Date: September 29, 2011
To: Faculty Senate and University Community
From: Wes Chapin, Senate Chair
Subject: Agenda, Faculty Senate Meeting

The 2011-12 Faculty Senate will meet on Wednesday, October 5, at 3:30 p.m. in UC 334, Willow River Room

Note: Attachments include
1. Minutes
2. Revised course proposal form
3. 2011-12 Dashboard priorities

Call to Order
Seating of Substitutes
Approval of Minutes
Reports: Chair, Others

Consent Items:

Unfinished Business:

First Readings:

New Business:

A. Motion from the Executive Committee serving as the Committee on Committees (Wes Chapin, Chair) to approve the following appointments.

Non-Academic Misconduct Hearing Committee (UWS 17):
Todd Savage (term ends 2015)
Dennis Cooper (terms end 2015)
John Evans (term ends 2014)

(Note: More information is available at http://legis.wisconsin.gov/rsb/code/uws/uws017.pdf)
B. A motion from the University Curriculum Committee (Lowell McCann, Chair) to approve a revision to the official course proposal form (Note: Document is attached)

C. Motion from the ad hoc Committee on New Faculty Orientation to Governance (Wes Chapin, Chair) to include the following language in Chapter 3, Section 4 of the UWRF Faculty and Academic Staff Handbook. The vice chair will re-letter and renumber items in the Handbook accordingly:

New Faculty and Staff Orientation.

The new faculty and staff orientation day that occurs each fall shall include a timeslot of approximately one hour devoted to faculty governance. This “governance session” will be organized and led by the Faculty Senate Chair and the Executive Committee. New faculty and staff will be provided a graphic representation of the role of Faculty Senate in UWRF decision making, and a hard copy of the most recent edition of the Faculty and Academic Staff Handbook. New faculty and staff will be welcomed to attend Faculty Senate meetings, and encouraged to serve as substitutes when needed. The governance session should be followed by an invitation from the Executive Committee to new faculty and staff to at least one brown bag lunch, or similar activity.

D. A motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to add the following language to Chapter 3, Section 4 of the UWRF Faculty and Academic Staff Handbook. The vice chair will title, re-letter and renumber items in the Handbook accordingly.

“All elections and referenda will be conducted via means that guarantee anonymity and security of the ballot (e.g., one vote per person).”

E. A motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to approve the 2011-2012 strategic planning dashboard and priorities for Living the Promise. (Note: Document is attached)

Miscellaneous Business:

Adjournment
**COURSE PROPOSAL**

**UNIVERSITY OF WISCONSIN-RIVER FALLS**

Course submission sequence:  
- Undergraduate only – College Curriculum Committee then UCC  
- Graduate only – Graduate Council then UCC  
- Slash courses – College Curriculum/Graduate Council then UCC

**Department Name:**  
**Subject Code:** (e.g., ART, ENGL, CJ)  
**Course Number:**  
**Credits:**  
**Course Title:**  
**Abbreviated course title (maximum of 25 characters):**  
**Level:** ☐ Undergraduate ☐ Graduate ☐ Both

**Check all that apply:**  
☐ New course  
☐ Change in course number  Previous number:  
☐ Change in number of credits  Previous credits:  
☐ Change in course title  Previous title:  
☐ Change in prerequisites  Previous prerequisites:  
☐ Change in catalog description  (If checked, include old catalog description in Item 3, page 2.)  
☐ Change in course content  (If checked, describe the changes in Item 2, page 2.)

☐ Proposed for General Education:  (If checked, attach Appendix GE)  
☐ Global Perspective  ☐ American Cultural Diversity

☐ Proposed for University Requirement of:  (If checked, attach Appendix GP and/or ACD)  
☐ Global Perspective  ☐ American Cultural Diversity

☐ Study abroad course  (must have a letter of recommendation from the International Programs Committee)  
☐ Other:  

**First offering of the new/revised course will be:**  
☐ Permanent Course  ☐ Temporary Course  
☐ (term/year to be offered)

**Class hours per week:**  
Lecture:  ☐ (1 hour / week = 1 credit)  
Laboratory:  ☐ (2-3 hours/ week = 1 credit)  
Discussion:  ☐ (1 hour / week = 1 credit)  
On Line:  ☐ (14 hrs / semester = 1 credit)

**Prerequisites:** (Not permitted for General Education courses.)  
The prerequisites listed here will be added to the course description in the catalog.  
**Undergraduate:**  ☐  
**Graduate:**  ☐

**Is the course repeatable for credit?**  
☐ Yes  ☐ No  If yes, maximum credits:  ☐ and/or maximum attempts:  ☐

**Grading format:**  
☐ Letter Grades  ☐ Pass/Fail

**Relationship of this proposal to the departmental major/minor or program:**

<table>
<thead>
<tr>
<th>Required</th>
<th>Undergraduate Major(s)</th>
<th>Undergraduate Minor(s)</th>
<th>Graduate Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Yes</td>
</tr>
<tr>
<td>Allowed Elective</td>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
</tr>
<tr>
<td>Yes</td>
<td>No</td>
<td>N/A</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Clarification:**  
**Proposal Prepared by:**  ☐  
**Date of Proposal:**  ☐
Please complete the following:

1. Duplication
   a. State whether or not there is any possible overlap or duplication of course material between this course and existing programs within your college or within the University.
   b. Please list the departments with whom you have consulted and attach letters from those departments.

2. Briefly explain the need for this course (new courses) or the changes in this course (existing courses).

3. Catalog description including term(s) offered (F = Fall, W=Winter, Sp = Spring, SS = Summer). Maximum of 50 words please:

4. Course objectives:

5. General teaching procedure/methodology:

6. Evaluation procedures to be used: (If no final exam is planned, written permission of the Dean is required.)

7. What distinction is made between the requirements and/or performance for undergraduate and graduate students?

8. Outline of course content: (Outline must be sufficiently detailed to clearly indicate content of the course. Attaching a sample syllabus is recommended.)

9. Recommendations of materials to be added to the library collections:

10. List those books to be obtained from the Textbook Library: (Include complete citation)
11. List those books to be purchased by the students:

12. Estimated cost to student for materials, supplies, etc:

$  

13. Does this course reflect any human relations components as identified in the Administrative Code of the Department of Public Instruction?

☐ Yes  If yes, please complete Appendix A.
☐ No   If no, Appendix A may be omitted.
<table>
<thead>
<tr>
<th>Goal #</th>
<th>Task</th>
<th>Executive Sponsor</th>
<th>Responsible</th>
<th>Target Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Create a plan for a comprehensive and intrusive early alert system focused on academic, behavioral, and financial issues.</td>
<td>Fernando Delgado</td>
<td>Delgado/Jordahl/Egerstrom/Vande Yacht/Academic Standards Committee</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Develop a curricular model for integrating first year experience learning community practices with distinctive inquiry and research to create a signature first year academic experience.</td>
<td>Fernando Delgado</td>
<td>Delgado/Miller/Egerstrom/Academic Programs and Policies Committee</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Develop programs and staffing to support expanded grants and extramural funding; enhance compliance with federal guidelines covering research activities.</td>
<td>Fernando Delgado</td>
<td>Delgado/Van Wagner</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Review and implement, as appropriate, recommendations of the URSCA Task Force to enhance undergraduate research, scholarship and creative activity</td>
<td>Dean Van Galen</td>
<td>Fernando Delgado</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>Operating Paradigm 1: Examine the results of previous strategic planning efforts to evaluate priorities. Develop a list of resulting common themes and priorities.</td>
<td>Fernando Delgado</td>
<td>Harbouk/Van Galen/Heinselman/Delgado</td>
<td></td>
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<tr>
<td>2</td>
<td>The Sustainability Working Group will complete and submit its reports on Climate Action Plan and Sustainable Community Development Plan and the Executive Cabinet, in consultation with Faculty Senate, will move to implement a series of action steps over the next two years to advance campus sustainability goals.</td>
<td>Joseph Harbouk</td>
<td>Kelly Cain, Sustainability Working Group</td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Implement and recruit students and faculty for “Experience China” program for Fall 2012, (student enrollment goal of 20)</td>
<td>Fernando Delgado</td>
<td>Brent Greene/International Programs</td>
<td></td>
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<tr>
<td>3</td>
<td>Join American Council on Education Internationalization Collaborative</td>
<td>Fernando Delgado</td>
<td>Brent Greene/International Programs Committee</td>
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<tr>
<td>3</td>
<td>Participate in American Council on Education Internationalization Laboratory.</td>
<td>Fernando Delgado</td>
<td>Brent Greene/International Programs Committee</td>
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<tr>
<td>4</td>
<td>Develop and implement Chancellor’s Fellows Program to support internal leadership development.</td>
<td>Dean Van Galen</td>
<td>Cabinet Level Administrators</td>
<td></td>
</tr>
</tbody>
</table>
## Executive Sponsor

**Goal #** | **Task**                                                                 | **Responsible**                                                                 | **Target Due Date** | **Milestones** | **Comment** | **% Complete** |
--- | --- | --- | --- | --- | --- | --- |
5  | Intentionally recruit diverse and talented applicant pools for faculty and staff positions. | Dean Van Galen/Fernando Delgado/Joseph Harbouk/Andriel Dees/Donna Robole/Deans and Departments/AA Committee | | | | |
6  | Implement Phase 2 of integrated marketing plan. | Blake Fry | | | | |
6  | Measure effectiveness of integrated marketing plan. | Blake Fry | | | | |
7  | | | | | | |
8  | Develop and implement a comprehensive technology-related planning process. [8.2.1] | Joseph Harbouk | Steve Reed/Technology Council | | | |
9  | Develop and take steps to implement multi-year plan to renovate and update academic learning spaces on campus, partially funded by Falcon Promise funds. | Joseph Harbouk | Mike Stifter/Dale Braun/Planning Committee/Facilities Planning Committee/Learning Resources Committee | | | |
9  | Proceed with design for Falcon Complex. | Joseph Harbouk | Dale Braun/Steering Committee | | | |
10 | Evaluate current administrative structure, policies, and processes to ensure best practices. | Joseph Harbouk | | | | |
10 | Evaluate the results of the feasibility study and develop a campaign plan in consultation with campus leadership. | Chris Mueller/Dean Van Galen | Chris Mueller | | | |
10 | Re-envision Chancellor’s Circle as UWRF’s premier leadership giving society. Recruit a donor-based volunteer solicitation committee. | Chris Mueller/Dean Van Galen | Chris Mueller | | | |
10 | Continue to develop and gain approval for new undergraduate (BAS) and graduate programs. | Fernando Delgado | Fernando Delgado/Deans/App/Graduate Council | | | |