December 11, 2014

To: Dean Van Galen, Chancellor
    116 North Hall
    University of Wisconsin-River Falls

From: David P. Rainville, Chair
       Faculty Senate
       University of Wisconsin-River Falls

Re: UWRF Faculty Senate Motion 2014-15/43

At the December 10, 2014 meeting of the University of Wisconsin-River Falls Faculty Senate, motion 2014-15/43 was passed and is effective immediately. The motion is forwarded to you for your action.

A motion from the University Curriculum Committee (Alexandru Tupan, Chair) to approve the attached combined course transmittal/proposal form.

- The content is identical to what we have on the current form. The only thing that changed is better interaction between the boxes (buttons) on pages 1 and 2.
- Initially the form was set up to have the first page filled and the corresponding boxes on the second would automatically update but not vice-versa. I corrected that to have full back and forth updating.
- The University Curriculum Committee suggested to implement a warning system for the empty boxes. This electronic form has a highlighting system that would keep a box highlighted unless the proposer writes something in there. It gets activated in conjunction with the highlighting button that Adobe provides in the main frame. It’s a technicality mostly for committee use but if someone else wants to use this feature, Alex indicated that he will be happy to show anyone how to use it.

Approved

Disapproved

Dean Van Galen, Chancellor

Date 12/17/14
**UWRF - Course Proposal**

<table>
<thead>
<tr>
<th>Preparer(s)</th>
<th>College</th>
<th>Department</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

**Course title**

<table>
<thead>
<tr>
<th>Short title (max. 25 char.)</th>
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<tbody>
<tr>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Subj. code</th>
<th>Course #</th>
<th>Credits</th>
<th>Level</th>
<th>Grading</th>
<th>Delivery</th>
<th>Target term</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>F 2020</td>
</tr>
</tbody>
</table>

**Prerequisites**

<table>
<thead>
<tr>
<th>Offering term(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>F, Sp, SS, W</td>
</tr>
</tbody>
</table>

**This course is:**

- An existing course
- Repeateable for credit
- Max. nr. attempts [ ]
- Max. nr. credits [ ]
- Temporary
- Offering term(s)/year(s) [ ]
- Not education abroad

**Requests - check all that apply**

NEW: [ ] course # [ ] credits [ ] title [ ] prereq [ ] catalog descr [ ] content [ ] other

OLD: [ ] course # [ ] credits [ ] title [ ] prerequisites

Gen. Ed./Univ. Req. [ ] designator(s) [ ] [ ] [ ] [ ]

**Class time breakdown**

- Lecture: 0 hrs/wk
- Lab: 0 hrs/wk
- Discussion: 0 hrs/wk
- Online: 0 hrs/term

**Other:**

**Relationship of proposal to the departmental major/minor or program - use clarification box, if needed**

**Undergraduate majors**

- required/allowed elective

**Undergraduate minors**

- required/allowed elective

**Graduate program**

- required/allowed elective

**Clarification:**

[Credit chart/calculator]
1. Duplication.
   State if there is any possible course material overlap between this course and other courses at UWRF. Include a list of departments offering classes on related topics and attach letters from those departments.

<table>
<thead>
<tr>
<th>Overlap</th>
<th>Departments contacted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Significant</td>
<td></td>
</tr>
</tbody>
</table>

2. Course rationale.
   Explain the need for the new course or the changes in the existing course, including course content changes.

3. Catalog description (use full sentences -- max 100 words).

4. Course objectives.
   At the end of this course, students will be able to:
5. General teaching procedure/methodology -- address various delivery modes, if applicable

6. Evaluation procedures. A final examination is included

7. Distinction between the requirements and/or performance for undergraduate and graduate students.

8. Recommended library additions.

9. Books to be obtained from the Textbook Library - with complete citations.
10. Books to be purchased by students.

11. Estimated cost to student for materials, supplies, etc.: $ Cost details:

12. Human Relations. Does this course reflect any human relations components as identified in the Administrative Code of the Department of Public Instruction? No

13. Course outline. Attach a syllabus or include sufficient details to clearly reflect the content of this course.