Minutes of the Calendar Committee – Monday, September 14, 2009

<table>
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<tr>
<th>Michael Harris *</th>
<th>Katrina Larsen</th>
<th>Karen Ryan</th>
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<tr>
<td>Douglas Johnson</td>
<td>Karl Peterson</td>
<td>Nate Splett</td>
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<tr>
<td>Rich Kathan</td>
<td>McKenna Pfeiffer *</td>
<td>Stacy Vollmers*</td>
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* Absent  ** No member identified  () Substitute

Note: Stacy Vollmers was unaware of this meeting due to a misunderstanding of her status on the Committee by the Chair.

Call to order: The meeting was called to order at 2:05pm.

Guests: None

Minutes: The motion (R. Kathan/N. Splett) to approve the minutes from May 5, 2009 was approved unanimously with one spelling correction.

Chair’s Report and/or others: The 50/75-minute class period assessment report was sent to the Faculty Senate Executive Committee at the end of the spring 2009 semester. The fall 2009 graduation ceremony will be the first Sunday commencement since the implementation of the balanced calendar. The Committee will coordinate with the Commencement Planning Group to see if any unforeseen difficulties arise from the Sunday date.

New Business:

1. 2012-13 Academic Calendar: The Committee discussed a draft of the 2012-13 academic calendar. The calendar has the same Labor Day as the 2007-08 calendar, except that 2008 was a leap year while 2013 is not. Much of the calendar is straightforward. There was discussion as to how to calendar a four day finals week in years with a normal finals week an in years with a split finals week. Committee members were asked to discuss the issue with students and staff in their areas and report to the Committee at the next meeting. There was also discussion of whether to move Spring Break one week later than normal so that it would coincide with the Easter Holiday. Committee members were asked to discuss the issue with students and staff in their areas and report to the Committee at the next meeting. There was also agreement for listing all holidays as University Holidays, rather than indicating each specific holiday occasion (i.e. Labor Day, Memorial Day, etc.).

The meeting was adjourned at 2:38pm.

Respectfully submitted,

Karl P. Peterson