The next Academic Standards Committee meeting will be held:

Wednesday, November 10, 9-9:50am, CAFES Deans’s Conference Room - 210 AGS

**AGENDA:**
1. Continue discussion of due date for turning in grades policy. The Registrar's office will be bringing in data regarding how the due date affects the turn-around time for suspension notices, financial aid notification, etc. The Deans and/or their reps will bring in data from surveying their colleges on the question "How many days do faculty need between the last exam and the date to turn in grades in order to complete thier grading?"

The current faculty senate policy is:
8.2.14 Final Grades
The class rosters with final grades recorded on them are due in the Registrar’s Office on or before the fifth working day following the last scheduled examination. The instructor is responsible for checking the accuracy of the information on each grade roster. [FS 04/05 #19]

2. (If time permits)

Consideration of the "DRAFT Policy on Class Absence Due to Military Service" that has been request by our Veterans’ Services Office and forwarded by the Registrar.

"Policy on Class Absence Due to Military Service"

   Students shall not be penalized for class absence due to unavoidable or legitimate required military obligations not to exceed two (2) weeks unless special permission is granted by the instructor. Students are responsible for notifying faculty members of such circumstances as far in advance as possible and for providing documentation to the instructor to verify the reason for the absence. The faculty member is responsible to provide reasonable accommodations or opportunities to make up exams or other course assignments that have an impact on the course grade."