Date: March 1, 2009
To: Faculty Senate and University Community
From: David P. Rainville, Faculty Senate Chair
Subject: Agenda for Faculty Senate Meeting March 4, 2009

The 2008-2009 Faculty Senate will meet on Wednesday, March 4, 2009 at 3:30 P.M. in the Willow River Room (334 UC) of the University Center. Faculty Senators who cannot attend should arrange for a substitute and notify Kristina Hiney at Kristina.hiney@uwrf.edu.

Call to Order:
Seating of Substitutes
Approval (Reconsideration) of Minutes of December 10, 2008
Approval of Minutes of February 18, 2009

Reports:
Chairs Report
Vice Chairs Report (Faculty Senate Elections)
Report on non academic program prioritization (OP 2.2 Generate appropriate criteria for assessing non-academic programs and units consistent with institutional priorities (Valerie MalzACHER and Michael STIFTER)
Report on ad hoc Faculty Senate on Instructional Academic Staff (David Furniss)

Other Reports:

Unfinished Business:

New Business Consent Agenda:

1. Approval of Program Changes (from AP&P - Cecilia Bustamante, Chair):
   a. Business Administration Minor - Minor Content Change/Credits Change
   b. TESOL Education Minor - Minor Content Change

   both are included in your packet
New Business:

1. The second reading from the Diversity Committee (Kristin Underwood, Chair) changing its name from the Diversity Committee to the Diversity and Inclusivity Committee.

This represents a change in the bylaws (Chapter 3 of the Faculty and Academic Staff Handbook) and requires two readings. It has been placed on the agenda by the Executive Committee. The first reading was at the February 18, 2009 Faculty Senate meeting. In order to be approved, it must receive two-thirds vote of members of the Faculty Senate. This change in name will take effect immediately upon adoption.

2. A motion from Academic Standards (Dennis Cooper, Chair):

Entering international students are required to have a TOEFL score (or equivalent in other testing platforms) of 550 or above for regular admission to UWRF. Students otherwise qualified for admission to UWRF but who have scores lower than 550 (or equivalent), or who do not present an English language test score, will be conditionally admitted, tested on campus, and assigned a full or partial load of remedial English as a second language (ESL) courses as needed. Alternate minimum scores arranged through preexisting inter-institutional agreements will be honored.

Rationale:

UWRF now offers, in collaboration with the Global Language Institute (GLI) of St. Paul, intensive and comprehensive course work in English as a second language (English 21). By raising the English entrance scores and making intensive English courses available to students who are conditionally admitted, tested on campus, and assigned a full or partial load of remedial English as a second language (ESL) courses as needed. Alternate minimum scores arranged through preexisting inter-institutional agreements will be honored. We will be able to attract more international students and assure a more successful experience for international students in regular UWRF classes.

3. A motion from the Executive Committee to change the description of the Audit and Review Committee in Chapter II. This is an Administrative Committee. The substantive change is the addition of the chair of the assessment Committee to the membership of the Committee.

New Description:

2.6.1 Audit and Review Committee

The Audit and Review Committee is comprised of the Provost and Vice Chancellor for Academic Affairs; Deans of the Colleges of Agriculture, Food and Environmental Sciences, Arts and Sciences, Business and Economics, and Education and Professional Studies; one faculty member representing the University Planning Group; the chair of
the Assessment Committee; and five faculty members appointed for three-year terms by the Faculty Senate: one from the College of Agriculture, Food and Environmental Sciences, two from the College of Arts and Sciences, one from the College of Business and Economics, and one from the College of Education and Professional Studies. Two students serve as appointed by the Student Senate for two-year terms.

The Audit and Review Committee is the evaluative body for 7-year program audit and reviews (see http://www.uwsa.edu/acss/acis/) During the Spring Semester, the department with the program being reviewed submits its self-study document, along with the external reviewer’s report, to the Provost and Vice Chancellor for Academic Affairs. The report is sent to the Audit and Review Committee by March 21 The Audit and Review Committee then schedules and carries out a departmental visitation. Finally, the committee prepares a report and submits it, with recommendations, to the Provost by June 1.

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4. A First Reading of a **Motion** from the Assessment Committee (Joy Benson, Chair) to modify the committee's charge. This motion is being placed on the agenda by the Executive Committee at the request of the Assessment Committee. This motion represents a change in the bylaws and requires two readings at least seven days apart. In order to be approved, it must receive two-thirds vote of members of the Faculty Senate. This change will take effect immediately upon adoption.

Table 1 compares current and proposed duties. The final version was reviewed by the members of the Assessment Committee and is submitted for approval.

The change to 3f is due to programs revising their assessment plans and submitting them to the committee. This was informally done after the committee reviewed the original plans in 2007-2008. The change formalizes the process.

The change to 3g is due to UWRF adopting an annual academic assessment report requirement. Currently, reports are not being reviewed. The committee is willing to do this consistent with 3h.

3h is a new duty. It stems from the committee’s belief that academic assessment reports should be periodically reviewed. The committee also believes that the review process would be strengthened by a review of assessment reports midway between the programs 7-year reviews. This would provide feedback early enough that additional changes could be implemented, data collected, and results used.

Table 1: Assessment Committee Duty Changes (Chapter III Section E)

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
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<tbody>
<tr>
<td>3f To approve the academic program assessment plans.</td>
<td>To approve the original and revised academic program assessment plans.</td>
</tr>
<tr>
<td>3g To monitor assessment activities. As part of the regular 7-year program review of majors, the committee will review the assessment plan, the plans results and any revisions suggested by the department.</td>
<td>To monitor assessment activities. As part of the 7-year program review of majors, the committee will review the assessment plans, the academic assessment reports, and program revisions based on assessment feedback.</td>
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<tr>
<td>3h None</td>
<td>Annual academic assessment reports will be reviewed at the time of the program’s 7 year review and 3 years following the program review.</td>
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5. A motion from the Executive Committee to appoint Barbara Nielsen as chair of the University Curriculum Committee for the 2009-2010 academic year. This position carries a 0.25 release for both the fall and spring semesters. Barbara Nielsen is the current chair of the UCC.

Miscellaneous New Business:

Adjournment