To: Dean Van Galen, Chancellor  
116 North Hall  
University of Wisconsin-River Falls

From: Wes Chapin, Chair  
Faculty Senate  
University of Wisconsin-River Falls

August 24, 2011

RE: UWRF Faculty Senate Motion 2011-2012/19

At the August 23, 2011 meeting of University of Wisconsin-River Falls Faculty Senate, motion 2011-2012/19 was passed and it is effective immediately. This motion is forwarded to you for your action.

Motion from the Faculty Senate Executive Committee (Wes Chapin, Chair) to add new language to the UWRF Faculty and Academic Staff Handbook’s Preface. This change will take effect immediately upon final approval and it will be incorporated into the 2011-2012 Handbook.

Insert the following bold language in the preface after Chapter 3, 3.3 Faculty By-Laws

<table>
<thead>
<tr>
<th>Chapter/Section</th>
<th>Initiating Body</th>
<th>Placed onto the Faculty Senate Agenda by</th>
<th>Faculty Senate Readings</th>
<th>Faculty Senate Voting Rule</th>
<th>Chancellor’s Signature</th>
<th>Other Approvals</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.4 Policies, Procedures, Processes, and Guidelines</td>
<td>Any “body” authorized to place items onto the Senate agenda</td>
<td>Any “body” authorized to place items onto the Senate agenda</td>
<td>Contingent upon type of motion</td>
<td>Contingent upon type of motion</td>
<td>Required</td>
<td>Contingent upon type of motion</td>
</tr>
</tbody>
</table>

Approved

Disapproved

Dean Van Galen, Chancellor  
Date 8/31/11