Call to order: The meeting was called to order at 11:00am.

Guests: None

Minutes: The motion (N. Splett/K. Peterson) to approve the minutes from September 14, 2009 was approved unanimously with a correction to the attendance status of Stacy Vollmers.

Chair’s Report and/or others: None

New Business:

1. 2012-13 Academic Calendar: The Committee discussed a revised draft of the 2012-13 academic calendar. There was discussion as to how to calendar a four day finals week in years with a normal finals week an in years with a split finals week. There was general agreement to shorten the finals week to four days, with the inclusion of a note indicating that Saturday course will have final exams on Saturday, May 15, 2013.

   There was discussion of the fall commencement ceremony. The Committee is awaiting the official feedback from the Commencement Planning Group. There are five calendars (possibly six) in which the Committee would consider a Sunday Commencement. There was feedback from colleagues in CBE indicating a preference for Saturday. The Committee tentatively scheduled the Commencement for Saturday, December 15, 2012 with some discussion of the possibility of alternating between Saturday and Sunday for the years in which the Committee would consider a Sunday Commencement.

   There was discussion of moving Spring Break back one week. This change would allow Spring Break to coincide with the Easter Holiday. There was recollection of discussion related to the balanced calendar policy that would allow the Committee to move Spring Break back one week if circumstances warranted the change. K. Peterson was going to check to see how the River Falls Public Schools have scheduled the Easter Holiday. Spring Break will be discussed further at the next meeting.

The meeting was adjourned at 11:44am.

Respectfully submitted,

Karl P. Peterson