To: Dean Van Galen, Chancellor  
116 North Hall  
University of Wisconsin-River Falls

From: Wes Chapin, Chair  
Faculty Senate  
University of Wisconsin-River Falls

April 25, 2013

RE: UWRF Faculty Senate Motion 2012-13/129

At the April 24, 2013 meeting of the University of Wisconsin-River Falls Faculty Senate, this motion was passed. The motion is forwarded to you for your action.

Motion from the Executive Committee (Wes Chapin, Chair) to remove the following language regarding education abroad from the Faculty and Academic Staff Handbook, Chapter III, Section 4, renumber/reletter that section, and move the language to Chapter VIII, Section 8.6

Approved  

Disapproved

Dean Van Galen, Chancellor  
5/1/13  
Date
Current Language in Chapter III

Article X: International Policies
Section 10.2.1: General Policy
It is preferable that education abroad leaders be active tenure-line faculty members. Junior faculty members are encouraged to develop new education abroad courses or take over existing programs. Retirees will be considered only if their courses meet UWRF's strategic needs, and there is no alternative.

Section 10.2.2: Education Abroad Course Proposals

All courses that include a component of Education Abroad (actual travel outside the United States)—whether new courses and or iterations of a course proposed under an already approved course number (such as, but not limited to, pre-approved special topic numbers)—must have submitted, as part of the course proposal or request to teach an existing course with a new Education Abroad component, a letter of advice from the chair of the Faculty Senate International Programs Committee (IP) to the appropriate approval authority. The approval authority is assumed to be and designated as the appropriate college and University Curriculum Committee chairs in the case of new course proposals and to the appropriate dean in the case of an iteration of a course proposed under an already existing number. The official course proposal (in the cases of new Education Abroad proposals) or cover letter to the approval authority (in the cases of an already approved course’s being implemented with a new Education Abroad component) must address the Education Abroad Guidelines provided by the IP. The letter, copied to the proposer, will outline any issue regarding overlap as recognized by the IP in its oversight capacity. Also in IP’s oversight capacity and by virtue of standards specified the Education Abroad Guidelines, the letter shall comment upon the evaluation methods used to assign academic credit to student participants.

Proposed language for Chapter VIII

8.6.1: Education Abroad Leaders
It is preferable that education abroad leaders be active tenure-line faculty members. Junior faculty members are encouraged to develop new education abroad courses or take over existing programs. Retirees will be considered only if their courses meet UWRF’s strategic needs, and there is no alternative.

8.6.2: Education Abroad Course Proposals

All courses that include a component of Education Abroad (actual travel outside the United States)—whether new courses and or iterations of a course proposed under an already approved course number (such as, but not limited to, pre-approved special topic numbers)—must have submitted, as part of the course proposal or request to teach an existing course with a new Education Abroad component, a letter of advice from the chair of the Faculty Senate International Programs Committee (IP) to the appropriate approval authority. The approval authority is assumed to be and designated as the
appropriate college and University Curriculum Committee chairs in the case of new
course proposals and to the appropriate dean in the case of an iteration of a course
proposed under an already existing number. The official course proposal (in the cases of
new Education Abroad proposals) or cover letter to the approval authority (in the cases of
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letter, copied to the proposer, will outline any issue regarding overlap as recognized by
the IP in its oversight capacity. Also in IP’s oversight capacity and by virtue of standards
specified the Education Abroad Guidelines, the letter shall comment upon the evaluation
methods used to assign academic credit to student participants.