March 6, 2017

To: Dean Van Galen, Chancellor
116 North Hall
University of Wisconsin-River Falls

From: Mialisa Moline, Chair
Faculty Senate
University of Wisconsin-River Falls

Re: UWRF Faculty Senate Motion 2016-17/83

The following amended (in red) motion was approved unanimously with 18 in favor, 0 opposed, and 0 abstentions, by the Faculty Senate on March 1, 2017:

A motion from the Executive Committee (Mialisa Moline, Chair) to approve the following Search and Screen Committee Membership and Position Description for a new Institutional Review Board Chair:

Committee Members

- Todd Wilkinson, CAS, Chair
- Diane Bennett
- Sylvia Kehoe
- ?
- ?

Open position: Institutional Review Board Chairperson (internal applicants only)

The Provost announces the opportunity for a current faculty or academic staff member (including instructional academic staff) to devote 50% of their time as the Chair of the Institutional Review Board (IRB). In this position, the IRB chairperson works closely with the other members of the IRB committee and UWRF faculty, staff, and students involved in research with human subjects. Benefits of this position include the opportunity to appreciate the breadth and quality of UWRF human subjects research endeavors, to help undergraduate students become better researchers, and to work with researchers from many campus disciplines. This is an internal UWRF call for applications. This position includes six-credits reassigned time or six-credits of compensation for both fall and spring semesters and a summer stipend. If you are interested in learning more about the position and wish to apply, visit https://jobs.uwrf.edu/. Review of applications will begin February 27th and continue until the position is filled. If you have questions concerning this position,
contact Diane Bennett (grants office) (diane.bennett@uwrf.edu; x3195) or Todd Wilkinson 
(current IRB chair) (todd.wilkinson@uwrf.edu; x4740).

**Position Description:**
- Review all non-full board human subjects research protocols
- Convene and lead IRB meetings, as needed, for administrative or full-board approval proceedings
- Work closely with the director of grants and research

**Basic Requirements:**
- Current UWRF faculty member
- Master’s degree or higher
- A commitment to protecting the rights of human subjects in research
- A willingness to commit to a 2-year term as IRB chair and an openness to a long-term IRB committee appointment
- Faculty Senate approval
- Ability to transition into the position during Summer 2017

**Preferred Requirement:**
- Tenured or tenure-track UWRF faculty member

**Compensation:**
*Summer 2017 (transition period): $500*
*Fall and Spring: 6 credits (50%) reassigned time or 6 credits compensation*
*Stipend beginning Summer 2018: $1,500*

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__Approved__

**Dean Van Galen, Chancellor**

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__Disapproved__

**Date**

3/7/17