (James Madsen, CAS)
Recently, I met with Dr. David Furniss (CAS), chair of the ad hoc committee addressing instructional academic staff issues, to get a sense as to what the committee has done to date and to learn more as to the direction of any action that may need to be taken from here. I will meet with Gretchen Link (Chair, Academic Staff Council) and David Furniss on Monday, September 27, 2010 to continue discussions about instructional academic staff issues.

Unfinished Business
1. Committee assignments
   a. Audit & Review Committee
      -Dr. Brenda Boetel (CAFES) is being recommended to serve on this committee
      -Dr. Charlie Hurt (CBE) is being recommended to serve on this committee
      -Mr. Paul Shirilla (CEPS) is being recommended to serve on this committee
   b. External Relations Committee
      -Dr. Mark Gillen (CEPS) is being recommended to serve on this committee
   c. Faculty & Academic Staff Development Board
      -Dr. Mark Gillen (CEPS) is being recommended to serve on this board
      -Dr. Bonnie Walters (CAFES) is being recommended to serve on this board
   d. General Education & Requirements Committee
      -Dr. Tim Buttles (CAFES) is being recommended to serve on this committee
      -Mr. Greg Bower (CEPS) is being recommended to serve on this committee
New Business

1. Committee charges (Initial target dates in parentheses)
   a. Academic Standards Committee
      1. Confer with Provost Delgado (or designee) and review the academic standards, suspension, probation, and satisfactory academic progress policies and recommend changes, as needed. (October 1, 2010)
   b. Recruitment, Admission, & Retention Committee
      1. Confer with Provost Delgado (or designee), Mark Meydam (Enrollment Services), Blake Fry (Special Assistant to the Chancellor), and Kristen Hendrickson (Integrated Planning) and review and provide input on a first three-year admissions plan that identifies operational and tactical opportunities to recruit and matriculate preferred class composition and size. (October 1, 2010)
      2. Confer with Provost Delgado (or designee) and Sarah Egerstrom (First-Year Experience) to create a plan for a comprehensive and intrusive early-alert system focused on academic, behavioral, and financial issues. (December 1, 2010)
   c. Learning Resources Committee
      1. Confer with Provost Delgado (or designee) and Nan Jordahl (Assistant to the Provost) to assess faculty needs and interests in several areas, including pedagogical techniques, integration of technology; and the ways in which a Center for Teaching and Learning could meet those needs. (December 18, 2010)
   d. Learning Resources Committee and Information & Instructional Technology Council
      1. Review and provide feedback on a proposal for a Center for Teaching and Learning to be developed by Provost Delgado (or designee). (March 1, 2011)
   e. Curriculum Committee and Academic Programs & Policies Committee
      1. Review and provide recommendations for Faculty Senate- and Chancellor-approval of a curricular model for integrating first-year experience learning community practices with distinctive inquiry and research to create a first-year academic experience. (May 1, 2011)
      2. Review the report of the ad hoc Strategic Enrollment Planning Group and provide recommendations for Faculty Senate- and Chancellor-approval for at least one undergraduate program and one graduate program that generates additional revenue. (May 1, 2011)
   f. International Programs Committee
      1. Review report from Brent Greene (Director, Global Connections) and Provost Delgado on organizational changes and enhancements to advance international education and provide feedback. (October 1, 2010)
      2. Review and provide feedback on an International Advisory Board. (October 30, 2010)
      3. Review and provide feedback on a proposal for a second international study center. (November 1, 2010)
      4. Work with Provost Delgado (or designee) to develop initiatives to increase the percentage of students engaged in long-term study abroad (May 15, 2011)
   g. Diversity & Inclusivity Committee
      1. Work with Andriel Dees (Chief Diversity Officer) to produce a diversity and inclusivity statement for the university to be approved by Faculty Senate and the Chancellor. (October 1, 2010)
2. Work with Andriel Dees (Chief Diversity Officer) to evaluate the data and recommendations from the Campus Climate Survey and identify two key action items. (November 1, 2010)

3. Work with Andriel Dees (Chief Diversity Officer) to develop guidelines for each unit/division to address the action items. (February 1, 2011)

h. Faculty Compensation Committee
   1. Deliver a plan to fund and execute a new summer and J-Term salary schedule/model for approval by Faculty Senate and the Chancellor. (November 1, 2010)
   2. Deliver the model for distribution for the first $100,000 comprehension funds allocated in the 2010-2011 budget. (December 18, 2010)

i. External Relations Committee
   1. Work with Dan McGinty (University Advancement) to review and provide feedback on the draft of the campaign case statement. (October 10, 2010)
   2. Work with Dan McGinty (University Advancement) to review and provide feedback on the campaign feasibility study. (May 1, 2011)

2. Review past motions and practices pertaining to the UWRF strategic plan
   The past motions and practices related to the UWRF strategic plan were discussed. The results of this discussion will be summarized in the Chair’s Report to be presented at the September 22, 2010 meeting of the Faculty Senate.

Miscellaneous New Business
No miscellaneous new business was addressed at this meeting.

Old business
No old business was addressed at this meeting.

Adjournment
A motion to adjourn was made by Stephen Reed; it was seconded by Dawn Hukai. The motion carried unanimously. The meeting was adjourned at 3:04 p.m.