Academic Standards Committee

Minutes of 12-1-2010 meeting

Members in attendance: Chatterjee, Cooper, Davis, Dees, Ferriss, Miller, Hukai(for Potts), Harris(for Perkins), Schraufnagel, Stoffregen, Dutton(for Vande Yacht);

Ferriss called the meeting to order @ 9 a.m.

Ferriss read an email from Gallenberg regarding the final grades due date from the 11-10-2010 meeting. ...."Regarding the request for information on grading time needs, I have had responses from 4 of 5 departments ....1) 2 departments responded that the current time allowed for grading is adequate; 2) one department indicated a unanimous desire for an extended deadline - in part due to the furlough issue; and 3) one department's results were mixed, tending slightly toward adequate time currently but recognizing there are issues. So overall the college results appear mixed....."

There was a discussion regarding the draft Policy on Class Absence Due to Military Service.

- Dees noted that policies at other Universities regarding this issue vary widely,
- Cooper suggested the Policy wording should be general enough to address J-term and Summer session,
- Changes were made to the original draft policy to account for the above,
- A Motion(Cooper, Miller) to approve the following policy passed unanimously.

Policy on Class Absence Due to Military Service

Students shall not be penalized for class absence due to required military obligations, as long as such class absence does not exceed 10% of course contact hours. Special permission for additional time may be granted by the instructor. Students are responsible for notifying faculty members of such circumstances as far in advance as possible and for providing documentation to the instructor to verify the reason for the absence. The instructor is responsible for providing reasonable accommodations or opportunities to make up exams or other course assignments that have an impact on the course grade. In all cases, the student is responsible for completing all course requirements.

Meeting adjourns at 9:55 a.m.