Date: May 4, 2008
To: Faculty Senate and the University Community
From: David P. Rainville, Faculty Senate Chair
Subject: Agenda for Faculty Senate Meeting May 7, 2008

The 2007-2008 Faculty Senate will meet on May 7, 2008 at 3:30 P.M. in the St. Croix River Room (321 UC) of the University Center. Senators who cannot attend should arrange for a substitute and notify David Rainville at david.p.rainville@uwrf.edu.

Call to Order of Joint Session

   Seating of Substitutes

Call to Order

   Approval of Minutes from April 23, 2008

Reports:
   Chair's Report
   Vice Chair's Report
     Report from *ad hoc* Faculty Senate Committee on Instructional Academic Staff
   Other Reports

Old Business:

1. Shared Governance Guidelines and Process. A new document has been prepared by UWS Faculty Representatives. See attached.

New Business Consent Agenda
   1. Program Change (minor content) in Ethnic Studies (materials will be appended to packets sent out to each senator)
   2. Appointment of Terry Ferris and Pam Weller to *ad hoc* Faculty Senate Committee on Instructional Academic Staff (IAS).

New Business:

1. A **motion** from AP&P to approve the creation of a minor in Military Science. (see attached to packets).

2. A **motion** AP&P approving the division of Business Administration Department in the College of Business and Economics into two new departments: Accounting and Finance and Management & Marketing. An additional motion should be forth coming from Faculty Welfare addressing the changes in the committee structures of untenured faculty in the two new departments.

3. A **motion** from the Executive Committee replacing 2007/2008/41 on Compression which was disapproved by Chancellor Betz. This motion is essentially a modification of the original motion from Faculty Compensation.

> Whereas, The Top Priority identified in the UWRF Strategic Plan 2007-2008 is "Goal 7: Invest in Human Resources"-specifically 7.1 "Strive to enhance compensation and benefits plans for all UWRF employees" & 7.1.1 "Act to reduce salary compression;" and
>
> Whereas, the salary levels for all faculty at UWRF have historically lagged behind those of our UW System Comprehensive Universities (hereafter referred to as our "peer institutions"); [1] and
>
> Whereas, Hiring practices instituted by UWRF following "Reach For the Future" have permitted Assistant Professors and most Associate Professors to make positive gains in terms of salary position when compared to peer institutions; and
>
> Whereas, Full Professor salaries have been identified, both during "Reach For the Future" and during our current Strategic Planning process, as being substantially below our peer institutions based on nationally recognized data resources (AAUP as UW-System),[2] and
>
> Whereas, UWRF is designated by the Federal Government as being included in the Twin Cities metropolitan area, and therefore, subject to the Bureau of Labor Statistics data relevant to the cost of living in that metropolitan area; and
>
> Whereas, The Recruitment and Retention Fund (RRF) (previously called the "STAR" system) and College Deans' salary exceptions offer opportunities for faculty at all ranks to increase their base pay on a limited, individual, selective basis; and
>
> Whereas, Since 1999, the UWRF policy on promotions has been to award $3,000 to faculty promoted from Assistant Professor and to award $4,000 to the base pay of faculty promoted from Associate to Full Professor; and
>
> Whereas, The current pay policies for the UW System and UWRF itself provide no formal mechanism for UWRF Full Professors to reach even the average of their system peers nor provide any significant financial incentive to excel and advance in their professional careers; therefore be it **moved**
>
> 1. That $2,000 will be added effective July 1, 2008 out of the current year's budget to the base salary of all current faculty members who were promoted

to (and not hired at) the rank of Full Professor while at UWRF on or before **1 January 2007.** ³

2. That the following year, $2,000 will be added effective July 1, 2009 to the base salary of all current faculty members who were promoted to (and not hired at) the rank of Full Professor on or before **1 January 2008.** (Pending review of institution's financial status during 2009-2010 budget process)

3. That beginning 2008-2009, the award increments for promotion to Associate Professor and Full Professor will be increased yearly by a percentage that equals the approved pay plan percentage increase from the previous year. The base year is 2008-2009.

4. That all monies assigned to unclassified salaries shall remain assigned to unclassified salaries when an unclassified employee leaves UWRF (e.g. retirement, resignation, death, or any other reason). "Salary savings" shall no longer be used as a revenue source for the UW system budget cuts or transferred to non-salary budgets except in response to a budget crisis and after consultation with the Senate Executive Committee.

5. That beginning the 2009-2010 academic year, salary adjustments (other than the pay plan percentage increase) for faculty of all ranks will be made on the basis of a model to be determined that would include, but not limited to, 1) Post Tenure Review; 2) the difference between the faculty member's salary and the salaries of faculty at peer institutions adjusted for academic discipline; and 3) years of service at UWRF. A minimum of $100,000 shall be allocated to this adjustment fund annually. This is separate from the RRF system. Other adjustment programs currently in existence will continue to exist. This allocation shall continue at least until UWRF faculty (tenured and tenure track) salaries at all ranks reach the average of our peer institutions.

Notes

¹ For example, in 1998-1999, UWRF Assistant Professors ranked 9th in the System in terms of average salary; UWRF Associate Professors ranked 10th out of the 11 institutions; and UWRF Full Professors ranked 11th out of the 11 UW System institutions in mean salary. UWRF Full Professors have ranked 11th out of the 11 UW System institutions for the last six years (2002-2007) according to AAUP data.

² According to AAUP 2006-2007 averages, UWRF Assistant Professors earn $715 above their peer average; UWRF Associate Professors are $62 below their peer average; UWRF Full Professors are $4,735 below their peer average.

³ All the UW comprehensives will get the 3% raise authorized by the state of

Wisconsin for the current biennium. That means that the current $4,735 deficit for the UWRF Full Professors only get bigger ($5,023.36).

4. A **Resolution** from the Instructional and Learning Technologies Council:

Resolution Proposing a New Strategic Direction for Campus Computing

Whereas, UWRF is committed to creating a sustainable, reliable, technologically-current learning environment; and

Whereas, The campus has established a new Technology Council (IITC) to oversee all technology related issues on campus; and

Whereas, The Council has been charged to review and recommend strategic plans for campus computing facilities; and

Whereas, The use of computing resources has become an integral part of most academic disciplines; and

Whereas, Budgetary and spatial restrictions cannot accommodate continued increasing demand in number and/or size of permanent computer labs; and

Whereas, Permanent computer labs are no longer a sustainable technological or pedagogical model for computing; and

Whereas, Portable computing devices (e.g., laptops) are becoming increasingly affordable; and

Whereas, The use of portable computing devices allows for the formation of ad-hoc, efficient and flexible virtual labs anywhere on campus; and

Whereas, The ability to form virtual labs could free up valuable space for alternate uses; and

Whereas, The majority of UWRF students currently own portable computing devices;

Resolved That Faculty Senate, with an affirmation from the Information and Instructional Technology Council (IITC), agrees in principle, that UWRF become a Wireless-Portable-Computing campus.

Furthermore, Faculty Senate mandates the IITC to appoint a task force to develop an implementation strategy that addresses, among other things:

- minimum standards,
- a reasonable timeline for implementation,
- wireless access and bandwidth requirements that support the increased load,
- financial plan for establishing and supporting the program,

- security issues,
- flexible software licensing structures,
- availability of temporary computing resources in case of financial need, lost or broken systems,
- corporate pricing and maintenance agreements with major hardware vendors,
- faculty development to integrate technology within the pedagogy of the classroom
- a testing strategy to assure the smoothest possible transition.

The appointed task force will report its findings to the IITC for review and ultimately to Senate for final approval no later than Spring, 2009.

5. A **Motion** from Faculty Welfare on Faculty Load and Lecture Lab Equivalency:

"Living the Promise" Strategic Plan Goal 7: Invest in Human Resources has been identified as a priority action item. One of the Initiatives and its associated Action Items under this goal are:

- 7.2—Review and/or clarify the performance expectation of all UWRF employees:
    - 7.2.1—Evaluate the workload model currently used to evaluate all teaching and non-teaching staff at UWRF
    - 7.2.2—Evaluate and recommend changes in the lab/lecture equivalency model.
    - 7.2.3—Define workload expectations in light of the UW-System growth agenda.

This task was assigned to the Faculty Welfare and Personnel Policies Committee.

The UWRF Faculty Handbook, "Chapter 8.1.1—Load" currently defines a faculty member's teaching load as follows:

> "Members of the faculty are expected to teach an average of twelve undergraduate credit hours per semester, taking into consideration the student credit hour goals for each department. Equivalence for shop, laboratory work, and physical education is based on the ratio of one class period to one and one-half periods of such labs. The faculty member's professional duties include such activities as teaching, research, committee assignments, and making his or her services available to students and to the University as a whole, including the holding and posting of regular office hours in accordance with College, School and department guidelines."

> The Graduate Council recommends giving a four (4) credit load for each section of a three (3) credit 700 level course and for every section of a 500 and 600 level course with at least 50% graduate enrollment. This policy applies only to courses taught in the fall and spring semesters.

To address Strategic Planning tasks 7.2.1, 7.2.2 and 7.2.3, The Faculty Welfare and Personnel Policy Committee recommends that the current RF 8.1.1 be changed to…

8.1.1 Load

Members of the faculty are expected to teach an average of twelve undergraduate credit hours per semester. ***However, with the approval of the department chair and Dean, faculty may receive reassigned time to account for advising, service to the university or community, research and scholarly activity, or exceptionally high SCH production. Department chairs and Deans may also compensate for other factors that could significantly affect faculty workload such as writing intensive courses, courses offered or taught for the first time or other relevant factors. The goal for equivalence of shop, science laboratories, and physical education hours, in relation to regular class hours, is one to one. For colleges and departments that do not meet this goal currently, some flexibility in determining these equivalencies is allowed, but those colleges and departments are expected to make immediate and sustained progress in achieving this goal until it is met. During this transition, the range of these equivalencies will be from one lecture class period to one lab period, up to one lecture class period to one and one half lab periods. The specific equivalence will be determined by the departments in consultation with their respective college Dean.*** The faculty member's professional duties include such activities as teaching, research, committee assignments, ***advising, public service,*** and making his or her services available to students and to the University as a whole, including the holding and posting of regular office hours in accordance with College, School and department guidelines.

Faculty teaching 500, 600 or 700 level courses with at least 50% graduate enrollment will receive a four (4)-credit load for each section of three (3) credits. This policy applies only to courses taught in the fall and spring semesters.

Italics/bold indicate significant changes

Note (this is *not* part of the motion, simply clarification but **should be included in the Senate minutes**): FWPP fully recognizes that the implementation of this policy will require substantial resources, particularly with respect to additional FTE's. It is assumed that a fundamental policy change such as this would be phased in within five years. The long-term reallocation of resources resulting from the implementation of the Strategic

Plan must take this into account. Program and/or College reviews will be used to clarify the equivalency details.

Proposed Revision to Faculty Handbook Chapter IV 3.2.3.

Original language from the Faculty Handbook Chapter IV 3.2.3: Personnel Rules, Criteria for Recommendation…

The department may adjust its criteria, within the boundaries of core criteria C1-3 above; the respective College Dean, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor must approve those changes. Departments and administrators must follow a principle of fairness in applying changed criteria to decisions involving faculty who have been working under the conditions of the prior criteria. Faculty within three years of the department's decision for tenure, promotion, or post-tenure review decisions will be given the option to have the criteria operative prior to the change used in these decisions. Other faculty subject to a retention, promotion or post-tenure review decision when criteria have changed since time of hire, last promotion or post-tenure review should confer with the department and department chair to negotiate and clarify the criteria to be used. Consideration must be given to length of service under the prior criteria, the terms and expectations under which the initial hire was made, the decision process used to change the criteria, and the extent of prior consultation with the faculty member with respect to the changed criteria. These clarifications will be summarized in writing, approved by the respective College Dean, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor, and entered into the faculty member's professional record. These clarifications will also be mentioned in the Chair's recommendation and the individual's Reflective Statement in the decision file. Decision makers will use these clarified criteria in making their recommendations. [FS 03-04 #7].

Proposed language…

Departments may adjust their criteria, within the boundaries of 3.2.1(c)(c1)-(c3) above, with the approval of the respective College Dean, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor. **With the approval of the majority of the tenured members of the department, the department chair, the respective College Dean, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor, individuals within departments may develop different workload expectations within the boundaries set by departments in 3.2.3 and will be reviewed based on these revised expectations. A written copy of the alternative workload expectation must be included in all files prepared for promotion and reviews.** Departments and administrators must follow a principle of fairness in applying changed criteria to decisions involving faculty who have been working under the conditions of the prior criteria. Faculty within three years of the department's decision for tenure, promotion, or post-tenure review decisions will be given the option to have the criteria operative prior to the change used in these decisions. Other faculty subject to a retention, promotion or post-tenure review decision when criteria have changed since time of hire, last promotion or post-tenure review should confer with the department and department chair to negotiate and clarify the criteria to be used. Consideration must be given to length of service under the prior criteria, the terms and expectations under which the initial hire was made, the decision process used to change the criteria, and the extent of prior consultation with the faculty member with respect to the changed criteria. These clarifications will be summarized in writing, approved by the respective College Dean, the Provost and Vice Chancellor for Academic Affairs, and the Chancellor, and entered into the faculty member's professional record. These clarifications will also be mentioned in the Chair's recommendation and the individual's Reflective Statement in the decision file. Decision makers will use these clarified criteria in making their recommendations. [FS 03-04 #7].

Again, significant changes are indicated in bold/italic.

6. A **Motion** from the Assessment Committee to approve the attached "General Education Program and University Requirements Assessment Plan and Review Process."

7. A **Motion** from Academic Standards concerning grade requirements for all Health and Human Performance Majors in Option II:

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"Starting in the Fall of 2005, all H&HP majors in Option II, Health &
 Human Performance Studies, must achieve a grade of "C" or better in
 all classes in the major and professional education coursework."
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8. A **Motion** from the Executive Committee: The chair of Academic Policies and Programs (AP&P) Committee shall be given 0.25 release for the fall and spring semester that he/she serves in that capacity.

9. A **Motion** 2, from the Executive Committee: The chair of the University Curriculum Committee (UCC) shall be given 0.25 release for the fall and spring semester that he/she serves in that capacity.

10. A **Motion**, from the Executive Committee: The Faculty Senate shall be given a 0.25 release (3 credits) each semester to give to a chair of a Faculty Senate committee that has a heavy load during the semester that the release is given. The committee receiving the release shall be determined jointly by the Executive Committee of the Faculty Senate and Senior Leadership.

11. A **Motion** from the Executive Committee: Faculty members (on 9 month contracts) serving on the Search and Screen Committee for the new chancellor during the summer of 2008 will be given a stipend of $1000.00. The chair of that committee will be given an additional $1000.00 ($2000.00 total).

12. A **Motion** from the Executive Committee: Brad Mogen shall be the chair of the Information and Instructional Technology Council (IITC) for the 2008-2009 academic year. He will also be reappointed to the Council for a three year term (2008-2011). This assignment has a 0.25 release.

13. Search and Screen Committee for the new chancellor. The Executive Committee will present a list of twenty names of faculty to be submitted to President Reilly of the UWS. This list will represent the four colleges with ten being from CAS, two from CBE, four from CAFES, and four from COEPS.

Miscellaneous New Business

1. The 2008-2009 Faculty Senate will convene at 1:00 P.M. in the Alumni Room of South Hall on Friday, May 16, 2008. The main agenda item will be the election of officers and the Executive Committee.

Adjournment

Background:
The respective responsibilities of the Board of Regents, President, Chancellors, Faculty, Academic Staff, and Students arise from the longstanding Wisconsin tradition of shared governance. This system of shared governance, as it is commonly understood and practiced within the UW System, is based on the premise that the above-mentioned parties all contribute to the leadership of the System and the understanding that inclusiveness leads to better decision-making. This tradition calls for a process of Regent and UW System policy development that includes faculty, academic staff, and students, as appropriate to the nature of the policy. Effective policy development comes from early, active, and wide collaboration and consultation. The purpose of this document is to establish workable guidelines for the process of shared governance at the System/Board of Regents level.

The UW System Faculty Representatives Advisory Council and Academic Staff Representatives Council are liaison groups that exist to make communication as seamless as possible between and among the Board of Regents, UW System Administration, and governance groups at each UW System institution. They are not official governance bodies.

Recognizing the role of the Board of Regents, President of the UW System, Chancellors, and Students in shared governance, the following guidelines are intended to outline the involvement of Faculty and Academic Staff as Regent and UW System policies are developed.

Guidelines:
Faculty and Academic Staff governance should be included early in the process of developing Regent and UW System policies in the following areas:

>   *Personnel Policies* (for example, and without limitation by enumeration, UWS Unclassified Personnel Guidelines; related personnel policies that pertain to both Faculty and Academic Staff roles and rewards; Faculty and Academic Staff compensation & benefits policies)

>   *Academic Policies* (for example, and without limitation by enumeration, curriculum, admission, retention, and graduation policies; program review policies)

UW System and Board of Regents will actively consult with the UWS Academic Staff and Faculty Representatives to identify appropriate individuals to serve on committees, working groups and/or task forces, where faculty and/or academic staff input may be indicated.

Process:
We describe here a process of liaison between governance groups that fosters effective and broad collaboration and consultation. The primary channels of communication are between the Board of Regents President, the UW System President, and the UW System Faculty Representatives Advisory Council and Academic Staff Representatives Council. System and Board of Regents level shared governance items will be brought to the full Faculty & Academic Staff Representatives Advisory Councils at their respective meetings and/or disseminated via UWS System maintained email listservs for both councils. The UW System President will designate a position in System Administration to facilitate this communication.

Whenever practical, the members of the UW System Faculty Representatives Advisory Council and Academic Staff Representatives Council will be the chairs (or their designees, from among members) of the executive faculty and academic staff governance bodies of each campus. The members of the Councils will be relied upon to provide timely communication to and responses from their respective governance bodies.

General Education Program and University Requirements
Assessment Plan and Review Process

Statement of Purpose

UW-River Falls is committed to offering high quality academic programs that successfully meet students' academic and professional development needs in a cost-effective manner, within the University's general and select missions. Routine program review is an important tool in maintaining program excellence. The results of routine reviews provide academic departments, their Colleges and Schools, and the University as a whole with critical information on program performance and vitality. This information importantly complements informed planning and decision making at all levels, as well as addresses the ongoing concern for systematic accountability expressed by the University's various constituencies.

The review of the General Education Program and University Requirements at UW-River Falls is based upon the philosophy of peer evaluation and review. This philosophy supports internal, comprehensive evaluation of academic programs by Faculty Senate General Education and University Requirement Committee, and summary review of the academic program by an external reviewer familiar with or trained within assessment of General Education and University Requirements.

The assessment of the General Education Program and University Requirements provides:

1. The University opportunity to comprehensively evaluate the General Education Program and University Requirements, assessing the strengths and challenges currently associated with these programs;
2. The Provost the ability to consider the resource needs and support levels associated with the General Education Program and University Requirements;
3. An opportunity for the General Education and University Requirement Committee to make programmatic recommendations about the General Education Program and University Requirements to the Provost, and the Academic Program and Policy Committee;
4. A basis for routinely communicating information on program viability to the UW System, as required in System academic policy;
5. A basis for routinely communicating information on program accountability to external groups, regional accrediting bodies, and University constituencies.

Assessment Plan Elements

The Assessment Plan for the General Education Program and the University Requirements follows the seven elements that are to be included in all academic program assessment plans approved by the

Faculty Senate in fall 2006. Data for this plan will be collected by the General Education and University Requirement Committee, working with the Assessment Office, and Institutional Research.

I. Student Learning Objectives/Outcomes

General Education
There are five goals that the General Education Program at UWRF adheres to. These five goals have several learning outcomes.

The General Education learning goals and objectives can be found on Faculty Senate's General Education and University Requirement Committee's website: http://www.uwrf.edu/faculty_senate/gened/gened_welcome.html

University Requirements
There are two areas of University Requirements that students must meet in order to graduate from UWRF. Students are required to take one course designated as American Cultural Diversity and one course designated as Global Perspectives. Both of these requirements may be satisfied as part of the General Education program, their major or minor programs of study, or their elective credits. Courses must be taken at the 200 level or above and must be at least three credits.

The learning outcomes for the American Cultural Diversity requirement can be viewed at: http://www.uwrf.edu/faculty_senate/gened/AppendixACD.doc

The learning outcomes for the Global Perspectives requirement can be viewed at: http://www.uwrf.edu/faculty_senate/gened/AppendixGP.doc

II. Identification of where Objectives/Outcomes are Being Achieved
The courses approved for each of the goals and designators of the General Education Program can be viewed at: http://www.uwrf.edu/registrar/GeneralEducation.htm

The courses approved for the University Requirements of American Cultural Diversity and Global Perspectives can be viewed at: http://www.uwrf.edu/catalog/catalog_current/diversity.htm

III. Assessment Tools used to Measure Objectives/Outcomes

Direct Assessment

For all the courses in General Education and University Requirements, there are various assessment tools being used to measure the learning outcomes. The courses need to have their assessment tools approved by the Faculty Senate General Education and University Requirements Committee. The assessment tools that current courses are using:
- **Exams with multiple choice and/or essay components**
- **Writing assignments with essays and/or research specific component**
- **Visual analysis component**
- **Individual presentations**
- **Group work/presentations (including laboratory work)**
- **Research and technology component**
- **Discussion component**
- **Quizzes with multiple choice, writing, oral and/or aural listening components**

Indirect Assessment

For both the General Education Program and the University Requirements, the following surveys will be given:
- **all graduating students every year;**
- **a sample of undergraduate students every five years;**

- **a sample of alumni every five years;**
- **faculty every five years.**

The surveys are currently under development.

IV. Timetable Indicating the Cycle of Assessment and Continuous Improvement

The cycle of assessment takes place on two levels: the course level and the program level.

Course-Level Assessment Timetable

The individual courses are evaluated on a five-year cycle in which they must report back to the General Education and University Requirement Committee in order to have the course approved for another five-year time period.
http://www.uwrf.edu/faculty_senate/gened/gened_approved_courses.html

Program-Level Assessment Timetable

The review of the General Education Program and University Requirements will be conducted on a seven-year cycle. The steps for the review will be as follows:

- The General Education and University Requirement Committee completes the review self-study document and forwards it to the Provost by February 1.
- An external program reviewer will be identified and asked to review the document by March 1.
- The General Education and University Requirement Committee submits a final copy of the program review self-study document, along with external reviewers report to the Provost. Report sent to Academic Program and Policy Committee by March 21.
- The Academic Program and Policy Committee prepares a report for the Provost with recommendations by the end of the spring semester.
- Program review information will be included in the University planning process and in determining resource allocations.

The first review will take place seven years after the General Education program was implemented and then every seven years after; thus the first review will be during the academic year 2011-2012. This cycle will allow for:

- **examining whether the General Education Program and University Requirements are doing what they were set forth to do; and**
- **assessment of resources for the General Education Program and University Requirements.**

V. Data Presentation and Discussion Process

Working with the Assessment Coordinator and Institutional Research, General Education and University Requirements Committee will collect data, organize it and assess whether the outcomes are being met. Analysis will be conducted during the fall semester; a report will be written and presented to the Provost and the Academic Program and Policy Committee.

VI. Implementation of Revisions Based on Assessment Results

Revisions to the General Education Program and University Requirements will start to take place the year after the review.

VII. Results Availability

The results of this effort will be available to external groups, regional accrediting bodies, faculty, students, and University constituencies. Contact the Provost's office.

Program Report Elements

The General Education and University Requirement Committee is responsible for writing the program review that includes an Assessment Report.

I. Profile
- Academic program's mission statement. Include a brief description of the relationship between the General Education Program/University Requirements and the University's general and select mission (see recent website for undergraduate catalog for mission statements).
- Academic program's factors that affect assessment and learning

II. Assessment Review
- Indicate where the academic program is at in the assessment process since the last report.
- List the learning objectives/outcomes that the program focused upon over the time-period.

III. Assessment Results and Action Plan
- Describe the results found for the assessment that was conducted.
- Identify the actions that were/are being made to improve student learning based on the assessment results.
- Indicate where these results have been made available for the students and others.

IV. Recommendation for Improving Assessment Processes
- Specify the changes that are being taken to improve the *assessment* of student learning in the academic program.
- Identify the academic program's next step in its assessment process.

V. Data from Institutional Research
- The number of departments that have courses, with a breakdown under each designator.
- The number of students who have taken courses over the time period.
- Other data as needed and is relevant.

Representation	Term Expires 2010	Term Expires 2008	Term Expires 2009
CAFES	Kris Hiney	Laine Vignona	
	Wes Chapin	Patricia Berg	
	Karl Peterson	John Heppen	Peter Johansson
CAS			
COEPS		Ogden Rogers**	Michael Miller
CBE			Glenn Potts
4th Division	Kristie Feist	Gregg Heinselman**	
	Kristen Hendrickson		Sarah Egerstrom
		Brenda Boetel (Jr)	Melissa Wilson (Jr)
	Sarah Parks (Jr)	Dawn Hukai (Sr)	David Rainville (Sr)
	David Furniss (Sr)		Terry Ferriss (Sr)
At Large	Connie Foster**		

*   Chancellor's Designee
**   Absent
()   Substitute

Call to Order of Joint Session

Seating of Substitutes

Recognition of Invited Guests: Ron Singer, Associate Vice President of Academic and Student Services, Bob Jorkisch, Special Assistant to the Senior Vice President for Academic Affairs and Lisa Kornetsky, Director of OPID

Discussion: UWRF is the lowest in the system in terms of summer school compensation and in pay for Instructional Academic Staff
Information that other groups and other institutions may have must be communicated to UWRF
Process of system wide decisions must be made more clear. A second draft of an earlier resolution concerning shared governance will be coming forward soon. It is Systems intent to have more governance involved.

Insurance issues.
Recruitment and Retention money in light of the new pay plan only benefits a few.

Adjournment of Special Session

Call to Order: David Rainville called the meeting to order at 4:39 pm

Seating of Substitutes:

Guests: Sandy Soares,

Approval of Minutes from April 9, 2008
Pat Berg motioned to approve minutes and was seconded by Kristie Feist
Approval of Minutes
18 yes
0 opposed
0 abstentions: Minutes approved

Chair's Report
Faculty Senate
April 23, 2008

My report today is very brief. I can start by saying congratulations to all who participated in the site visit for the Higher Learning Commission. They left earlier today so now we can wait for their report. At the meeting with UCC, AP&P, and the General Education and University Requirements meeting with them, one member indicated that our self study report was the bible for all others to follow. He indicated that it was the best that he had ever seen. Hopefully that will be a predictor of the final report.

The campus referendum on the Constitutional amendment we passed at the end of March and the edited Constitution has gone out and will be counted on April 30th. Thus far we have about 100 responses which I understand is usual in these cases.

I have also solicited volunteers for Faculty Senate and administrative committees and I am receiving a good response.

I cannot say the same about my request for volunteers for the Search and Screen Committee for the new Chancellor. I have received three voluntary nominations. Please encourage colleague that you believe would be good candidates to volunteer.

Finally, UWS announced this afternoon that Chancellor Bruce Shepard of UWGB is "the preferred candidate to become the next president of Western Washington University." If confirmed by the board later this week, Shepard would step down from UWGB at the end of June. Shepard has been chancellor at UWGB since 2001.
In addition, the need for candidates for the Chancellor's Search and Screen committee to come forward and volunteer was expressed. It was suggested to add some summer compensation in the amount of $1000 per faculty member. This money would come out of the budget specifically for UWRF.

Vice Chair's Report: Election updates. David is also seeking nominations for the termination committee.
Senate elections will not be complete by May 7, therefore a special meeting for elections to the executive committee will be held during finals week.

Old Business:

New Business Consent Agenda.
1. Program Change in Broad Area Business Administration-Finance Option
2. Program Change in Biotechnology.
3. Program Change in Chemistry

John Heppen moved to approve and was seconded by David Furniss
  All in favor 18
  Opposed 0
  Abstentions 0

New Business:
1. A motion to approve the 2008 revised edition of Chapter 5 of the Faculty Staff Handbook.

Terry Ferriss made a motion to bring to discussion and was seconded by Sarah Parks.
In favor 18, 0 opposed, 3 abstentions. Motion passed.

2. A motion to approve the 2008 revised edition of Chapter 7 of the Faculty Staff Handbook.

Dawn Hukai made a motion to bring to discussion and was seconded by David Furniss.
In favor 18, 0 opposed, 0 abstentions

3. A motion to approve the 2008 revised edition of the Faculty Staff Handbook.

Sarah Parks moved to bring to discussion and was seconded by Kristie Feist.

It was suggested that in the future all new motions will be identified as to where they will be placed in the Faculty Handbook.
18 in favor, 0 against, 0 abstentions

David Furniss moved to adjourn the meeting and was seconded by Melissa Wilson
Meeting adjourned at 5:00 pm.

TRANSMITTAL for UNDERGRADUATE PROGRAMS: Changes or Proposals

I. **INFORMATION:**

A. **Check all that apply:**   New Program ☐   Existing Program ☒

Name Change ☐   Credits Change ☐
Substantial Major / Minor Content Change ☒   Emphasis/Option Change ☐

B. **Program Title:** Ethnic Studies

C. **Department(s)** (Originating):

D. **College(s)** (Originating): CAS

E. **Other Programs / Departments Consulted** (Requires letters of support from all Departments or Programs substantially affected):

1) Journalism   2)

3)   4)

F. **Date of Implementation:** Fall Semester   08-09 Year

G. **Have all courses in this program been approved?** Yes ☒ No ☐ If "No", which ones?

H. **Attach Request Narrative**

II. **UNIT APPROVALS:** Requires signatures of all Department Chairs and Deans whose programs will be substantially affected by the changes or proposal. Signature lines for the affected Departments and Colleges (noted in "E" above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

	Signature	Date
Department Curriculum Committee Chair (optional)		
Department Chair	*(signature)*	3/28/08
College Curriculum Cmtt. Chair	*(signature)*	
Dean of College	*(signature)*	4/10/0
University Curriculum Cmtt. Chair	*(signature)*	4/15/08
Academic Policy & Program Cmtt. Chair	*(signature)*	4/8/08
Faculty Senate Chair		
Provost / Vice Chancellor		
Chancellor		

| Signature | Date |

*NOTE: The master copy of this transmittal & accompanying documents must be filed in the Provost's office upon final approval. The Provost's office will notify all appropriate administrative offices [Registrar, Dean(s), & Department Chair(s)] of approvals & necessary actions to implement changes.

TRANSMITTAL for <u>UNDERGRADUATE PROGRAMS</u>: <u>Changes or Proposals</u>

<u>Department & College Approval Signatures</u>

	Signature	Date
Journalism Department Chair	*Collie Callahan*	3-27-08
College Curriculum Cmtt. Chair		
Dean of College		

- -

	Signature	Date
Department Chair		
College Curriculum Cmtt. Chair		
Dean of College		

- -

	Signature	Date
Department Chair		
College Curriculum Cmtt. Chair		
Dean of College		

- -

	Signature	Date
Department Chair		
College Curriculum Cmtt. Chair		
Dean of College		

TRANSMITTAL for <u>UNDERGRADUATE PROGRAMS: Changes or Proposals</u>

I.   **<u>INFORMATION</u>:**

    A. Check all that apply: New Program ☒   Existing Program ☐

    Name Change ☐   Credits Change ☐
    Substantial Major / Minor Content Change ☐   Emphasis/Option Change ☐

    B. Program Title: Military Leadership Minor

    C. Department(s) (Originating): Military Science & Leadership

    D. College(s) (Originating): College of Business and Economics

    E. Other Programs / Departments Consulted (Requires letters of support from all Departments or Programs substantially affected):

    1) Modern Language   2) History & Philosophy

    3) Mngt & Mktg   4) Political Science
    5) Sociology 6) Geography   7) Ethnic Studies 8) Int'l Studies

    F. Date of Implementation: Spring Semester   2008 Year

    G. Have all courses in this program been approved? Yes ☒ No ☐ If "No", which ones?

    H. Attach Request Narrative

II.   **<u>UNIT APPROVALS</u>:** Requires signatures of all Department Chairs and Deans whose programs will be substantially affected by the changes or proposal. Signature lines for the affected Departments and Colleges (noted in "E" above), are on the back of this form. These signatures should be obtained prior to review by all other shared governance levels.

	Signature	Date
Department Curriculum Committee Chair (optional)	*[signature]*	4/22/08
Department Chair	*[signature]* Tabb Benzinger	4/22/08
College Curriculum Cmtt. Chair	*John R Walth*	4/22/08
Dean of College	*Barbara Komecek*	22/08
University Curriculum Cmtt. Chair	*[signature]*	5/5/08
Academic Policy & Program Cmtt. Chair	*[signature]*	4/29/08
Faculty Senate Chair		
Provost / Vice Chancellor		
Chancellor		

                                     Signature   **Date**