April 24, 2018

To: Dean Van Galen, Chancellor
116 North Hall
University of Wisconsin – River Falls

From: Mialisa Moline, Chair
Faculty Senate
University of Wisconsin – River Falls

Re: UWRF Faculty Senate Motion 2017-18/127

The following motion was approved with 11 in favor, 3 opposed, and 0 abstentions by the Faculty Senate on April 18, 2018:

Motion from the Faculty Welfare and Personnel Policies Committee (Doug Margolis, Chair) to amend the Faculty and Staff Handbook by adding the language below to Section 9.1.1 Load, following the paragraph that begins “Faculty teaching 500-, 600- or 700-level courses:

9.1.1 Load

.....

9.1.1.1 Distance Education Class Capacities

To ensure the quality of distance education offerings and to provide the individual attention needed to support students in these courses, Faculty and IAS teaching courses in the distance education mode will be assigned sections with the following capacities:

Ongoing instructors (i.e., those who have been “qualified” and have taught at least one distance education course), will have course sections capacities no larger than 30 students.
New instructors (i.e., those teaching their first distance education course at UWRF and are not “qualified” through previous experiences) will have initial course section capacities no larger than 20 students.

Pedagogical reasons, student demand, faculty experience, student feedback, and other considerations may dictate higher or lower capacities. Class sections that require a change to the maximums will be determined by the Department Chair or Program Director and approved by the Dean.

Faculty and IAS teaching courses in mixed face-to-face mode should have enrollments adjusted to account for the distance education components, pedagogical needs, and other consideration mentioned above.

☑ Approved

☐ Disapproved

Dean Van Galen, Chancellor

4/25/18