April 20, 2011 Faculty Senate Agenda
3:30 pm Willow River Room, University Center.

Call to Order:
Seating of Substitutes:
Approval of Minutes from April 6, 2011 Faculty Senate Meeting

Reports:
Chair’s Report
Vice Chair’s Report
Other Reports
   Recruitment, Admissions, and Retention Chair Report
   Athletics Chair Report
   Other Committee reports if available

Unfinished Business:
Motion from the Faculty Senate Executive Committee (James Madsen, Chair) to appoint Gretchen Link (4th Division) to chair the ad hoc committee on constitutional reform. Action was postponed at 12-1-2010 meeting.

New Business:

1. Motion From the Faculty Senate Executive Committee to add a new section to Faculty and Academic Staff Handbook Chapter III
   “3.4 Policies, Procedures, Processes and Guidelines
   Article I
   The purpose of this section of the Handbook is to record all policies, procedures, processes, guidelines, and related items that are not recorded in the Constitution, By-Laws, or other sections of the Handbook. This section is not intended to replace any other section of the Handbook, but to supplement them."

   AND the motion shall empower the Senate Vice Chair to incorporate all existing policies, procedures, processes, guidelines, and related items that have already been approved by the Senate but are not recorded in the Constitution, By-Laws, or other section of the Handbook.
2. Motion from the faculty Senate Executive Committee to Change Faculty and Academic Staff Handbook Article VI: Section B, items 1 and 4. (Changes shown below in bold)

Article VI - The Faculty Senate

Section B - Organizational Structure of the Faculty Senate

1. The faculty, for purposes of organization, shall be partitioned as follows: the College of Agriculture, Food and Environmental Sciences; the College of Arts and Sciences; the College of Business and Economics; the College of Education and Professional Studies; and the remaining division (Fourth Division), composed of faculty within Student Personnel, University Services, and the Library. An annual census of faculty members shall occur each spring semester and will include all faculty members under contract at the time of the census. The results will be used to apportion seats as follows: Each of the five divisions shall elect one (1) senator for each thirty (30) staff members or major portion thereof. An additional seven (7) senators shall be elected from and by the faculty-at-large.

4. All faculty members under contract at the time of the election shall be eligible to nominate and vote for members of the Senate as provided for in Article VI, Section C of the Constitution.

3. Proposal from the Academic Standards Committee (Terry Ferris, Chair) to revise Policy 8.2.11 University Sponsored Off-Campus Activities and Field Trips. (Attached)

4. Proposal from the Academic Standards Committee (Terry Ferris, Chair) to revise the Academic Suspension and Probation Policy. (Attached)

Miscellaneous New Business:

Adjournment
Academic Suspension and Probation Policy

**Good Academic Standing**
Students are in good academic standing if they maintain a cumulative resident grade point average of 2.000 or greater.

**Academic Probation**

Academic probation indicates a level of student academic performance that is below what is required for successful progress towards the completion of a student’s degree program. It is an advisory warning that a student should take action to raise his/her level of achievement to an acceptable level of performance.

Students will be placed on academic probation if:

- They have completed 30 or more credits at UWRF and have earned a cumulative grade point average less than 2.000 at UWRF.
- They have completed less than 30 credits at UWRF and have earned a Fall, Spring, or Summer semester GPA of less than 1.667.

To maintain enrollment, these students must meet with and establish an academic contract with their academic advisor or academic dean.

An F grade counts as completed credits for the purpose of this policy.

- They are readmitted after having left UWRF while they were on probation or suspended for academic reasons.

**Academic Suspension**

A suspension action is taken when a student’s academic performance indicates a need for a student to interrupt his/her enrollment status and reassess his/her goals, plans and ability to be academically successful. Once placed on academic suspension a student is not allowed to enroll in courses at UWRF during either Fall or Spring semester until he/she is readmitted to the university.

Students will be suspended if any of the following items apply:

- Their semester and cumulative grade point average is less than 2.000 at the end of two successive semesters at UWRF.
- They have completed 30 or more credits at UWRF and have earned a Fall, Spring, or Summer semester GPA of less than 1.000.

Students do not need to be on probation for this suspension regulation to take effect. An F grade counts as completed credits for the purpose of this policy.

**Reentry-Readmission After Suspension**

A student who has been suspended may apply for readmission to the university through the Office of the Registrar. The Dean of the college to which a student seeks readmission will review the student’s application for readmission and make the decision on whether readmission will be granted. Depending on the circumstances, it is the Dean’s prerogative to readmit the student or not and determine the length and criteria of the suspension.
8.2.11 University Sponsored Off-campus Activities and Field Trips

Background: Current policy from the Faculty Handbook is:

8.2.11 University Sponsored Off-campus Activities and Field Trips

Criticism arises due to the interruption of student programs by off-campus activities, especially during the spring term. Staff members can lessen criticism by careful scheduling. Scheduling field trips on Saturday is recommended or, if a weekday is essential, varying the hours and the days. Such activities should not be scheduled during the final exam period or one week prior to final examinations.

Students will not be penalized for missing class in order to participate in University sanctioned events. If class attendance is a requirement, missing a class in order to participate in a University-sanctioned event will not be counted as an absence. Such absences do not relieve the students of any of their class responsibilities (e.g., homework, exams, lecture notes, etc.). Students are responsible for completing course requirements that are due on the dates of University-sanctioned events per prior agreement with the instructor.

A University-sanctioned event is defined to be any extracurricular event (e.g., educational field trips or conferences, theatrical performances, intercollegiate athletic contests, musical performance or tours, etc.) as approved by the Provost and Vice Chancellor for Academic Affairs.

Departments sponsoring such events are responsible for obtaining the Provost and Vice Chancellor's approval prior to an event for it to be determined as sanctioned. Prior written notice of the student's absence due to a University-sanctioned event will be provided to the instructor by the sponsoring department.

Proposed Version:

8.2.11 University Sponsored Off-campus Activities and Field Trips

Students will not be penalized for missing class in order to participate in University sanctioned events. If class attendance is a requirement, missing a class in order to participate in a University-sanctioned event will not be counted as an absence. Such absences do not relieve the students of any of their class responsibilities (e.g., homework, exams, lecture notes, etc.). Students are responsible for completing course requirements that are due on the dates of University-sanctioned events per prior agreement with the instructor.

A University-sanctioned event is defined to be any extracurricular event (e.g., educational field trips or conferences, theatrical performances, intercollegiate athletic contests, musical performance or tours, etc.) as approved by the sponsoring Department and the Provost and Vice Chancellor for Academic Affairs. Such activities should not be scheduled during the final exam period or one week prior to final examinations. Prior written notice of the student's absence due to a University-sanctioned event will be provided to the instructor by the sponsoring department.