October 27, 2016

To: Dean Van Galen, Chancellor  
    116 North Hall  
    University of Wisconsin-River Falls  

From: Mialisa Moline, Chair  
       Faculty Senate  
       University of Wisconsin-River Falls  

Re: UWRF Faculty Senate Motion 2016-17/42  

The following amended motion (amendments in color) was approved unanimously by the  
Faculty Senate with 18 in favor, 0 opposed, and 0 abstentions on October 19, 2016:  

A motion from AP&P (Ian Williams, Chair), UCC (Alex Tupan, Chair), and GSCC  
(Logan Kelly, Chair) to approve including the following policy in the Faculty and  
Staff Handbook, Chapter IX, (just after 9.2.6 – Auditing Classes), and the  
renumbering of Chapter 9, Section 2 to occur as appropriate:  

UWRF will adopt the following HLC definitions terminology of teaching modes  
until such time as modifications are deemed necessary by Faculty Senate:  

1. **FTF (face-to-face):** Courses in which instructors interact with students in  
   the same physical space for approximately 75 percent or more of the  
   instructional time.  
2. **Mixed FTF:** Courses in which instructors interact with students in the same  
   physical space for less than 75 percent of the instructional time, with the  
   remainder of the instructional time provided through distance or  
   correspondence education.  
3. **Distance e.g. online delivery:** Courses in which instructors interact with  
   students through one or more forms of distance delivery **for 75% or more for**  
   **that interaction.**  
4. **Correspondence:** Courses in which instructors interact with students  
   through mail or electronic interface, typically according to a self-paced  
   schedule for **75% or more for that interaction.**
5. **Independent/Directed Study**: Courses in which instructors interact with students through a flexible format.

6. **Weekend College**: Courses offered in the evening or on the weekend as another scheduling option for students, but the courses provide similar class meetings or instructional time as those courses offered by the institution during the regular day.

7. **Internships or practica**: Some institutions may provide internship or practica experiences for which credits are awarded. Institutions that have professional schools in medicine, law, nursing, physical therapy, etc., which often require internships or practica; courses that involve on-site experiential and practical learning that generally is provided in part by a university collaborator, with high credit allocations, should provide brief summative information about the internships but need not include them in the report form.

☑ Approved

Disapproved

Dean Van Galen, Chancellor  
Date 11/8/17