Faculty Senate International Programs Committee
End of Year Report 2009-2010

Committee Membership
Charles Rader, Chair (2008-2011)
Dennis Cooper, CAFES (2007-2010)
Pascal Ngoboka, CBE (2008-2011)
(Gay Ward substitute Fall Semester 09) Margaret Phinney, COEPS (2007-2010)
Robyn Tiedeman, At Large (2009-2010)
Douglas Johnson, Dean’s Council Designee (2009-2010)
Brent Greene, Global Connections (indefinite)
David Trechter, International Studies Programs Designee
Alexander Nelson, Student Senate (2009-2010)
Thomas Pedersen, Ex Officio – Student Services (2009-2010)

Meetings
The Faculty Senate International Programs Committee met 9 times for official business. Several scheduled meetings were canceled due to lack of quorum. Agendas and approved minutes have been posted on the Faculty Senate web page:
(http://www2.uwrf.edu/faculty_senate/committees_international.html).

Old Business
From the previous 2008-2009 FSIPC End of Year Report, three items were passed on to the 2009-2010 committee:

1. The committee should revise and consider a motion for compensation of Study Tour Leaders for the compensation of study tour leaders to make it commensurate with the salary paid for J-term and Summer school. See working draft of motion attached.

   **Outcome:** Motion was finalized and passed and was forwarded by campus mail to the chair of Salary Committee and Chair of Faculty Senate – motion never arrived. See attached – action may be required by full faculty senate.

2. The committee should pursue a discussion and implementation of improvements to internationalization efforts on campus based on SWOT analysis and External Reviewers’ Report. See report attached.

   **Outcome:** Committee re-grouped, prioritized, human resources, and outcomes that should be working on the action items. This will require continued FSIPC attention over the next several years.

3. The formal establishment and appointment of a Fulbright Coordinator for campus needs to be arranged per Faculty Senate Motion 2008/2009/77.
**Outcome:** Provost Delgado appointed Marshall Toman for one year as an interim Fullbright Coordinator. FSIPC will need to follow up and likely develop criteria and process for selection of continuing appointment.

**New Business**

The main business for the year consisted of a review of the action items from the external consultants report on international programs accomplished spring 2009. The action items were discussed, regrouped, prioritized and potential actors were identified for completing these actions. See attached spread sheet with original recommendations and reviewed recommendations from committee.

Discussion ranged over issues that deal with the vetting of MOUs and potential partner arrangements for study abroad experiences and faculty exchanges. This task will require that future committees need to take a more active role in assessing the quality and fit of the programs with institutional priorities.

A motion concerning the application and collection of information for study tours was developed using Terra Data – Studio Abroad software currently being pilot tested by the Wisconsin in Scotland program. FSIPC Motion 2 – developed a policy that all study abroad programs should use this for electronic submission of standardized required information for to comply with UW-System regulations and internal UW-RF needs. It was the consensus of the committee that this would save the study abroad instructors/leaders a great deal of time in duplicating forms and working with student to submit the information.

**Unfinished Business and Action Items**

Approval of FSIPC Minutes from 4-22-10 (attached)
FSIPC Motion 1 – Pay for Study Abroad Leaders (attached)
FSIPC Motion 2 – Online Student Application for Study Abroad (attached)

**Recommendations for Continuing and New Business for 2010 - 2011**

1. The most pressing issues for the coming year relate to the Strategic Plan for Internationalization. Progress has been made on some elements, but the committee should pursue a more active role in the completion of tasks outlined. An initial prioritization and discussion of the tasks would provide a point of discussion.

2. The committee should also formalize a process for the vetting of proposed study abroad experiences, establish as set of agreed upon broadly-applicable outcomes for international experiences and a means and process for the evaluation of the experiences.

3. The committee will need to review the updates and revisions to the study abroad handbooks. Brent Greene is currently working on revisions and reorganization into
Student, Faculty, and Operations handbooks. The revisions should be completed by the end of summer.

4. The committee will continue to be called upon to work with the Study Abroad Risk Management Group for determining appropriate policies and procedures for mitigating and handling risk issues for these off-campus experiences. In addition, appropriate faculty training for these roles will be considered.

5. It is recommended that the committee develop policy and procedure for how to handle students independently contracting study abroad experiences through faculty using internship, special course, independent study, and readings as course designators. This may be part of item 4, but needs to be considered explicitly with regard to vetting, study abroad waivers, academic standards, and provision of appropriate insurance.

Respectfully submitted,
Charles Rader, 06-30-2010