November 30, 2015

To: Dean Van Galen, Chancellor
116 North Hall
University of Wisconsin-River Falls

From: James Graham, Chair
Faculty Senate
University of Wisconsin-River Falls

Re: UWRDF Faculty Senate Motion 2015-16/36

The following motion was approved unanimously by the Faculty Senate on November 18, 2015:

1. A motion from the Calendar Committee (Karl Peterson, Chair) to Modify the 2016 Summer Session Schedule. (See attached for proposal narrative and current 2015 Summer Schedule)

Proposed Summer Session 2016

- The session names reflect the week of summer (1 to 13) and the length of the session in weeks (1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, or 13). For example, Session Name 1-4 refers to a session that starts in week one and runs for four weeks. It starts on Monday, May 23, 2016 and ends on Saturday, June 18, 2016.
- Monday, May 30, 2016 and Monday July 4, 2016 are University holidays.
- Courses of five or fewer meetings must be scheduled into a one week session.
- Courses longer than one week in length must meet during the first week of the session, but do not need to meet on the first day of the session. Courses do not need to run the entire session. For example, if a course is six weeks long, it could be offered in Term 1-7. In that case, it needs to start the week of Monday, May 23, but would end the week of June 26-July 2 (after six weeks).
- Grades will be due no later than 3:00pm on the seventh business day following the last day of the session.

- Courses should be scheduled into a session that matches the desired course length. If no session matches the desired course length, then a session of the nearest longer length should be chosen.
  - Courses of 12-13 weeks go in session 1-13.
Courses of 8-11 weeks go in sessions 1-11 or 3-11.
Courses of 5-7 weeks go in sessions 1-7, 4-7 or 7-7
Courses of 3-4 weeks go in sessions 1-4, 5-4 or 9-4.
Courses of 2 weeks go in sessions 1-2, 3-2, 5-2, 7-2, 9-2 or 11-2
Courses of 1 week (five or fewer meetings) go in sessions 1-1, 3-1, 4-1, 5-1, 6-1, 8-1, 10-1, 11-1, 12-1 or 13-1

- Faculty salary calculation during summer term is based on the student head count in each course. Determination of head count during the session will be at the end of the day (midnight) at the 2/15th of the session length, always rounded up to a whole day and not to be less than two days. A day is defined as a “business work” day, or week day, not including weekends or holidays.
- For questions regarding summer session course scheduling contact Janet Hansen in the Registrar’s Office.

<table>
<thead>
<tr>
<th>Session</th>
<th>Start date</th>
<th>End date</th>
<th>Head count</th>
<th>Note</th>
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<tr>
<td>1-1</td>
<td>Monday, May 23, 2016</td>
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<td>Tue., May 24</td>
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<tr>
<td>1-2</td>
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<td>Wed., May 25, Account for 1 holiday</td>
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<td>Fri., Jun 3, Account for 2 holidays</td>
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✓ Approved

Disapproved

Dean Van Galen, Chancellor