May 8, 2018

To: Dean Van Galen, Chancellor  
116 North Hall  
University of Wisconsin – River Falls

From: Mialisa Moline, Chair  
Faculty Senate  
University of Wisconsin – River Falls

Re: UWRF Faculty Senate Motion 2017-18/138

The following motion was approved with 19 in favor, 0 opposed, and 0 abstentions by the Faculty Senate on May 2, 2018:

Motion from Academic Program and Policies Committee (Tammy Kincaid, Chair) to approve the following changes to Chapter 3, 3.3, Article III, Section A:

3. Duties:

a. to establish the goals and objectives of the undergraduate curriculum of the University.

b. to establish the goals and objectives of the graduate curriculum of the University in consultation with the Graduate Studies Curriculum Committee.

c. to examine and evaluate the overall curriculum of the University for possible improvements, to recommend revisions, and to initiate suggestions for study and action.

d. to examine and recommend to the Faculty Senate proposals for new graduate degree and certificate programs, undergraduate minors and majors, education-abroad programs and any other new academic programs. The committee will review proposals based upon their quality and the degrees to which they are aligned with the strategic planning goals of the university and colleges. An academic program is defined as an organized group of college-level, credit-bearing courses, and their related experiences, designed to be used within the fulfillment of a degree or certificate. Examples include but are not limited to majors, minors, emphases, certificates, SAE, ITC, WIS, General Education, Liberal Arts, and Foundation Courses in Agriculture. Graduate programs will be forwarded to the Academic Program and Policy Committee by the Graduate Studies Curriculum Committee. [FS 03/04-21], [FS 07/08-20], [FS 11/12-109]

e. to examine and promote the development of new, experimental, and innovative curricular programs and offerings at both the graduate and undergraduate level.

f. to examine and recommend to the Faculty Senate proposals for substantial changes in graduate degrees and certificate programs and undergraduate majors and sub-majors.
g. If the committee rejects a proposal for a new program from a department or the Graduate Studies Curriculum Council, that body may request a vote on the proposal by the Faculty Senate. If the Faculty Senate rejects the proposal, the Senate will supply the department or Graduate Studies Curriculum Committee with a summary.

h. To approve the plan for assessment of General Education submitted by the Assessment Committee. The Assessment Committee will assess General Education every ten years in conjunction with and prior to the campus visit by the reaccreditation team of the Higher Learning Commission of the North Central Association of Colleges and Schools.

i. To examine and recommend to the Faculty Senate proposals for course status changes (a.k.a. requests to deactivate, suspend, and reinstate courses).

4. Procedure: The committee shall, in consultation with the Provost and Vice Chancellor, coordinate University-wide programs as specified under “Duties” above and require reports from faculty responsible for conducting such programs as requested.

5. Recommendations dealing with new or revised:

a. Undergraduate academic programs are approved by the department/program, college curriculum committee, college dean, Academic Programs and Policy Committee, Faculty Senate, the provost and Vice Chancellor, and the Chancellor, in that order [FS 06/07-27], [FS 07/08-20]

b. Education abroad academic programs are approved by the department/program committee, International Programs Committee, Director of Global Connections, Academic Program and Policy Committee, Faculty Senate, the Provost, and the Chancellor in that order.

c. Graduate academic programs approved by the department, college curriculum committee, college dean, director of graduate studies, Graduate Studies Curriculum Committee, Academic Program and Policy Committee, Faculty Senate, the Provost, and Vice Chancellor, and the Chancellor, in that order.

6. Recommendations dealing with course status changes:

A “Course Status Change” form shall be used for requests to deactivate, suspend, or reinstate a course.

To deactivate a course is to make a course inactive, to place it out of use, to eliminate it completely. The course number is no longer associated with a specific course title and its other course descriptors. The course number may be used for another, entirely different course. All current course information is removed from being associated with that course number. Deactivated courses may not be reinstated. They must instead be created anew.

To suspend a course is to make it temporarily inoperative, to cause it to stop temporarily. The course remains on the list of courses but is not offered in the course array or taught. The suspended list of courses keeps the number, title, and other approved course stipulations intact for future use. After a period of ten years, suspended courses shall be considered deactivated.
To **reinstate** a course is to remove a course from “suspended” status and place it back in “active” status. The course may once more be taught. Reinstatement of a course means the approved course stipulations associated with that course are still associated with the course. If reinstatement of a course is accompanied by a request for change in course content on the approved course proposal, the request must be two-fold: a request to reinstate the course followed by a course change proposal.

The approval stream for course suspension, course deactivation, and course reinstatement includes approval by the department, by the college dean, by AP&P, and by the Faculty Senate. This approval process is designed to enhance collegiality and provide full notification to colleagues in other programs throughout campus.

☐ Approved

☐ Disapproved

[Signature]

Dean Van Galen, Chancellor

5/01/16

Date