TRANSMITTAL for UNDERGRADUATE PROGRAMS:
Changes or Proposals

I. INFORMATION:
1. Program Title: TESOL Liberal Arts
2. Department(s): English
3. College(s): Arts and Sciences
5. Check all that apply
   □ New program
   □ Change in course name
   □ Change in major
   □ Change in course content
   □ Existing program
   □ Change in number of credits
   □ Change in minor
   □ Change in emphasis/option
6. Other Programs/Departments Consulted (Requires letters of comment from all Departments or Programs substantially affected):
   a.)
   b.)
   c.)
   d.)
7. Catalog year (and semester) of Implementation: Semester Fall Year 2016
8. Have all courses in this program been approved? Yes [ ] No [ ]
   If "No" which courses have not been approved:
9. Attach Request Narrative
   Include in narrative on attached pages a rationale for the requested changes or creation of program.
   Include clarification concerning any courses that have not yet been approved. If requesting a
   program change also include a listing of course array for both the current and proposed program?
10. UNIT APPROVALS: Requires signatures of all Department Chairs and Deans whose programs will
    be substantially affected by the changes or proposal. Signature lines for the affected Departments and
    Colleges (noted in "6" above), are on the addendum to this form. These signatures should be obtained
    prior to review by all other shared governance levels.

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<td>Department Curriculum Committee Chair (optional)</td>
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<td>University Curriculum Cmtt. Chair</td>
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*NOTE: The master copy of this transmittal & accompanying documents must be filed in the Provost's office upon
final approval. The Provost’s office will notify all appropriate administrative offices [Registrar, Dean(s), Department
Chair(s)] of approvals & necessary actions to implement changes.
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April 2016

Request Narrative—Adding ENGL 211 to the TESOL Liberal Arts Minor

In response to our continuous quality improvement process, we revised a course last academic year for our TESOL Liberal Arts Major: ENGL 311, Introduction to Linguistics. Many important changes were made to the course as even the ones most apparent will indicate; the course is now ENGL 211, Introduction to TESOL: Reading and Writing. The major is much better served now by these changes.

As further background, when we designed our TESOL Liberal Arts Minor fifteen years ago, we needed to decide which of the courses in the TESOL major were critical and which were expendable for a student with only a minor in the discipline. ENGL 311 was cut from the minor.

The present process inserts the now-critical, redesigned course, ENGL 211, Introduction to TESOL, into the TESOL Liberal Arts Minor.

The insertion of ENGL 211 into an already 24-credit minor created a 27-credit minor. The question we faced was whether 211 should replace something or be added. We elected to add it.

Our TESOL majors and minors have always been structured into two basic categories: language/language teaching courses and cultural courses. We deemed essential each of the seven existing language courses within the TESOL Liberal Arts minor; in adding an eighth language course we would like to change the wording of the category for the one course still required as a cultural course. The wording would no longer be a "directed elective within the TESOL minor" proper but a "supporting course" to choose from an interdisciplinary array of possibilities.

Thus, without changing the choices within the cultural array, we would re-label those choices as "Required Supporting Coursework in Cultural Study."

Please see the present and the proposed TESOL Liberal Arts minor on the next page.
OLD TESOL Liberal Arts Minor

**Required Courses: 21 cr. hrs.**

ENGL 220 Structure of English 3 cr.
ENGL 322 Acquisition of Language 3 cr.
ENGL 360 Theory and Methodology of TESOL 3 cr.
ENGL 373 Techniques in Tutoring: TESOL Practicum 3 cr.
ENGL 420 Pedagogical Grammar 3 cr.
ENGL 451 Phonetics and Phonology
ENGL 475 Assessment and Testing in TESOL 3 cr.

**Directed Electives: 3 cr. hrs.**

A selection of 69 courses in the following departments: ENGL (9 courses including 450); FREN (9), GERM (10), SPAN (14); Com. Dis.; Econ.; Geography; History; Phil., Sociology; Anthropology; Political Science; Psychology; and Teacher Education (one course).*

PROPOSED TESOL Liberal Arts Minor

**Required Courses: 24 cr. hrs.**

ENGL 211 Introduction to TESOL: Reading and Writing 3 cr.
ENGL 220 Structure of English 3 cr.
ENGL 322 Acquisition of Language 3 cr.
ENGL 360 Theory and Methodology of TESOL 3 cr.
ENGL 373 Techniques in Tutoring: TESOL Practicum 3 cr.
ENGL 420 Pedagogical Grammar 3 cr.
ENGL 451 Phonetics and Phonology
ENGL 475 Assessment and Testing in TESOL 3 cr.

**Required Supporting Coursework in Cultural Study: 3 cr. hrs.**

A selection of 69 courses in the following departments: ENGL (9 courses including 450); FREN (9), GERM (10), SPAN (14); Com. Dis.; Econ.; Geography; History; Phil.; Sociology; Anthropology; Political Science; Psychology; and Teacher Education (one course).*

* See the list of these courses on the following page.
Directed Electives / Required Supporting Coursework in Cultural Study

ENGL 230 International Short Fiction 3 cr.
ENGL 232 Contemporary Drama 3 cr.
ENGL 306 Postcolonial Film and Literature 3 cr.
ENGL 309 Film and Literature of the New Europe 3 cr.
ENGL 317 East Asian Film and Literature 3 cr.
ENGL 441 20th Century International Fiction 3 cr.
ENGL 442 World Cinema 3 cr.
ENGL 450 Non-Native Speakers of the Midwest 3 cr.
ENGL 452 Lexicology 3 cr.
FREN 316 History of French Cinema 3 cr.
FREN 341 French Civilization 3 cr.
FREN 342 France and Francophone 3 cr.
FREN 350 French Phonetics 3 cr.
FREN 351 French Literature to 1800 3 cr.
FREN 352 French Literature from 1800 to Present 3 cr.
FREN 451 French Prose Fiction 3 cr.
FREN 452 French Poetry 3 cr.
FREN 453 French Drama 3 cr.
GERM 315 Classic and Modern German Film 3 cr.
GERM 341 German Civilization to 1648 3 cr.
GERM 342 Modern German-Speaking Cultures 3 cr.
GERM 350 German Phonetics 3 cr.
GERM 351 Survey of German Literature I 3 cr.
GERM 352 Survey of German Literature II 3 cr.
GERM 451 German Drama and Theater 3 cr.
GERM 452 German Tale, Short Story, and Novella 3 cr.
GERM 453 German Poetry 3 cr.
GERM 490 Readings in German 3 cr.
SPAN 341 Spanish Civilization to 1800 3 cr.
SPAN 342 Spanish Civilization 1800 to Present 3 cr.
SPAN 345 Latin American Civilization to 1800 3 cr.
SPAN 346 Latin American Civilization 3 cr.
SPAN 350 Spanish Phonetics 3 cr.
SPAN 351 Survey of Spanish Literature I 3 cr.
SPAN 352 Survey of Spanish Literature II 3 cr.
SPAN 355 Survey of Latin American Literature I 3 cr.
SPAN 356 Survey of Latin American Literature II 3 cr.
SPAN 371 Business and Culture in the Hispanic World 3 cr.
SPAN 372 Spanish for the Trades and Profession 3 cr.
SPAN 452 Advanced Spanish Literature 3 cr.
SPAN 455 Advanced Latin American Literature 3 cr.
SPAN 490 Readings in Spanish COMD 162 Introduction to American Sign Language 3 cr.
MODL 376 Mexico: A Cultural Experience 3 cr.
COMS 313 Intercultural Communication 3 cr.
ECON 312 Political Economy of Discrimination 3 cr.
GEOG 342 Latin America 3 cr.
GEOG 343 Africa 3 cr.
GEOG 344 Asian and Oceana 3 cr.
HIST 201 Introduction to Asian Civilization 3 cr.
HIST 202 Introduction to Latin American Civilization 3 cr.
HIST 204 United States Immigration and Ethnic History 3 cr.
HIST 209 Introduction to African History 3 cr.
HIST 332 The Islamic Middle East to 1500 3 cr.
HIST 334 Modern China 1800 to Present 3 cr.
HIST 335 Modern Japan 1600 to Present 3 cr.
HIST 336 Traditional East Asia, Prehistory to 1800 3 cr.
HIST 349 Middle Eastern History and Politics 3 cr.
HIST 371 Study Tour Research: China or Italy 3 cr.
INTS 377 Semester Abroad
PHIL 245 Eastern Religions and Islam 3 cr.
SOCI 220 Sociology of Diversity 3 cr.
ANTH/SOCI 231 Sociology of Globalization 3 cr.
ANTH/SOCI 314 Faces of Culture 3 cr.
ANTH/SOCI 322 Race and Ethnicity 3 cr.
ANTH/SOCI 331 Global Perspectives on Women 3 cr.
ANTH/SOCI 338 Global Perspectives on Health and Disease 3 cr.
POLS 212 The Politics of Equality and Inequality in the United States 3 cr.
POLS 260 Introduction to International Relations 3 cr.
PSYC 385 Psychology of Prejudice and Racism 3 cr.
TED 461 The Psychology and Pedagogy of Literacy 3 cr.
MINUTES
English Department
December 4, 2015
140 KFA.

PRESENT: Gaard, Klemp, Luebke, Margolis, Moline, Pavlov, Ross-Stroud, Schneider-Rebozo, Toman.
Absent: Brantley, Parkinson, Rein

APPROVAL OF THE MINUTES from October 16, 2015 (Moline, Gaard) declared passed unanimously.

REPORTS
1. Monthly Bulletin: Four times per year. Please contribute if you have things to insert. Get information to Sheri in Microsoft Word for the first 2015-2016 Bulletin by Friday, December 11.
3. Title IX. Your legal responsibility when you hear about sexual assault or harassment is to report.
4. TESOL External Review: On Nov. 18, Jim Robinson, St.Cloud State, visited campus to review our TESOL and our TESOL MA programs.
5. New Telephone:
6. Retention & Tenure Decisions: Friday, Feb. 5th.
7. Advising.
   a. Please absorb Tricia’s advising information (attachment).
   b. The presumption was that most English majors will make the cutoff to go directly into ENGL 200 or will have transferred in ENGL 100. Therefore, ENGL 200.44 (for English majors) was offered in the fall. A good course for them to take in the spring will be ENGL 251 or ENGL 106.44 (or both):
      i. 251:01 100-150 MWF Gaard
      ii. 251:02 200-315 TR Ross-Stroud
      iii. 106.44 1000-1050 MWF TBD (Tenureline faculty)
8. Language Matters.

2. Curriculum Matters
   1. ENGL 379 for TTAP, still on hold due to CAS Dean’s Office’s developing a uniform international internship course. No change.
   2. ENGL/SASA 381, Screenwriting, crosslisting passed Senate in October.
   3. ENGL/SASA 381, Screenwriting, dropping of prerequisites ????

Assessment
1. Senior Exit Surveys for 2015-2016
a. ENGL ED: TED 432 (Catherine F15.)
b. Lit: 444 (Lissa F15.)
c. Creative Writing: 482 (Jenny S16)
d. Professional Writing: 494 (Mialisa S16)
e. TESOL: 420 (Annette S16)
f. TESOL MA: 620 (Annette S16)

7. Other Reports?
   g. Other:

OLD BUSINESS:
1. None.

NEW BUSINESS:
1. External Reviewer. Motion from the Exec: to submit the three names of Glenn Davis (St. Cloud State), Matt Sewell (Mankato State) and Laura Wright (Western Carolina University) to the Provost's Office, as required, with the recommendation that Matt Sewell be selected as the Outside Reviewer for the PAR review in 2016-2017. There was quite a bit of discussion about this. A motion was made (Margolis, Gaard) to support Laura Wright (North Carolina) over Matt Sewall (Mankato), with St. Cloud NOT an option due to lack of education ended up with a written vote: 2 abstain or either, 2 completely abstain, 3 yes, and 1 no. The abstain or either votes were counted as votes for Wright. Marshall will write up the proposal to the Provost, who will make the final decision. There is airfare to consider for Laura Wright—it is not know it this will be a deciding factor.

2. Graduate Status Approval Process. Motion from the Exec: to accept the criteria and the form for purposes of approving faculty for graduate status in the department. Two separate votes will be taken, the first by faculty who teach in the English Program; the second by faculty who teach in the TESOL Program. (See attachments.)
   a. Adoption of criteria for Graduate Faculty status in the TESOL and TESOL MA program. Motion from the Executive Committee: to accept the criteria stated in the Exec. Committee proposal (see attachment). Motion passes (3, 0, 0) with three of three eligible members of the TESOL and TESOL MA present Klemp, Pavlov, Margolis
   b. Adoption of criteria for Graduate Faculty status in the English program. Motion from the Executive Committee: to accept the criteria stated in the Exec. Committee proposal (see attachment). Motion passes (6, 0, 0) with ??? of ten eligible members of the TESOL and TESOL MA present

3. Process to Appeal the 3.0 Major GPA to Student Teach.
   a. Assumption: The student has maintained a “B” average for every other course except one (3.0). Calculations for 39 credits in the “major GPA” formula:
      i. With tolerance for one grade of “D” in that final semester leading to student teaching, the appeals number should exceed 2.846.
      ii. With tolerance for one grade of “C” in that final semester leading to student teaching, the appeals number should exceed 2.923.
   b. Motion from the Exec: A student wishing to appeal a major GPA lower than 3.0 in order to be accepted for student teaching, must have a major GPA (the English courses in Areas #1 and #2 in the Broad Area major) of at least 2.90. If eligible, the process would be initiated by the student’s submitting to the chair
of the English Department a persuasive statement explaining why an exception

to the rule should be granted. The chair will circulate the petition along with
the student’s DAR to members of the English Department’s Executive
Committee for English Majors and to the TESOL Committee for TESOL majors.
If opinion is significantly divided, the members of either body (constituted as an
appeals board for the occasion) will meet to discuss the appeal. If the appeal is
granted, it will be necessary for the student to cooperate in the creation and
implementation of a Prof. Development Plan.

The motion (Margolis, Ross-Stroud) to accept this passed unanimously.

4. Motion from the Curr. Com.: to **conform our majors and minors to the now general
university rule that permits double counting of course content and insert
advisory tables and notes into the Department Handbook**. (No majors or minors
will be harmed in the acceptance of this motion. The content of each major/minor
remains intact. This process seems good for students to encourage adding an
additional credential. Please see the attached tables and notes.)

The motion (Margolis, Luebke) to accept this passed unanimously.

5. Motion from the Curr. Com. (as forwarded by the TESOL Com.): **add ENGL 211 to the
TESOL Liberal Arts minor as a required course and re-label the directed electives
category as “Required Supporting Coursework in Cultural Study”; and add ENGL
211 to the TESOL Education minor as a required course and add ENGL 450 to the
category of “Required Supporting Courses.”

The motion (Margolis, Ross-Stroud) to accept this passed unanimously.

**OLD TESOL Liberal Arts Minor**

*Required Courses: 21 cr. hrs.*
- ENGL 220 Structure of English 3 cr.
- ENGL 322 Acquisition of Language 3 cr.
- ENGL 360 Theory and Methodology of TESOL 3 cr.
- ENGL 373 Techniques in Tutoring: TESOL Practicum 3 cr.
- ENGL 420 Pedagogical Grammar 3 cr.
- ENGL 451 Phonetics and Phonology
- ENGL 475 Assessment and Testing in TESOL 3 cr.

*Directed Electives: 3 cr. hrs.*

A selection of 69 courses in the following departments: ENGL (9 courses including 450); FREN (9),
GERM (10), SPAN (14); Comm. Dis.; Econ.; Geography; History; Phil., Sociology; Anthropology; Political
Science; Psychology; and Teacher Education (one course).

**PROPOSED TESOL Liberal Arts Minor**

*Required Courses: 24 cr. hrs.*
- ENGL 211 Introduction to TESOL: Reading and Writing 3 cr.
- ENGL 220 Structure of English 3 cr.
- ENGL 322 Acquisition of Language 3 cr.
- ENGL 360 Theory and Methodology of TESOL 3 cr.
- ENGL 373 Techniques in Tutoring: TESOL Practicum 3 cr.
- ENGL 420 Pedagogical Grammar 3 cr.
- ENGL 451 Phonetics and Phonology
- ENGL 475 Assessment and Testing in TESOL 3 cr.

*Required Supporting Coursework in Cultural Study: 3 cr. hrs.*
A selection of 69 courses in the following departments: ENGL (9 courses including 450); FREN (9), GERM (10), SPAN (14); Com. Dis.; Econ.; Geography; History; Phil.; Sociology; Anthropology; Political Science; Psychology; and Teacher Education (one course).

OLD TESOL Education Minor

Required Courses: 21 cr. hrs.
ENGL 220 Structure of English 3 cr.
ENGL 322 Acquisition of Language 3 cr.
ENGL 360 Theory and Methodology of TESOL 3 cr.
ENGL 373 Techniques in Tutoring; TESOL Practicum 3 cr.
ENGL 420 Pedagogical Grammar 3 cr.
ENGL 451 Phonetics and Phonology
ENGL 475 Assessment and Testing in TESOL 3 cr.

Directed Electives: 3 cr. hrs.
A selection of 69 courses in the following departments: English (9 courses including 450); French (9), German (10), Spanish (14); Com. Dis.; Economics; Geography; History; Philosophy, Sociology; Anthropology; Political Science; Psychology; and Teacher Education (one course).

Required Supporting Course: 3 cr. hrs.
TED 428 Techniques of TESOL 3 cr.

PROPOSED TESOL Education Minor

Required Courses: 24 cr. hrs.
ENGL 211 Introduction to TESOL: Reading and Writing 3 cr.
ENGL 220 Structure of English 3 cr.
ENGL 322 Acquisition of Language 3 cr.
ENGL 360 Theory and Methodology of TESOL 3 cr.
ENGL 373 Techniques in Tutoring; TESOL Practicum 3 cr.
ENGL 420 Pedagogical Grammar 3 cr.
ENGL 451 Phonetics and Phonology
ENGL 475 Assessment and Testing in TESOL 3 cr.

Required Supporting Courses: 6 cr. hrs.
ENGL 450 Non-Native Speakers of the Midwest
TED 428 Techniques of TESOL 3 cr.

6. Motion from the Curr. Com. (as forwarded by the TESOL Com.): substitute ENGL 360, Theory and Methodology of TESOL, for ENGL 322, Language Acquisition in the Language Arts Minor. The Curr. Com. passed the motion as it came to the Curr. Com. from the TESOL Com. However, discussion suggested that the substitution is inadvisable. The members of the TESOL Com. were asked to reconsider and possibly defeat the motion. (Discussion in the TESOL Committee began with the question of whether ENGL 211, Introduction to TESOL: Reading and Writing, should—as with the TESOL minors now that 211 is restructured—be added to the Language Arts Minor. From that beginning, toward the end of a long meeting a completely different idea—what is before you—emerged. Some questions include whether Elem. Ed. majors would be sufficiently prepared for 360 since even TESOL majors and minor who do not have 211, 220, and 322 often find the course difficult and whether Elem Ed. majors with a Language Arts minor are not better served learning about both first-language and second-language acquisition in their minor as the course is designed to investigate.
There was much discussion about this, with a dialog between Pavlov and Margolis about which course would be better. No motion was made or passed to accept the Curr Com's motion.

OLD English Language Arts Minor
Minor Requirements 24 Total Credits
Area 1: Writing (choose one of the following) 3 cr. hrs.
ENGL 251 Advanced Composition 3 cr.
ENGL 262 Creative Writing 3 cr.
Area 2: Reading and Interpretation 12 cr. hrs.
ENGL 106 Introduction to Literature: Fiction, Poetry, Drama 3 cr.
ENGL 233 Introduction to Poetry 3 cr.
ENGL 331 Survey of English Literature I 3 cr.
ENGL 355 Literature-Based Reading Methods for Adolescents 3 cr.
Area 3: Language and Composition 9 cr. hrs.
ENGL 220 Structure of English 3 cr.
ENGL 322 Acquisition of Language 3 cr.
ENGL 361 Composition Theory 3 cr.
Required Supporting Courses:
ENGL 250 Children's Literature 3 cr.
TED 310 Techniques in Elementary Education: Language Arts 4 cr.
TED 316 Developmental Reading 4 cr.
TED 317 Reading Practicum 4 cr.

This minor must be done with an education major.

PROPOSED English Language Arts Minor
Minor Requirements 24 Total Credits
Area 1: Writing (choose one of the following) 3 cr. hrs.
ENGL 251 Advanced Composition 3 cr.
ENGL 262 Creative Writing 3 cr.
Area 2: Reading and Interpretation 12 cr. hrs.
ENGL 106 Introduction to Literature: Fiction, Poetry, Drama 3 cr.
ENGL 233 Introduction to Poetry 3 cr.
ENGL 331 Survey of English Literature I 3 cr.
ENGL 355 Literature-Based Reading Methods for Adolescents 3 cr.
Area 3: Language and Composition 9 cr. hrs.
ENGL 220 Structure of English 3 cr.
ENGL 360 Theory and Methodology of TESOL 3 cr.
ENGL 361 Composition Theory 3 cr.
Required Supporting Courses:
ENGL 250 Children’s Literature 3 cr.
TED 310 Techniques in Elementary Education: Language Arts 4 cr.
TED 316 Developmental Reading 4 cr.
TED 317 Reading Practicum 4 cr.

This minor must be done with an education major.
7. Next Position (as emerged from Exec. a-f)
   a. English Education
   b. Comp Rhetoric—willing and able to assume director of Writing Center
   c. Anglophone
   d. North American
   e. Cultural Studies
   f. TESOL
   g. Professional Writing

Further thoughts:
   a. English Education
   b. Comp Rhetoric—willing and able to assume director of Writing Center
   c. Professional Writing
   d. TESOL (Korea, Vietnam)
   e. Anglophone
   f. North American
   g. Cultural Studies

8.

MISC. BUSINESS

ADJOURN (Margolis, Luebke): declared passed unanimously at 3:45.

Fall Dept. Meetings

Friday, September 18, 2:00, Room 140 KFA
Friday, October 16, 2:00, Room 140 KFA
Friday, November 6, 2:00, Room 140 KFA
Friday, December 4, 2:00, Room 140 KFA

Attachments:
(1) Minutes of October 16, 2015
(2) Criteria for Graduate Faculty status in the TESOL and TESOL MA programs
(3) Criteria for Graduate Faculty status in the English program
(4) Advising Info from Tricia Davis
(5) Overview of the reviewers’ three institutions
(6) C.V.s of Davis, Sewell, and Wright
(7) Tables of Major/Minor double counting possibilities