To: Dean Van Galen, Chancellor  
116 North Hall  
University of Wisconsin-River Falls

From: Wes Chapin, Chair  
Faculty Senate  
University of Wisconsin-River Falls

August 24, 2011

RE: UWRF Faculty Senate Motion 2011-2012/22

At the August 23, 2011 meeting of University of Wisconsin-River Falls Faculty Senate, motion 2011-2012/22 was passed and it is effective immediately. This motion is forwarded to you for your action.

Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to approve requirements for the formation of ad hoc committees, and to include it in Chapter 3, section 4 of the UWRF Faculty and Academic Staff Handbook (the vice chair will insert in the appropriate alphabetical place and renumber if and as necessary).

Ad hoc Committee Guidelines

All proposals for ad hoc committees must include the following:

- Name
- Charge(s)
- Membership: numbers, status requirements (e.g. divisional affiliation), and voting status.
- A clear statement of the committee’s obligations to report and or make recommendations to the Senate.
- Termination date (i.e. the date upon which the ad hoc committee must either be reauthorized by the Senate or terminates).

Approved  

Disapproved  

Dean Van Galen, Chancellor  
Date  
AUG 26 2011