Faculty Senate  
November 17, 2010  
3:30 pm Willow River Room, University Center.

Call to Order at:
Seating of Substitutes:  
Approval of Minutes October 20, 2010 minutes

Reports:  
Chair’s Report  
Vice Chair’s Report  
Other Reports

Unfinished Business:

New Business:

1. Consent agenda items
   a. Committee Assignment
      i. Information & Instructional Technology Council: Robert Coffman (CAS) is being recommended to fill a vacancy on this committee through the end of the 2010-11 academic year
   b. Motion from APP to approve Undergraduate Program Changes (attachment 1)
      i. Change in Major/Minor Land Use Planning (attachment 2)
      ii. Change in Major/Emphasis/Option in Animal Science-Meat Animal Emphasis-Mgmt Opt (attachment 3)
      iii. Change in Major/#of credits/Emphasis/Option Animal Science-Equine Emphasis-Minor Option (attachment 4)
      iv. Change in Major/#of credits/Emphasis/Option Dairy Science-Management Option (attachment 5)
      v. Change in Major/#of credits/Emphasis/Option Animal Science-Equine Emphasis-Mnmt Opt (attachment 6)
      vi. Changes in names of HHP Physical Education, Exercise and Sport Science, and Health Education (attachments 7)
   c. Motion from APP to approve Graduate Program Changes
      i. Substantial Change in Curriculum MSE-PD Shared Inquiry Communities
   d. Motion from Athletic Committee to appoint Brian Schultz as male Faculty Athletic Representative
   e. Motion from International Program Committee to Pay study tour leaders commensurate with the salary paid for J-term and Summer school (attachment 8)
   f. Resolution from the Learning Resource Committee to Support the Research to Jobs: Growing the Research Infrastructure Funding (attachment 9)

2. Motion from Wes Chapin to Change Rules of Debate (attachment 10)
3. Motion from Faculty Compensation Committee For Summer Salary/J-Term Compensation Plan (attachments 11)
4. Discussion of Plans for Reconfiguration of Technology Council (attachments 12)
5. Motion from Marshal Toman To compensate Instructional Academic Staff who serve on Faculty Senate (attachment 13)

Miscellaneous New Business:

Adjournment
Academic Programs and Policies

DATE: Oct 29, 2010 TIME: 12:00 – 1:00 PLACE: KFA 140

AGENDA ITEMS

1. Seating substitutes
2. Review of minutes from 9/24/10

New Business

1. H&HP - Proposed name change to appear on diploma: ‘Bachelor of Science in Physical Education ECA” to replace ‘Bachelor of Science Secondary Education (Health and Human Performance)”.
2. H&HP – Proposed name change to appear on diploma: Health Education Majors receive the degree of Bachelor of Science in Secondary Education, proposed change on diploma would read a Bachelor of Science in Health Education ECA (early childhood through adolescence).
3. H&HP – Proposed name change to appear on diploma for exercise and sport science students (Option II). Currently diplomas read as a BS in secondary education with an emphasis in exercise and sport science. The Proposed change on diploma would read BS in Exercise and Sport Science.”
4. Proposal from Plant & Earth Science, name change only for current major/minor in Land Use Planning. Major/Minor to be named “Community Planning”.
5. Proposal from CAFES Department of Animal and Food Science Department to change the Animal Science – Equine Emphasis major (Management Option ONLY). The Animal Science – Equine Emphasis major has three different options: Management, Science, and Minor option. This proposal is to change the Management Option only.
6. Proposal from CAFES Department of Animal and Food Science Department to change the Animal Science – Equine Emphasis major (Minor Option ONLY). The Animal Science – Equine Emphasis major has three different options: Management, Science, and Minor option. This proposal is to change the Minor option only.
7. Proposal from CAFES Department of Animal and Food Science Department to change the Animal Science Major – Meat Animal Emphasis (Management Option ONLY). The Animal Science – Meat Animal Emphasis major has three different options: Management, Science, and Minor option. This proposal is to change the Management Option only.
8. Proposal from CAFES Department of Animal and Food Science to change the Animal Science – Dairy Science major (Management Option ONLY). The Dairy Science Major has three different options: Management, Science, and Minor option. This proposal is to change the Management Option only.

4. Other Business

Adjourn
TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

INFORMATION

1. Program title: Land Use Planning
2. Department(s): Plant And Earth Science
3. College(s): CAFES
4. Proposal prepared by: David Keuhl Date: March 25, 2010

5. Check all that apply:

- [ ] New program
- [X] Change in course name
- [X] Change in Major
- [ ] Change in course content
- [X] Existing program
- [ ] Change in number of credits
- [X] Change in Minor
- [ ] Change in Emphasis/Option

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):

1.
2.
3.
4.

7. Date of Implementation: Fall Semester 2010 Year

8. Have all courses in this program been approved? Yes [X] No [ ]
   If "No," which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes).

UNIT APPROVALS: Requires signatures of all Departments Chairs and Deans whose programs will be affected by the changes or proposal. Signature lines for the affected Departments and Colleges (Noted in 6 above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

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<td>[Signature]</td>
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<td>Barbara S. Nelson</td>
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NOTE: The master copy of this transmittal and accompanying documents must be filed in the Provost's office upon final approval. The Provost's office will notify all appropriate administrative offices [Registrar, Dean(s), and Department Chair(s)] of approvals and necessary actions to implement changes.

Rev. 11/08
DEPARTMENT & COLLEGE APPROVAL SIGNATURES

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Dean of College |       |

Rev. 11/08
9. Requested Narrative

The faculty of the Land Use Planning major and minor would like to update the name of the major from “Land Use Planning” to “Community Planning.” Justifications are as follows:

1. The major originally began in 1970 as “Scientific Land Management.” In 1991, due to the lack of name recognition of SLM in professional fields and by the general public, the major was changed to “Park and Land Management.” In 1993, the phase-out of the Park Management and Recreation options in the major resulted in a further program revision to create simply the “Land Management” major. In 1998 the name was changed to its present form, again in response to a need to adapt to the professions in which the students were being employed. The proposed change is in part due to similar reasons, as well as those that follow.

2. During the changes stated above, courses have been added and adjusted in order to keep in line with professional demands. These include adding GIS, Comprehensive Planning, Community Analysis, Community Decision-making, Planning for Sustainable Communities, and Land Use and Sustainable Agriculture Law. Adjustments have been made to Introduction to Land Use Theory and Practice and Site Planning and Development. These changes widened the scope of what was being covered to include not only the physical aspects of the land, as was the original orientation, but also the economic, social, legal, and political factors that are inclusive in land management. Stated simply, the major no longer covers merely “land use” but quite literally entire “community” planning.

3. Within the discipline of Planning, “land use planning” is treated as a specialty. Within the academic programs, there is only one accredited program that uses the name “Land Use Planning” in the name of their degree. This is at the University of Nevada Department of Geography (Master in Land Use Planning Policy). “Land use planning,” however, is a emphasis offered within virtually every other Bachelor and Masters program in the country. Individuals employed as planners are all taught land use planning and many specialize in it but, to work as a planner, broader preparation as discussed above in #2 is required.

The names used instead of “Land Use Planning” include:

- Urban Planning
- Regional Planning
- Community Planning
- Environmental Planning
- City Planning
- Bioregional Planning
- Infrastructure Planning
- Public Planning
- Planning
- Urban Design
- Environmental Design
- Urban Studies
- Urban Affairs
- Community Development
- Urban Development
- Real Estate Development

We selected “Community Planning” on the basis that (1) our program focuses more on the exurban/small town context than the “city” or “urban”, (2) we generally do not extend this as broad as a “regional” approach, (3) we are more specific to “planning” than “affairs” or “studies” would imply, and (4) our expertise is not specifically in the areas of “design” or “development”, although we cover both in various ways. The alternative to this was to simply use the word “Planning,” but it was thought that including “Community” better conveyed both the context in which the kind of planning we teach occurs and the kinds of jobs that students graduating with our degree would (and do) work.

4. Two states in the country license planners, New Jersey and Michigan. In New Jersey they are referred to as “Professional Planners.” In Michigan they are called “Community Planners.” The Michigan law describes a “community planner” as:

"a person qualified to prepare comprehensive community plans designed to portray general long range proposals for the arrangement of land uses to guide government toward development of the entire community."

This description captures very well what we teach in the land use planning major and demonstrates how, while land use is a necessary component of what we teach, the major also includes comprehensive planning, long range proposals, guiding government, and involving the entire community.

5. Finally, the name “Community Planning” captures the transdisciplinary nature of the major. Students first bring together a diverse set of skills and knowledge obtained through course requirements in the physical, natural, and social sciences. They then learn how to integrate these various ways of viewing the world into a cohesive holistic perspective from which they can then address the complexity of problems faced in communities. As such, the major is no longer about the “land” per se, but about balancing the social, economic, and environmental needs of the community. Planners, according to the American Planning Association, spend their time divided between the following areas:

- Community Development
- Land Use & Code Enforcement
- Transportation
- Environmental/Natural Resources Planning
- Economic Development
- Community Aesthetics and Design
- Public Finance
• Housing
• Parks & Recreation
• Historic Preservation
• Energy Systems
• Food and Agricultural systems

Of the professionally recognized names used in accredited program, we believe the name “Community Planning” best captures this breadth and approach.

Summary
1. Precedent exists for the name of the major to reflect professional practice;
2. Changes to the scope of the courses in the major are not adequately reflected in the current name;
3. “Land use planning” is used by other programs as an emphasis within the major but never (with one exception) as the name of the major;
4. The State of Michigan uses the proposed name as their licensed designation;
5. The proposed name captures the transdisciplinary nature of the degree.
Land Use Planning Major Curriculum

Core - *

ESM 151 – Intro. to Land Use Theory and Practice (3)
ESM 220 – Env Sust: Theory/Issues and Mgt (3)
ESM 251 – Community Decision-Making (3)
ESM 270 – Internship 1 (2-4)
ESM 293 – Community Analysis (3)
ESM 303 – Environmental Policies and Administration (3)
ESM 305 – Environmental Impact Assessment (2)
ESM 351 – Planning for Sustainable Communities (3)
ESM 333 – Remote Sensing of Natural Resources (3)
Or ESM 363 – GIS Applications in Resource Management (3)
Or GENG 265 – Engineering Graphics (3)
ESM 360 – Hydrology and Water Quality (4)
ESM 393 – Comprehensive Planning (3)
ESM 411 – Site Planning and Development (4)
ESM 435 – Advanced Land Use Planning and Design (4)
ESM 485 – Seminar: Resource Management (1)
Total 41-43

Support - -

GEOL 101 – Introduction to Geology (3)
GEOG 250 – Intro to Cartography and GIS (3)
SOIL 210 – Intro to Soil Science (3)
GEOG 360 – GIS: Theory and Methods (3)
AGEC/ESM 445 – Land Use and Sustainable Agriculture Law (3)
ENGL 266 – Business Writing (3)
Or ENGL 367 – Technical Writing (3)
Total 18

University Requirement – UR

POLS 245 – Intro to Comparative Politics (3) UR GP
University Requirement – Diversity (3) UR ACD
Total 6
General Education – GE...

BIOL 150 – General Biology (3) GE 3 SL
ESM 105 – Intro. to Env. Studies (3) GE 5 EC
ENGL 100 – Academic Reading/Writing (3) GE 1 CW
MATH 146 – College Algebra (3) GE 3 M
CHEM 121 – General Chemistry I (5) GE 3 SL
ENGL 200 – Investigating Ideas: Reading/Writing/Disciplines (3) GE 1 CA
POL 114 – National, State, and Local Govt (3) GE 2 SB
P ED 108 – Health and Fitness for Life (1) GE 5 HW
ECON 100 – Modern Economics (3) GE 2 SB
Or GEOG 120 – Human Geography (3)
Or SOCI 100 – Intro to Sociology (3)
CSTA 116 – Business and Prof Comm (3) GE 1 CS
PHIL 240 – Social Ethics (3) GE 2 HF
General Education – Humanities and Fine Arts (3) GE 2 HF
PE Activity – (1) GE 5 HW
General Education – Multidisciplinary (3) GE 4 MD
Total 40

Electives –

Directed Electives – (13-15)
Total 16-18
Semester 1 (F)

ESM 105 – Intro. to Env. Studies (3) GE 5 EC
ESM 151 – Intro. to Land Use Theory and Practice (3)*
BIOL 150 – General Biology (3) GE 3 SL
ENGL 100 – Academic Reading/Writing (3) GE 1 CW
MATH 146 – College Algebra (3) GE 3 M
Total 15cr

Semester 2 (Sp)

CHEM 121 – General Chemistry I (5) GE 3 SL
ENGL 200 – Investigating Ideas: Reading/Writing/Disciplines (3) GE 1 CA
POLS 114 – National, State, and Local Govt (3) GE 2 SB
P ED 108 – Health and Fitness for Life (1) GE 5 HW
Directed Electives – (3)
Total 15cr

Semester 3 (F)

ESM 251 – Community Decision-Making (3)*
ECON 100 – Modern Economics (3) GE 2 SB
Or GEOG 120 – Human Geography (3)
Or SOCI 100 – Intro to Sociology (3)
GEOG 250 – Intro to Cartography and GIS (3)-
CSTA 116 – Business and Prof Comm (3) GE 1 CS
SOIL 210 – Intro to Soil Science (3)-
Total 15cr

Semester 4 (Sp)

ESM 220 – Env Sust: Theory/Issues and Mgt (3)*
ESM 360 – Hydrology and Water Quality (4)*
PHIL 240 – Social Ethics (3) GE 2 HF
ESM 293 – Community Analysis (3)*
GEOG 360 – GIS: Theory and Methods (3)-
Total 16cr

Semester 5 (F)

ESM 303 – Environmental Policies and Administration (3)*
ESM 393 – Comprehensive Planning (3)*
POLS 245 – Intro to Comparative Politics (3) UR GP
University Requirement – Diversity (3) UR ACD
General Education – Humanities and Fine Arts (3) GE 2 HF
Total 15cr
Semester 6 (Sp)

ESM 305 – Environmental Impact Assessment (2)*
ESM 351 – Planning for Sustainable Communities (3)*
ESM 333 – Remote Sensing of Natural Resources (3)*
** Or ESM 363 – GIS Applications in Resource Management (3)*
** Or GENG 265 – Engineering Graphics (3)*
AGEC/ESM 445 – Land Use and Sustainable Agriculture Law (3)-
PE Activity – (0.5) GE 5 HW
Directed Electives – (3)
Total 14.5

Summer

ESM 270 – Internship 1 (2-4)*
Total 2-4cr

Semester 7 (F)

ESM 411 – Site Planning and Development (4)*
General Education – Multidisciplinary (3) GE 4 MD
Directed Electives – (5)
Total 13cr

Semester 8 (Sp)

ESM 435 – Advanced Land Use Planning and Design (4)*
ESM 485 – Seminar: Resource Management (1)*
ENGL 266 – Business Writing (3)-
** OR ENGL 367 – Technical Writing (3)-
PE Activity – (0.5) GE 5 HW
Directed Electives – (5-7)
Total 13.5-15.5cr

Land Use Planning Minor Curriculum

ESM 151 – Intro. to Land Use Theory and Practice (3)
ESM 251 – Community Decision-Making (3)
ESM 393 – Comprehensive Planning (3)
ESM 411 – Site Planning and Development (4)
ESM 435 – Advanced Land Use Planning and Design (4)
AGEC/ESM 445 – Land Use and Sustainable Agriculture Law (3)
GEOG 250 – Intro to Cartography and GIS (3)
Total 23cr
TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

INFORMATION

2. Department(s): Animal And Food Science
3. College(s): Cafes
4. Proposal prepared by: Steve Kelm Date: 4/18/2010

5. Check all that apply:
   □ New program
   □ Change in course name
   □ Change in Major
   □ Change in course content
   □ Existing program
   □ Change in number of credits
   □ Change in Minor
   □ Change in Emphasis/Option

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):

   1. Agricultural Economics
   2.
   3.
   4.

7. Date of Implementation: Fall Semester 2010 Year

8. Have all courses in this program been approved? Yes □ No □
   If “No,” which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes).

UNIT APPROVALS: Requires signatures of all Departments Chairs and Deans whose programs will be affected by the changes or proposal. Signature lines for the affected Departments and Colleges (Noted in 6 above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

Department Chair

College Curriculum Cmtt. Chair

Dean of College

University Curriculum Cmtt. Chair

Academic Policy & Programs Cmtt. Chair

Faculty Senate Chair

Provost / Vice Chancellor

Chancellor

Signature

Date

4/18/10

4-29-10

APR 30 2010

9/21/10

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Rev. 11/08
The Animal Science – Meat Animal Emphasis major has three different options: Management, Science, and Minor option. The proposed changes affect the Management option only.

**Current requirements for option completion**

Required supporting courses: CHEM 230, AGBI 251, BIOL 324

Directed electives: Select two courses from AGEC 305, 345, 355, 360, or 365

Additional directed electives: Select six additional directed elective credits at 200 level or above from AGEC, AGEN, CROP, or FDSC

**Requested change in requirements for option completion**

Required courses: CHEM 230, AGBI 251, BIOL 324

**CHANGE #1:** Directed electives: Select two courses from AGEC 305, 345, 355, 360, 365, or AFES 310

**AFES 310:** The AFES 310 course (Agricultural Human Resource Management) is a natural fit within the existing groups of directed electives. The inclusion of AFES 310 does not raise the credit requirements for the option, but simply gives students an additional course choice.

**CHANGE #2:** Additional directed electives: Select six additional directed elective credits at 200 level or above from ACCT, AFES, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, SOIL, CHIN, FREN, GERM, JAPN, OR SPAN

The ‘additional’ directed electives within the Management option were originally designed to broaden the student’s education within the following categories:

- CAFES courses other than Animal Science or Dairy Science
- CBE courses focusing accounting, economics, finance, management, or marketing
- Curricular offerings through the Department of Modern Languages

The electronic catalog reflects this sentiment, although this is not accurately reported within the DAR. The inclusion of these courses does not raise the credit requirements for the option, but simply gives students additional course choices.

**CHANGE #3:** Courses used to complete the directed electives are **not** allowed to double-count as general education credits or university requirements (American cultural diversity or global perspectives).

Although this was the intent of faculty when designing the Management option, it was never specifically stated.
TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

INFORMATION

2. Department(s): Animal And Food Science
3. College(s): Cafes
4. Proposal prepared by: Steve Kelm Date: 4/18/2010

5. Check all that apply:
   - [ ] New program
   - [ ] Change in course name
   - [✓] Change in Major
   - [ ] Change in course content
   - [✓] Existing program
   - [✓] Change in number of credits
   - [ ] Change in Minor
   - [✓] Change in Emphasis/Option

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):
   1. Biology
   2.
   3.
   4.

7. Date of Implementation: Fall Semester 2010 Year

8. Have all courses in this program been approved? Yes [✓] No [ ] If “No,” which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes).

UNIT APPROVALS: Requires signatures of all Departments Chairs and Deans whose programs will be affected by the changes or proposal. Signature lines for the affected Departments and Colleges (Noted in 6 above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

Department Chair

[Signature]

Date: 4/18/10

College Curriculum Cmtn. Chair

[Signature]

Date: 4/29/10

Dean of College

[Signature]

Date: APR 30 2010

University Curriculum Cmtn. Chair

[Signature]

Date: 9/2/10

Academic Policy & Programs Cmtn. Chair

Faculty Senate Chair

Provost / Vice Chancellor

Chancellor

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Rev. 11/08
The Animal Science – Equine Emphasis major has three different options: Management, Science, and Minor option. The proposed changes affect the Minor option only.

**Current requirements for option completion**

Required supporting courses: CHEM 230, AGBI 251, BIOL 324

Completion of any minor of 22-24 credits or second major (other than Animal Science, Dairy Science, or Ag Studies).

**Requested change in requirements for option completion**

**CHANGE:** Required supporting courses: CHEM 230, AGBI 251

**BIOL 324 is removed** as a required supporting course. The results in a four-credit reduction for completion of program requirements.

Completion of any minor of 22-24 credits or second major (other than Animal Science, Dairy Science, or Ag Studies).
April 20, 2010

Dr. Steven Kelm  
Department of Animal and Food Science  
University of Wisconsin – River Falls

Dear Steve,

The Biology Department supports the proposed change in requirements for the Management option and Minor option for the ANSC – Equine program, namely the deletion of Biol 324 as a required supporting course for these options. There has been considerable enrollment pressure for this course, so the proposed change will help us to provide better service to those students who will still be required to take Microbiology as part of their academic program. Of course, students in the above options who still desire to take the course as an elective are more than welcome to do so.

Regards,

Mark Bergland  
Chair, Department of Biology

University of Wisconsin-River Falls  
410 S. Third Street • River Falls, WI 54022 • USA
On April 29, 2010 the CAFES Curriculum Committee met to consider four program change proposals from the Department of Animal and Food Science. All were approved with the following suggestions for departmental consideration.

Where Additional Directed Electives are required in the Dairy Science Management Option, Animal Science Meat Emphasis and Equine Emphasis Management Options, the credit requirement be written as "5-6 credits at the 200 level or above".
TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

INFORMATION

1. Program title: Dairy Science - Management Option
2. Department(s): Animal And Food Science
3. College(s): Cafes
4. Proposal prepared by: Steve Kelm Date: 4/18/2010

5. Check all that apply:
   - [x] New program
   - [ ] Change in course name
   - [x] Change in Major
   - [ ] Change in course content
   - [x] Existing program
   - [x] Change in number of credits
   - [ ] Change in Minor
   - [x] Change in Emphasis/Option

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):
   1. Agricultural Economics
   2.
   3.
   4.

7. Date of Implementation: Fall Semester 2010 Year

8. Have all courses in this program been approved? Yes [x] No [ ]
   If “No,” which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes).

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Signature
Date 4/18/10

Department Chair

College Curriculum Cmtt. Chair

Dean of College

University Curriculum Cmtt. Chair Barbara Sklenka 9/2/10

Academic Policy & Programs Cmtt. Chair

Faculty Senate Chair

Provost / Vice Chancellor

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Rev. 11/08
The Dairy Science major has three different options: Management, Science, and Minor option. The proposed changes affect the **Management option only**.

**Current requirements for option completion**

Required courses: CHEM 230, AGBI 251, DASC 270 or DASC 370

Directed electives: Select two courses from AGEC 305, 345, 355, 360, or 365

Additional directed electives:

a) Minimum of 6 additional directed elective credits at 200 level or above from ACCT, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, or SOIL

b) Minimum of 3 additional directed elective credits at 100 level or above from ACCT, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, or SOIL

**Requested change in requirements for option completion**

Required courses: CHEM 230, AGBI 251, DASC 270 or DASC 370

**CHANGE #1:** Directed electives: Select two courses from AGEC 305, 345, 355, 360, 365, or **AFES 310**

**AFES 310:** The AFES 310 course (Agricultural Human Resource Management) is a natural fit within the existing groups of directed electives. The inclusion of AFES 310 does not raise the credit requirements for the option, but simply gives students an additional course choice.

**CHANGE #2:** Additional directed electives:

a) Minimum of 6 additional directed elective credits at 200 level or above from ACCT, AFES, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, SOIL, **CHIN, FREN, GERM, JAPN, OR SPAN**

**AFES, CHIN, FREN, GERM, JAPN, OR SPAN:** The ‘additional’ directed electives within the Management option were originally designed to broaden the student’s education within the following categories:

- CAFES courses other than Animal Science or Dairy Science
- CBE courses in accounting, economics, finance, management, or marketing
- Curricular offerings through the Department of Modern Languages
The electronic catalog reflects this sentiment, although the Degree Audit Reports do not list the modern language offerings or AFES. The inclusion of these courses does not raise the credit requirements for the option, but simply gives students additional course choices.

**CHANGE #3:** Additional directed electives. The requirements specified below should be deleted, removing this 3-credit directed elective requirement. This change will reduce the number of credits required for completion of the option by three credits.

   b) Minimum of 3 additional directed elective credits at 100 level or above from ACCT, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, or SOIL

**CHANGE #4:** Courses used to complete the directed electives are not allowed to double-count as general education credits or university requirements (American cultural diversity or global perspectives).

Although this was the intent of faculty when designing the Management option, it was never specifically stated.
TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

INFORMATION

1. Program title: Animal Science - Equine Emphasis - Mgmt Option
2. Department(s): Animal And Food Science
3. College(s): Cafes
4. Proposal prepared by: Steve Kelm Date: 4/18/2010

5. Check all that apply:
   ☒ New program     ☒ Existing program
   ☐ Change in course name     ☒ Change in number of credits
   ☒ Change in Major     ☐ Change in Minor
   ☐ Change in course content     ☒ Change in Emphasis/Option

6. Other Programs/Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):
   1. Agricultural Economics
   2. Biology

7. Date of Implementation: Fall Semester 2010 Year

8. Have all courses in this program been approved? Yes ☒ No ☐
   If “No,” which ones?

9. Attach Request Narrative. (Include description of program before and after proposed changes.)

UNIT APPROVALS: Requires signatures of all Departments Chairs and Deans whose programs will be affected by the changes or proposal. Signature lines for the affected Departments and Colleges (Noted in 6 above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

Department Chair ____________________________ Signature ____________________________ Date 4/18/10

College Curriculum Cmtt. Chair ____________________________ Signature ____________________________ Date 4/29/10

Dean of College ____________________________ Signature ____________________________ Date APR 30 2010

University Curriculum Cmtt. Chair ____________________________ Signature ____________________________ Date 9/2/10

Academic Policy & Programs Cmtt. Chair ____________________________

Faculty Senate Chair ____________________________

Provost / Vice Chancellor ____________________________

Chancellor ____________________________

NOTE: The master copy of this transmittal and accompanying documents must be filed in the Provost’s office upon final approval. The Provost’s office will notify all appropriate administrative offices (Registrar, Dean(s), and Department Chair(s)) of approvals and necessary actions to implement changes.

Rev. 11/08
The Animal Science – Equine Emphasis major has three different options: Management, Science, and Minor option. The proposed changes affect the Management option only.

Current requirements for option completion

Required supporting courses: CHEM 230, AGBI 251, BIOL 324

Directed electives: Select two courses from AGEC 305, 345, 355, 360, or 365

Additional directed electives: Select six additional directed elective credits at 200 level or above from AGEC, AGEN, CROP, or FDSC

Requested change in requirements for option completion

CHANGE #1: Required supporting courses: CHEM 230, AGBI 251

BIOL 324 is removed as a required supporting course. The results in a four-credit reduction for completion of program requirements.

CHANGE #2: Directed electives: Select two courses from AGEC 305, 345, 355, 360, 365, or AFES 310

AFES 310: The AFES 310 course (Agricultural Human Resource Management) is a natural fit within the existing groups of directed electives. The inclusion of AFES 310 does not raise the credit requirements for the option, but simply gives students an additional course choice.

CHANGE #3 and #4: Additional directed electives: Select a minimum of five additional directed elective credits at 200 level or above from ACCT, AFES, AGEC, AGED, AGEN, CROP, ECON, ESM, FDSC, FINC, GEOL, HORT, MKTG, MNGT, SOIL, CHIN, FREN, GERM, JAPN, OR SPAN

The ‘additional’ directed electives within the Management option were originally designed to broaden the student’s education within the following categories:

- CAFES courses other than Animal Science or Dairy Science
- CBE courses focusing accounting, economics, finance, management, or marketing
- Curricular offerings through the Department of Modern Languages

The electronic catalog reflects this sentiment, although this is not accurately reported within the DAR. The inclusion of these courses allows additional course choices. Furthermore, the development of two credit courses such as CROP 262 (Equine Forage
Systems) has created issues with credits required to complete this portion of the option. This change will cause a one-credit reduction in credits required to complete the option.

CHANGE #5: Courses used to complete the directed electives are not allowed to double-count as general education credits or university requirements (American cultural diversity or global perspectives).

Although this was the intent of faculty when designing the Management option, it was never specifically stated.

Overall, the changes listed above result in greater choices for students within the directed electives and result in a net reduction of five credits for program completion.
April 20, 2010

Dr. Steven Kelm  
Department of Animal and Food Science  
University of Wisconsin – River Falls

Dear Steve,

The Biology Department supports the proposed change in requirements for the Management option and Minor option for the ANSC – Equine program, namely the deletion of Biol 324 as a required supporting course for these options. There has been considerable enrollment pressure for this course, so the proposed change will help us to provide better service to those students who will still be required to take Microbiology as part of their academic program. Of course, students in the above options who still desire to take the course as an elective are more than welcome to do so.

Regards,

[Signature]

Mark Bergland  
Chair, Department of Biology

University of Wisconsin-River Falls  
410 S. Third Street • River Falls, WI 54022 • USA
9. Narrative

The Department of Health and Human Performance are requesting for the degree name on the diploma be changed from Bachelor of Science Secondary Education (Health and Human Performance) to Bachelor of Science in Physical Education ECA. This involves no curriculum changes just merely a name change on the diploma.

Thank you,

James Gostomski
Assistant Professor
Health and Human Performance
We request a degree name change that appears on the diploma for our exercise and sport science students (Option II). Currently diplomas read as a BS in secondary education with an emphasis in exercise and sport science. We would like it to read a BS in Exercise and Sport Science. This is a name change as it appears on the diploma only and incurs no curricular changes.

If you require any additional information please let me know. Thank you.

Joe O’Kroy, Ph.D.
Associate professor
HHP
The change that I am proposing for the Health Education Majors is a change in the name of the degree as shown on the diploma. Currently the students who complete a Health Education Major receive the degree of Bachelor of Science in Secondary Education. I propose it would read a Bachelor of Science in Health Education ECA (early childhood through adolescence). This change would be consistent with other university education diplomas and it would reduce confusion for the students as they graduate and pursue their careers.
September 21, 2010

To: Dr. James Zimmeran, Chair, AP&P Committee

From: Dr. Joe O’Kroy, Chair, HHP Curriculum Committee

James,

Please find enclosed four items for AP&P committee review. Our COEPS committee has asked that these changes be sent directly to your committee for review since this does not deal directly with a course change. The changes requested are name changes to the diplomas our graduates receive from each of the three majors we offer; Physical Education, Exercise and Sport Science and Health Education. The fourth is rational for course substitutions within our health education major. If this is not the correct committee for this consideration could you suggest one? Thanks.

If you have any questions please do not hesitate to call me.

Thanks,

Joe O’Kroy, Assoc. Prof.
HHP
-0626
Joseph.okroy@uwrf.edu
Re: Motion 1 – Compensation for Short Term Study Abroad Faculty

Under the purview of committee charge 3d – to establish policies and procedures to be implemented by the Office of Global Connections, the FSIPC developed and passed the following motion. The purpose of the motion is to increase the pay that faculty receive for leading UWRF short term study abroad programs in the hope that the increased compensation will better reward faculty for their efforts in developing and running these programs.

Faculty Senate International Programs Committee 2009-2010

Motion 1 – Compensation for Short Term Study Abroad Faculty

The Faculty Senate International Programs Committee moves that faculty serving as leaders for short-term study abroad courses through Global Connections be compensated at the current per-credit pay-rates in effect for J-Term and Summer School. Faculty leaders may be compensated up to the maximum allowed per credit for J-Term and Summer School subject to the course generating sufficient revenue to cover tour expenses, tour reserve and faculty compensation. In addition, faculty may receive up to one credit for course preparation and one credit for coordination of logistics for their study tour subject to the tour generating sufficient revenue to cover these expenses. Final compensation will be determined by the Director of International Educational Programs.
Resolution in Support of the Research to Jobs: Growing the Research Infrastructure: UW Research Commons Proposal

WHEREAS the success and reputation of the UW System depends on the effective recruitment and retention of talented faculty and students; and

WHEREAS information is essential in increasing research capacity and productivity across the UW System; and

WHEREAS faculty and students’ academic research depends on authoritative information and UW System libraries provide that content; and

WHEREAS investing $6 million for scholarly resources could return more than $26 million to the Wisconsin economy through research grants and business development; and

WHEREAS funding for acquisition of library resources has not increased in 12 years,

THEREFORE, BE IT RESOLVED that the UW-River Falls Faculty Senate supports the request for funding of the Research to Jobs: Growing the Research Infrastructure: UW Research Commons proposal to increase electronic access to information to benefit students, faculty/staff, and all Wisconsin residents.

11/2010
We, the undersigned faculty, request that the item below be placed onto the next Faculty Senate agenda.

W. Chapin
R. Tiedeman
P. Johansson
B. Copp
L. Linares
R. Wallace
R. Horton

Be it moved that the Senate adopt the following official debate rules:

Debate Rules:

1. The Senate has the right to limit debate on a specific motion in two ways: (1) the overall time for debate, and/or (2) the number of speeches allowed per person. Any limitation on debate for a specific motion, or subsequent extension, requires a two-thirds majority of those voting yes or no.

2. Requests for clarification, points of personal privilege or order, asking or responding to a question, passing, or making a brief suggestion are not counted as speaking in a debate, as long as the member makes no other comment on the then-pending question. Similarly, the making of a secondary motion is not counted as speaking as long as the member makes no comment on the then-pending question.

3. To encourage the fullest consideration of issues, a speakers' list is established for each motion. Speakers are recognized in the order in which they sought recognition with one qualification. If a person has not addressed a motion and seeks recognition from the chair, that person will be placed ahead of everyone on the list who has already spoken.

4. Speakers have the right to be recognized multiple times unless the Senate limits debate as defined in debate rule 1.

5. Debate can be closed through the following procedures:
   a. During debate on a specific motion, a two-thirds majority of those voting yes or no is sufficient to end debate, however, after 60 minutes, a simple majority of those voting yes or no is sufficient to end debate.
   b. Absent Senate action under debate rule 4a, debate ends after all speakers have been recognized.
   c. Debate also ends if time expires as per debate rule 1.

6. Neither caucuses, nor comments regarding process issues by the chair, when serving in that capacity, apply towards any time limits established through debate rules 1 or 5.

7. To participate in substantive debate, a chair must pass the gavel, and reassumes her/his duties as chair after the Senate completes its work on the motion (e.g. passes, defeats, or postpones the motion).

8. If a motion is postponed, a new speakers' list and new debate limits, if any are desired, must be established for the motion when debate on it resumes.
We, the undersigned faculty, request that the item below be placed onto the next Faculty Senate agenda.

Nissen
Larry Haun
Marshall B. Toman

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[Signatures]

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TABLE 1

Example of Summer Session/J-term undergraduate 3 credit class containing 20 students using the proposed model.

Total Gross Tuition Revenue: (20 students X $235.78 per credit x 3 credits) = $14,146.80

<table>
<thead>
<tr>
<th>Percentage of gross revenues</th>
<th>Tier 1</th>
<th>Tier 2</th>
<th>Tier 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assistant/Adjunct</td>
<td>34%</td>
<td>36%</td>
<td>38%</td>
</tr>
<tr>
<td>Salary (see below)</td>
<td>$4,809.91</td>
<td>$5,092.85</td>
<td>$5,375.78</td>
</tr>
</tbody>
</table>

(12% increase over AP-43) (18.7% increase over AP-43) (25.3% increase over AP-43)

(current AP-43 salary=$4,290) (5.9% increase over Tier 1) (5.6% increase over Tier 2)

(11.8% increase over Tier 1)

SALARY = (TIER RATE PERCENTAGE) X (PER CREDIT WI TUITION RATE) X (TOTAL NUMBER OF CREDITS) X (TOTAL NUMBER OF STUDENTS ENROLLED)

Advantages of New Policy
1. No plateau (19/25) limiting pay for additional students
2. No target (18/26) to maximize pay
3. Pay is based on tuition generated
   A. Not based on arbitrary $ per credit
   B. Pay automatically increases as tuition increases
4. There is recognition & reward for rank
5. Simplify the administration process
A Uniform Campus Compensation Policy
for
Summer Session and Winter Session (J-Term)

1.0 MISSION STATEMENT:

Summer session and J-term courses and programs will be offered to expand academic access for UWRF students and to allow faculty and staff to support and enhance student-learning opportunities. Courses and programs offered will be guided by the Goals and Initiatives set forth in the University Operational Plan as well as the Strategic Plan which include, but are not limited to, Goal 1: Create a Culture of Learning and Goal 7: Invest in Human Resources. Academic units will refer to the spirit of the Strategic Plan when choosing course offerings that meet the needs of various learner constituencies, such as currently matriculated students, working professionals, life-long learners, regional businesses, organizations and agencies and under-represented and minority populations. All program and course offerings will be based on a model that is fiscally sustainable. The procedures set forth in this paper are intended to allow UWRF to offer, over the course of an academic year, the broadest possible mix of classes to meet our diverse learner population needs, provide students greater opportunity to graduate within four years, and compensate faculty and staff in a manner commensurate with their rank.

2.0 OVERVIEW/BACKGROUND:

Prior to 2003 (and the development and implementation of the UWRF Strategic Plan), summer session courses were taught on a compensation model that was proportional to a faculty member’s 9-month academic year salary up to a maximum of 2/9 (0.2222) of that salary. A full summer session load was considered to be 8 credits and course enrollments of 18 students were required for instructors to receive full compensation. Courses with fewer than 18 students were taught at a reduced rate as individually negotiated with the respective Deans. This policy changed in 2003, without Faculty Governance input or consultation, to a per-credit rate model with built-in salary plateaus. The result of this change was faculty and staff teaching courses for significantly less compensation as well as the introduction of a tremendous disincentive to offer classes whose enrollments were above the designated plateau levels or below reasonable compensation enrollments. This, along with other reasons, has resulted in a stagnant summer session program. With the introduction of the Wisconsin Growth Agenda and More Graduates for Wisconsin initiatives, it is imperative that UWRF leverage our talent and physical resources more affectively to reach our goals and expand student opportunities. Enhancing our summer school and J-term offerings will play a significant role in reaching our objectives and better serve our student body by offering additional scheduling flexibility.

The express purpose of this policy is to align our summer session/J-term compensation policy with the overall Goals and Initiatives set forth in the Strategic Plan while specifically addressing Goal 7.1.3: “Develop and Implement a new summer and J-term session salary schedule/model.” It is a model that, among other things:
gains legitimacy as a result of percolating up through the shared governance process;
• is consistently applied across all colleges and listed programs and simplifies administration;
• fairly compensates faculty and staff for their time and expertise;
• eliminates arbitrary pay plateaus;
• modestly rewards faculty and staff for their differential time in service;
• provides incentive for faculty, staff and administration to create a viable and vibrant summer session program that generates revenue;
• redistributes the enrollment pressures to help relieve and address the workload creep (SP Goal 7.2.3) seen throughout the academic year created by the Wisconsin Growth Agenda and the More Graduates for Wisconsin initiative, which currently requires units to overpopulate lectures and laboratories during the regular academic year;
• encourages colleges to collaborate and develop a reliable and predictable summer session/J-term schedule for advising and planning purposes;
• creates confidence in an expanded array of summer and J-term course offerings that will allow students and advisors to build these courses into their long-term plan, permitting them to graduate early should they so choose;
• makes more efficient use of campus physical and technological resources, and;
• should expand summer session and J-term course offerings to increase student scheduling flexibility thereby making summer session and J-term more desirable student options.

3.0 COMPENSATION POLICY GUIDING PRINCIPLES AND REQUIREMENTS:

3.1 Summer Session, Winter Session (J-term), including Fully On-line, Hybrid, Internship, Independent Study, Research, and Reading Compensation Policy guiding principles and requirements.

3.1.1 Courses and programs will be offered through a sustainable fiscal model.

3.1.2 Class size during Summer and Winter sessions should be set to a similar level as those offered during the regular academic year.

3.1.3 Compensation will be based on the Wisconsin resident undergraduate/graduate tuition revenue generated based on the official class enrollment at the end of the last day of class of week one for summer session/J-term courses. The tuition revenue does not include segregated fees, special course fees, online fees, reciprocity, differential tuition, etc.

3.1.4 There are three compensation tiers to modestly acknowledge and reward differences in rank: Tier 1 (Assistant Professor and Instructional Academic Staff); Tier 2 (Associate Professor); and Tier 3 (Full Professor).

3.1.5 The policy will apply consistently to all summer and J-term courses including on-campus undergraduate and graduate classes, as well as hybrid, fully on-
line, internships, independent study and independent research/reading courses across all colleges. The only exceptions are listed in item 3.1.14.

3.1.6 Compensation will automatically increase with tuition increases at the rate not to exceed 5%.

3.1.7 There is no $12,000 overload salary cap during summer session as academic year (9 month) faculty are not on contract per...

- UWSA ACPS 4 (http://www.uwsa.edu/acss/acps/acps4.pdf)
- UPG-4 (http://www.uwsa.edu/hr/upgs/UPG%204/UPG04%2007.23.08.pdf)
- Section 16.417(2) of the Wisconsin Statutes (http://www.legis.state.wi.us/rsb/Statutes.html) 3.1.10).
- Note: the $12,000 overload salary cap does apply to faculty and staff teaching during J-term as they are on contract.

3.1.8 Faculty are restricted to earning no more than a total of 2/9 of their annual contractual salary unless they receive written permission from the Dean of the college as the Chancellor designee per UWSA F29 (http://www.uwsa.edu/fadmin/fppp/fppp29.htm).

3.1.9 Deans and department chairs will offer summer session/J-term courses that complement, not displace or negatively impact, academic year offerings.

3.1.10 The minimum class size will be determined at the discretion of the Dean after consultation with the instructor and/or department chair.

3.1.11 Payment will be determined at the end of week one of the course. This time period is chosen for two reasons: a) most J-term and many SS courses are three weeks in length, and b) students in courses that last 3–4 weeks long can receive a 100% tuition refund up to the end of week one per UWSA F44 (http://www.uwsa.edu/fadmin/fppp/fppp44.htm).

3.1.12 The campus will submit a formal System request to eliminate the 6-9 credit summer tuition plateau for undergraduates within 6 months of the implementation of this policy.

3.1.13 Review Policy. This policy will be in place for three years from the time of initial implementation. A review, collaboratively undertaken by the Senate Faculty Compensation Committee and Administration, will be conducted following the second full year of implementation. The objective of this review process is to assure the policy is meeting its goals which are:

i. Offer broadest possible mix of classes to meet diverse learner population needs.
ii. Provide students greater opportunity to graduate within four years.

iii. Compensate faculty and staff in a manner commensurate with their rank.

iv. Determine the possibility of revising compensation percentages based on meeting the set goals and no decrease in budget return to campus below summer 2010 levels.

This policy, as well as the compensation levels distributed to faculty and staff, may be adjusted after year three following discussion between Administration and Faculty Governance which would provide a recommendation to the Chancellor for his/her decision.

3.1.14 Study abroad, service-based pricing and Outreach/Continuing Education offerings are addressed in separate policies.

4.0 UNIT RESPONSIBILITIES:

4.1 Deans of the Academic Colleges

4.1.1 College Deans in consultation with Department Chairs will set appropriate class numbers and size limits to meet the objectives of this policy and to assure that courses normally offered during the academic year are not negatively affected. Deans will be responsible for covering expenditures beyond the amount collected via tuition/fee revenue.

4.2 Registrar’s Office

4.2.1 The Registrar’s office will be responsible for coordinating and scheduling all summer session and winter course offerings.

4.2.2 The Registrar’s office will post a two-year working summer and J-term course schedule in consultation with the colleges.

4.3 Outreach/Continuing Education

4.3.1 The Office of Outreach/Continuing Education will be responsible for managing only those courses offered through Outreach/Continuing Education.

5.0 COMPENSATION POLICY:

5.1 Compensation for teaching summer session, winter session (J-Term) is based on a simple formula tied to gross tuition revenue as defined under sections 3.1.4, 5.2 and Table 1. It will be consistently applied to faculty and staff across all colleges.

5.2 There are three compensation tiers which represent percentages of gross WI resident tuition revenue retained by the instructor:
• Tier 1: 34% of gross tuition revenue—Assistant Professor and Instructional Academic Staff;

• Tier 2: 36% of gross tuition revenue—Associate Professor;

• Tier 3: 38%—Tier 3—Full Professor.

5.3 An example for establishing compensation under this policy—assuming a class of 20 students—is demonstrated below in Table 1.
The Information & Instructional Technology Council is the primary advisory and decision-making group for information technology at UW-River Falls. The council has three subcommittees: Instructional and Learning Technology, Infrastructure and Information Systems. The issues that each deals with are detailed below and in the following pages.

The Information and Instructional Technology Council and its three subcommittees are all “hybrid” groups. The division of topics around which they are organized are commonly-used in universities and other organizations. Each group will deal with a range of issues, allowing for a collaborative and inclusive approach to guiding information technology. When an issue comes before any of these groups that is under the purview of a shared governance body, designated members of the Information & Instructional Technology Council will vote and make a recommendation to the appropriate governance group.

Most of the issues that the Instructional and Learning Technology Committee will deliberate will be issues that fall within the purview of faculty governance. However, faculty and student governance issues may arise in the Infrastructure and Information Systems groups as well. Shared governance issues will be acted upon by the appropriate designated members of the Information & Instructional Technology Council.
Name: **Information & Instructional Technology Council**

**Purpose:** The Information & Instructional Technology Council serves as an overall point of coordination, planning and policy development for information technology at the university.

**Duties:**
1. To align the information technology strategic plan with the university strategic plan.
2. To create an annual plan for information technology and make funding recommendations.
3. To prioritize campus technology projects and monitor their progress,
4. To develop policies related to information technology in areas such as but not limited to security, access, and use.
5. To develop a long range equipment and software replacement plan.
6. To define key performance indicators for information technology, track them, assess outcomes, and utilize results to refine annual and strategic planning.
7. To evaluate the effectiveness of the information technology shared governance structure and make recommendations for improvements.
8. Charge and create short term ad hoc task teams to address specific issues.
9. Issues to be address include but are not limited to strategic IT plan, annual IT plan, accountability, reporting, and funding recommendations.

**Membership (23 total):**
- Faculty COEPS (1) (Faculty Senate Appointment)
- Faculty CAS (1) (Faculty Senate Appointment)
- Faculty CAFES (1) (Faculty Senate Appointment)
- Faculty CBE (1) (Faculty Senate Appointment)
- Faculty at-large (1) (Faculty Senate Appointment)
- Chair of the Instructional and Learning Technology Committee
- Chair of the Infrastructure Committee
- Chair of the Information Systems Committee
- Students (6) (Student Senate Appointment)
- Staff Enrollment Services (Administrative Appointment)
- Staff Library (Administrative Appointment)
- Information technology staff CIO Affairs IT
- Information technology staff Student Affairs IT
- Information technology staff Manager Network Services
- Information technology staff Manager Information Systems
- Information technology staff Manager Computer Support
- Administration Provost or designee
- Administration Vice Chancellor for Admin & Finance or designee

**Chair:**
Faculty member appointed by Faculty Senate (should have at least one year experience on the committee).

**Vice-chair:**
Chief Information Officer

**Term:**
Faculty term is three years with 1-2 new appointments each year. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

**Decisions and voting:**
1. Faculty members of Information & Instructional Technology Council appointed by the Faculty Senate form the voting block for faculty governance issues.
2. Student members of Information & Instructional Technology Council appointed by the Student Senate form the voting block for student governance issues.
3. Faculty members of Information & Instructional Technology Council appointed by the Faculty Senate plus the student members of Information & Instructional Technology Council appointed by the Student Senate form the voting block for joint faculty and student governance issues.
4. Other decisions are made by consensus, majority vote if consensus cannot be reached.
Conduit for action:
Faculty governance decisions are forwarded to Faculty Senate, student governance decisions are forwarded to Student Senate, and administrative issues are forwarded to the appropriate administrator. As necessary, the chair will consult with governance groups regarding shared governance authority.
Name: Instructional and Learning Technology Committee

Purpose: The Instructional and Learning Technology Committee facilitates the effective use of information technology in teaching, learning and research.

Duties:
1. To facilitate the effective use of information technology in teaching, learning and research.
2. To develop and recommend policies related to use of technology in teaching and learning.
3. To evaluate the effectiveness of institutional support for teaching and learning technologies.
4. To promote the use of instructional and learning technologies through communication, advocacy, faculty and staff development and ongoing support for all users.
5. To investigate emerging technologies and promote their use as appropriate.
6. To assure effective teaching and the achievement of intended learning outcomes for alternative delivery course delivery systems that utilize technology.
7. Issues to be addressed include but are not limited to classroom technology, lab technology, learning management system, distance education, emerging technologies, user support and faculty and staff development.

Membership (15 total):
1. Faculty at-large (2) (Faculty Senate Appointment)
2. Faculty COEPS (Faculty Senate Appointment)
3. Faculty CAS (Faculty Senate Appointment)
4. Faculty CAFES (Faculty Senate Appointment)
5. Faculty CBE (Faculty Senate Appointment)
6. Student (3) (appointed by Information & Instructional Technology Council)
7. Staff Library
8. Staff Manager Computer Support
9. Staff information technology Lab Manager
10. Staff Learning Technology Development Council Representative
11. Staff Student Affairs IT
12. Administrator Provost or designee

Chair:
Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

Term:
Faculty term is three years with 1-2 new appointments each year. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:
1. Shared Governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

Conduit for action:
Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.
Name: **Infrastructure Committee**

**Purpose:** The Infrastructure Committee assures that the campus network and basic technology supports the work of the university.

**Duties:**
1. To assure the effectiveness of the infrastructure that supports the campus’s use of information technology.
2. To develop policies and plans related to security, disaster recovery and access.
3. To assure that the basic productivity and telecommunication tools used by faculty, staff and students meet their needs.
4. To advise the institution on the acquisition and use of infrastructure-related software applications (e-mail, calendar, network monitoring, patching, etc.).
5. To monitor the effectiveness of the university’s desktop replacement program.
6. Technical issues to be addressed include but are not limited to networking, wireless, workstations, software applications, productivity tools, file services, and telephone.

**Membership (7 total):**
1. Faculty at-large (2) (Faculty Senate Appointment)
2. Student (appointed by Information & Instructional Technology Council)
3. Staff Student Affairs IT
4. Staff Manager Network Services
5. Staff Manager Computer Support Services
6. Administration Vice Chancellor for Admin & Finance or designee

**Chair:**
Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

**Term:**
Faculty term is three years with staggered appointment years. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

**Decisions and voting:**
1. Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

**Conduit for action:**
Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.

Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.
Name: Information Systems Committee

Purpose: The Information Systems Committee provides coordination and oversight for information, productivity and transactions systems used and shared by the university community.

Duties:
1. To monitor the effectiveness of the information and transaction systems used by university faculty, staff and students including accessibility, usability, and functionality.
2. To monitor needs of campus offices in regard to information and transaction systems and recommended changes and additions.
3. To develop policies related to information and transaction systems.
4. To investigate new systems and recommend their consideration for implementation.
5. Issues to be address include but are not limited to student information system, web, degree audit system, shared financial system, reporting tools, room reservation, event management system, point of sale, door security, document management system and human resources system.
6. To disseminate information to internal and external audiences.

Membership (12 total):
1. Faculty at-large (2) (Faculty Senate Appointment)
2. Student (2) (appointed by Information & Instructional Technology Council)
3. Staff Manager Information Systems
4. Staff Student Affairs IT
5. Staff Library
6. Staff e-SIS Coordinator
7. Staff Enrollment Services
8. Staff Enrollment Services
9. Staff Webmaster
10. Administration Vice Chancellor for Admin & Finance or designee

Chair:
Faculty member appointed by Faculty Senate (will also serve as a member of the Information and Instructional Technology Council).

Term:
Faculty term is three years with staggered appointment years. Student terms are one year with the option for reappointment. Administrative members have no defined term length.

Decisions and voting:
1. Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
2. Other decisions are made by consensus, majority vote if consensus cannot be reached.

Conduit for action:
Shared governance decisions are submitted to the Information & Instructional Technology Council for action by appropriate voting block of that group and subsequent forwarding to appropriate governance group.
Review, consultation, discussion and collaborative problem-solving on non-governance issues occur within the work group and do not require movement through the governance process.
Current IT-Related Committees & Groups

Current IT-Related Committees Mapped onto Proposed Structure
Current IT-Related Committees Mapped onto Proposed Structure

<table>
<thead>
<tr>
<th>Current Committees</th>
<th>Charges are reassigned to</th>
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<tbody>
<tr>
<td>ILTC (Instructional and Learning Technology)</td>
<td>Instructional and Learning Technology Committee</td>
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<tr>
<td>CLPC (Computer Lab Planning Council)</td>
<td>Instructional and Learning Technology Committee</td>
</tr>
<tr>
<td>STC (Special Technology Committee)</td>
<td>Information and Technology Council</td>
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<tr>
<td>TPPC (Technology Policy and Planning Council)</td>
<td>Information and Technology Council</td>
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Section O – Technology Council

The Technology Council is the primary advisory and decision-making group for information and instructional technology at UW-River Falls. The responsibilities for its three subcommittees—Instructional and Learning Technology, Technology Services, and University Web—are described below.

The Technology Council and its three subcommittees are all “hybrid” committees. This organizational structure is common to technology services within universities and other organizations. Each committee will deal with a range of issues, allowing for a collaborative and inclusive approach to guiding information and instructional technology. When an issue comes before any of these groups that is under the purview of a shared governance body, Technology Council will vote and make a recommendation to the appropriate governance group.

Purpose:
1. The Technology Council serves as an overall point of coordination, planning, and policy development for information and instructional technology at the University.

2. Membership (19 total):
   a. Co-Chair of Technology Council (1) (Faculty Senate Appointment)
   b. Co-Chair of Technology Council (Administrative Appointment - CIO)
   c. CEPS (1) (Faculty Senate Appointment)
   d. CAS (2) (Faculty Senate Appointment)
   e. CAFES (1) (Faculty Senate Appointment)
   f. CBE (1) (Faculty Senate Appointment)
   g. Faculty at-large (2) (Faculty Senate Appointment)
   h. Co-Chair of the University Web Committee (DoTS Appointment)
   i. Co-Chair of the Technology Services Committee (DoTS Appointment)
   j. Co-Chair of Instructional and Learning Technologies Committee (DoTS Appointment)
   k. Students (2) (Student Senate Appointment)
   l. Associate Vice-Chancellor for Enrollment Services or designee (Administrative Appointment)
   m. Associate Vice-Chancellor for Student Affairs or designee (Administrative Appointment)
   n. Provost and Vice Chancellor for Academic Affairs or designee (Administrative Appointment)
   o. Vice Chancellor for Administration and Finance or designee (Administrative Appointment)
   p. Staff Library (Administrative Appointment)

3. The Faculty Co-Chairs for the Instructional and Learning Technologies, Technology Services, and University Web subcommittees will be appointed through the faculty membership of the Technology Council and submitted to Faculty Senate Exec. for approval. This Co-Chair appointment will be determined prior to the year the faculty member will serve. This will ensure that faculty are familiar with the subcommittees and their duties and will assist in continuity.

4. Technology Council Faculty Co-Chair (2 year appointment): Faculty member appointed by Faculty Senate (must have at least one year experience on the council) will be selected one year prior to appointment to ensure consistency. Technology Council will recommend a Co-Chair Elect to Faculty Senate in the spring prior to the academic year of taking office.

5. Technology Council IT Co-Chair: Chief Information Officer (CIO)

6. Term of Office: Faculty term is three years with one to two new appointments each year. Student terms are one year with the option for reappointment. Terms for administrative members are determined annually by the CIO.

7. Duties:
   a. align the information technology master plan with the University strategic/operational plan
   b. support in the implementation of the Technology Services operational plan and IT Master Plan
   c. prioritize IT funding recommendations
   d. assist the campus with the prioritization of technology projects and monitor their progress
e. review and recommend University policies related to information and instructional technology
f. assist in the development and implementation of the campus long range equipment and software replacement plan
g. assist in the development (target) review performance indicators for the Division of Technology Services to support the implementation of the IT Master Plan
h. evaluate the effectiveness of the Technology Council and sub-committee structures and make appropriate recommendations for improvements
i. charge Technology Council subcommittees with University related IT initiatives and create short-term ad hoc task groups to address specific issues

8. Decisions and voting:
   a. Decisions are made by consensus or by majority vote if consensus cannot be reached or if requested by any member of the Technology Council.
   b. Faculty governance-related issues will be forwarded to Faculty Senate, student governance related topics will be forwarded to Student Senate, and administrative related topics will be forwarded to the appropriate administrator. As necessary, the Co-Chairs will consult with governance groups regarding shared governance authority.
Section O: I – Instructional and Learning Technology Committee

The primary responsibilities of the Instructional and Learning Technology Committee include issues that fall within the purview of faculty governance. ILTC will forward all shared governance issues to the Technology Council for further action and consideration.

1. Purpose: The Instructional and Learning Technology Committee facilitates the effective use of information technology in teaching, learning, and research.

2. Membership (15 total):
   a. Co-Chair of ILTC (Technology Council Appointment–faculty member)
   b. Co-Chair of ILTC (DoTS – CIO Appointment)
   c. CEPS (1) (Faculty Senate Appointment)
   d. CAS (1) (Faculty Senate Appointment)
   e. CAFES (1) (Faculty Senate Appointment)
   f. CBE (1) (Faculty Senate Appointment)
   g. Faculty at-large (2) (Faculty Senate Appointment)
   h. Student (2) (Student Senate Appointment)
   i. Provost and Vice Chancellor for Academic Affairs or designee (Administrative Appointment)
   j. Staff - Library (Administrative Appointment)
   k. Staff - DoTS (Customer Technology Services Manager Appointment)
   l. Staff--DoTS (Instructional Designer–Teaching and Learning Technologies Appointment)
   m. Staff--Learning Technology Development Council (LTDC) Representative

3. Co-Chair: Faculty member recommended by Technology Council and forwarded to Faculty Senate Executive Committee (who will also serve as a member of the Technology Council.)

4. Co-Chair: DoTS member appointed by CIO (who will also serve as a member of the Technology Council).

5. Term of Office: Faculty term is three years with one to two new appointments each year. Student terms are one year with the option for reappointment. Administrative members are determined annually by the CIO.

6. Duties:
   a. facilitate the effective use of information and instructional technology in teaching, learning, and research
   b. develop and recommend policies related to use of technology in teaching and learning
   c. evaluate the effectiveness of institutional support for teaching and learning technologies
   d. promote the use of instructional and learning technologies through communication, advocacy, faculty, and staff
   e. development and ongoing support for all users
   f. investigate emerging technologies and promote their use as appropriate
   g. assure effective teaching and the achievement of intended learning outcomes for alternative course delivery systems that utilize technology
   h. address issue including, but not limited to classroom technology, lab technology, learning management system, distance education, emerging technologies, user support, and faculty and staff development.

7. Decisions and voting:
   a. Shared Governance decisions are submitted to Technology Council for action and subsequent forwarding to appropriate governance group.
   b. Other decisions are made by consensus or by majority vote if consensus cannot be reached or if requested by any member of the subcommittee.

8. Conduit for action: Faculty governance-related issues will be forwarded to Faculty Senate, student governance related topics will be forwarded to Student Senate, and administrative related topics will be forwarded to the appropriate administrator. As necessary, the Co-Chairs will consult with governance groups regarding shared governance authority.
Section O: II – Technology Services Committee

1. Purpose: The Technology Services Committee provides coordination and oversight for information, productivity, and transaction systems used and shared by the University community. This committee also assures that the campus network and basic technology support the work of the University.

2. Membership (13 total):
   a. Co-Chair of Technology Services Committee (Technology Council Appointment – faculty member)
   b. Co-Chair of Technology Services Committee (DoTS – CIO Appointment)
   c. Faculty at-large (2) (Faculty Senate Appointment)
   d. Student Senate Appointment
   e. Vice Chancellor for Administration and Finance or designee (Administrative Appointment)
   f. Associate Vice-Chancellor for Student Affairs or designee (Administrative Appointment)
   g. Associate Vice-Chancellor for Enrollment Services or designee (Administrative Appointment)
   h. Staff Library (Administrative Appointment)
   i. Staff–DoTS (Information Systems and Services Manager Appointment)
   j. Staff–DoTS (Infrastructure and Security Technologies Manager Appointment)
   k. Staff–DoTS (Customer Technology Services Manager Appointment)
   l. Staff–DoTS (CIO Appointment – Project Management)

3. Co-Chair: Faculty member recommended by Technology Council and forwarded to Faculty Senate Executive Committee (who will also serve as a member of the Technology Council.)

4. Co-Chair: DoTS member appointed by CIO (who will also serve as a member of the Technology Council).

5. Term of Office: Faculty term is three years with staggered appointment years. Student terms are one year with the option for reappointment. Terms for administrative members are determined annually by the CIO.

6. Duties:
   a. assure the effectiveness of the infrastructure that supports the University’s use of information technology
   b. develop policies and plans related to security, disaster recovery, and access
   c. meet the basic productivity and telecommunication needs of faculty, staff, and students
   d. advise the institution on the acquisition and use of infrastructure-related software applications (e-mail, calendar, network monitoring, patching, and so on)
   e. monitor the effectiveness of the University’s desktop replacement program
   f. address technical issues including, but not limited to networking, wireless, workstations, software applications, productivity tools, file services, and telephone
   g. monitor the effectiveness of the information and transaction systems used by University faculty, staff, and students including accessibility, usability, and functionality
   h. monitor needs of campus offices in regard to information and transaction systems and recommended changes and additions
   i. develop policies related to information and transaction systems
   j. investigate new systems and recommend their consideration for implementation
   k. address issues including, but not limited to student information system, web, degree audit system, shared financial system, reporting tools, room reservation, event management system, point of sale, door security, document management system, and human resources system
   l. disseminate information to internal and external audiences

7. Decisions and voting:
   a. Shared governance decisions are submitted to Technology Council for action by the appropriate voting bloc of that group and subsequent forwarding to the appropriate governance group.
   b. Other decisions are made by consensus or by majority vote if consensus cannot be reached.

8. Conduit for action: Faculty governance-related issues will be forwarded to Faculty Senate, student governance related topics will be forwarded to Student Senate, and administrative related topics will be forwarded to the appropriate administrator. As necessary, the Co-Chairs will consult with governance groups regarding shared governance authority.
Section O: III – University Web Committee

1. Purpose: The University Web Committee provides coordination and oversight for all content, applications, and services integrated into the university’s Web site or associated with the Web site. This committee also assures that the policies and procedures regarding the university’s Web site exist, are followed, and are current.

2. Membership (18 total):
   a. Co-Chair of University Web Committee (Technology Council Appointment – faculty member)
   b. Co-Chair of University Web Committee (DoTS – CIO Appointment)
   c. CEPS (1) (Faculty Senate Appointment)
   d. CAS (1) (Faculty Senate Appointment)
   e. CAFES (1) (Faculty Senate Appointment)
   f. CBE (1) (Faculty Senate Appointment)
   g. Student (1) (Student Senate Appointment)
   h. Associate Vice-Chancellor for Enrollment Services or designee (Administrative Appointment)
   i. Associate Vice-Chancellor for Student Affairs or designee (Administrative Appointment)
   j. Provost and Vice Chancellor for Academic Affairs or designee (Administrative Appointment)
   k. Vice Chancellor for Administration and Finance or designee (Administrative Appointment)
   l. Staff-- Library (Administrative Appointment)
   m. Staff--DoTS (Information Systems and Services Manager Appointment)
   n. Staff--DoTS (CIO Appointment – Project Management)
   o. Staff--DoTS (Teaching and Learning Technologies Manager Appointment-Instructional Designer)
   p. Staff--University Communications (Administrative Appointment)
   q. Staff--University Advancement (Administrative Appointment)
   r. Staff--Outreach and Graduate Studies (Administrative Appointment)

3. Co-Chair: Faculty member recommended by Technology Council and forwarded to Faculty Senate Executive Committee (who will also serve as a member of the Technology Council.)

4. Co-Chair: DoTS member appointed by CIO (who will also serve as a member of the Technology Council).

5. Term of Office: Faculty term is three years with one to two new appointments each year. Student terms are one year with the option for reappointment. Terms for administrative members are determined annually by the CIO.

6. Duties:
   a. provide coordination and oversight for all content, applications, and services integrated into the University’s Web site or associated with the Web site
   b. provide oversight and direction in the planning and implementation of the University Web site
   c. recommend and enforce University Web site policies and procedures and to assist with developing guidelines for the types of materials and information resources to be made available via the University Web site
   d. maintain the University Web site as an official publication of the University of Wisconsin-River Falls

7. Decisions and voting:
   a. Shared governance decisions are submitted to Technology Council for action by the appropriate voting bloc of that group and subsequent forwarding to the appropriate governance group.
   b. Other decisions are made by consensus or by majority vote if consensus cannot be reached.

8. Conduit for action: Faculty governance-related issues will be forwarded to Faculty Senate, student governance related topics will be forwarded to Student Senate, and administrative related topics will be forwarded to the appropriate administrator. As necessary, the Co-Chairs will consult with governance groups regarding shared governance authority.
Jim,

November 5, 2010

The petition below is to add this motion to the agenda for the Nov. 17 (next) Faculty Senate meeting so that if it passes and is signed it can be put into effect in the next budget cycle.

Marshall

A motion to provide compensation for instructional academic staff who serve on the Faculty Senate:

\textbf{Noting that instructional academic staff rarely serve as senators on the Faculty Senate,}

\textbf{Recognizing that instructional academic staff can only be asked to work for the University according to the terms of their contract,}

\textbf{Further recognizing that said contracts rarely include requirements and compensation for University Service,}

\textbf{Acknowledging the contribution of instructional academic staff and desiring to improve the conditions necessary for their potential participation as senators,}

The Faculty Senate hereby moves that the UWRF

1. provide instructional academic staff who are elected to the Faculty Senate $500 per semester in compensation for such University Service (provided that their contracts do not already include provisions and compensation for University Service); and

2. adjust said compensation annually to reflect changes in the pay plan.

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