TRANSMITTAL for COURSE DESIGNATOR CHANGE/CREATION:
Request for Designator Creation/Change

I. INFORMATION:

1. Department(s) Proposing Designator Change/Creation: Psychology
2. College(s) CAS
3. Proposal prepared by: Travis Tubré Date: 09/18/15

4. Check all that apply
   ✓ New Designator
   □ Change In Designator

5. Other Programs/Departments Consulted (Requires letters of comment from all Departments or Programs substantially affected):
   a.) Biology
   b.) Chemistry
   c.)
   d.)

6. Proposed Catalog year of Implementation: Year Fall 2016
   Note: Must be done in consultation with the Registrar’s Office.

7. Attach Request Narrative: Include in narrative on attached pages a rationale for the requested changes or creation of a designator. Include a listing of courses affected by the designator change/creation. Also list all courses affected by the designator change/creation. Include the current and proposed designator assignments for all affected courses?

8. UNIT APPROVALS: Requires signatures of all Department Chairs and Deans whose programs will be substantially affected by the changes or proposal. Signature lines for the affected Departments and Colleges (noted in “5” above), are on the 2nd page of this form. These signatures should be obtained prior to review by all other shared governance levels.

Department/Program Chair [Signature] [Date 9/22/15]

Registrar [Signature] [Date 9/30/15]

Dean of College [Signature] [Date]

Academic Policy & Program Cmtt. Chair

*NOTE: The master copy of this transmittal & accompanying documents must be filed in the Registrar’s office upon final approval. The Registrar’s office will notify all appropriate administrative offices [Dean(s), Department Chair(s)] of approvals & necessary actions to implement changes.
TRANSMITTAL for COURSE DESIGNATOR CHANGE/CREATION:

**Signatures of Additional Department & Colleges Consulted**

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<tr>
<td>Department Chair</td>
<td>Mark Bertrand</td>
<td>9/18/15</td>
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<td>College Curriculum Cmtt. Chair</td>
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<tr>
<td>Department Chair</td>
<td>Karl P. Pot</td>
<td>9/21/15</td>
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Revised December 2012
The UWRF Psychology Department is requesting the creation of an NSCI (Neuroscience) designator for the introductory course in our proposed B.S. program in Neuroscience. Please note that we are concurrently submitting the program (B.S. in Neuroscience), a proposal for the introductory course (Introduction to Neuroscience), and this request for creation of the NSCI designator. The program will be housed in the Psychology Department, and will be offered in collaboration with Biology and Chemistry with support from a number of other departments. With the exception of the introductory course (Introduction to Neuroscience), all other courses currently exist in the relevant departments. The rationale for requesting the NSCI designator is that, consistent with the interdisciplinary nature of the program, the introductory course may be taught by faculty members from Biology or Psychology, with the additional possibility of the course being team taught by members of both departments.
PSYCHOLOGY DEPARTMENT MEETING MINUTES
12:00 PM, Monday, September 21, 2015
Centennial Science Hall Room 173

Attending: Melanie Ayres, James Cortright, Lisa Isenberg, Dan Linwick, Todd Wilkinson, Chair: Travis Tubré, Notes: Jody Sather
Not in attendance: Cyndi Kernahan, Rik Seefeldt

Check-in, review of agenda items

Meeting called to order by Travis Tubré at 12:05 PM

Agenda Items

Item 1: NSCI 111 Introduction to Neuroscience – Consideration of course proposal
   a. Updates: course objectives, removed Gen Ed codes, requested new designator (NSCI)
   b. Lisa Isenberg moves to approve the course proposal; the motion is seconded by Melanie Ayres.
   c. Discussion: Dan Linwick and others suggest edits to the proposal
   d. Travis Tubré calls vote on approving the course proposal incorporating the suggested edits.
      Motion carries – Yea: 5; Nay: 0; Abstain: 0.
   e. The Psychology Department approves the course proposal for NSCI 111 Introduction to Neuroscience.

Item 2: Neuroscience Program – Consideration of proposed curriculum
   f. Updates: Discussed curriculum changes to the proposed Neuroscience Major Requirements since the last meeting, the curriculum has been approved by Biology and Chemistry with letters of support in hand. Letters of support have also been received from Mathematics, History and Philosophy, Physics and Computer Science and Information Systems
   g. Lisa Isenberg moves to approve the Neuroscience curriculum; the motion is seconded by Todd Wilkinson.
   h. Discussion: Group suggests formatting changes to document
   i. Travis Tubré calls vote on approving the curriculum for the proposed B.S. in Neuroscience.
      Motion carries – Yea: 5, Nay: 0; Abstain: 0.
   j. The Psychology Department approves the curriculum for the B.S in Neuroscience.

Reminders/Updates/Announcements
First SURSCA Meeting – 9/28 – 5PM, URSCA Office
Picnic – 9/24 (4:00)
Falcon Grants – 10/16
URSCA Mentor Travel Grants 10/16
MPA 11/10
USE Grant 11/12
Fall GALA (apply by 11/25 – present 12/3)
NCUR – 12/2 (April 7-9, Asheville, NC)
Jody needs some snapshot data for each of us and will provide a form to enter it

Future Agenda Items
Recruitment and retention, Assessment and PPAR, Internships, Alumni outreach/fundraising

Next Meeting: 10/7