September 1, 2016

To: Dean Van Galen, Chancellor
   116 North Hall
   University of Wisconsin-River Falls

From: Mialisa Moline, Chair
      Faculty Senate
      University of Wisconsin-River Falls

Re: UWRF Faculty Senate Motion 2016-17/16

The following motion was approved unanimously, with an amendment (highlighted), with 17 in favor, 0 opposed, and 0 abstentions by the Faculty Senate on August 31, 2016:

A motion from the Technology Council (Dan Paulus – Chair) to adopt a name change of the committee and to amend to committee structure and duties (See attached).

Approved

Disapproved

Dean Van Galen, Chancellor

Date
University Technology Committee

Purpose

The needs of university faculty and staff will always grow and adapt to the continuously changing technologies within higher education. This environment of change necessitates involvement of faculty and academic staff in shared governance decisions regarding instructional and learning technologies and related support services.

The University Technology Committee (UTC) will represent faculty and instructional academic staff interests regarding technology for instruction, research, and support services. The UTC will address related issues and develop pertinent procedure and policy. Faculty senate will provide UTC with Faculty Senate driven initiatives.

The UTC will also act as a conduit through which the campus community may request information about or propose instructional and learning technology requests. UTC will consider instructional and learning technology related issues as they are brought forward to the committee. Any university body is encouraged to and may bring technology related issues forward to UTC for consideration.

Definition

Instructional technologies describe the intellectual and technical development of educational technology, both physical hardware and educational theoretics. This includes computing and communication hardware/software resources with corresponding infrastructure. This can influence delivery of instruction and can enhance learning outcomes.

Examples of these technologies include: technology enhanced classroom resources, electronic communication resources (World Wide Web, e-mail, etc.), general access and other non-discipline-specific computer lab/classrooms, faculty and staff computers, distance learning facilities and library use of instructional and learning technologies.

Function

a. Division of Technology Service shall present to the committee the details of campus-level technology initiatives causing significant changes relating to pedagogy, teaching and learning, or research; and the University Technology Committee shall upon receipt and review of the information, voice its perspectives regarding such initiatives.
b. Monitors technical developments and stays actively engaged with information technology trends within higher education

c. Facilitates on-going campus discussions that examine technology issues in the context of teaching & learning, research, support services and user experience

d. Reviews and recommends policies and procedures with respect to allocation, implementation, use, assessment and support of instructional and learning technologies

e. Reviews the performance of information technology facilities and services in supporting and assisting teaching & learning, scholarly activity, student support services, and user experiences

f. Recommends priorities for the allocation of instructional and learning related technology resources

g. Reviews and makes recommendations on strategic planning of campus technology services and infrastructure

h. Receives recommendations from campus stakeholders regarding the establishment, abolition, or merger of information technology services and facilities

i. Identify and promote related faculty development opportunities

j. Evaluates its own duties and membership as needed to reflect the rapid changes in technology

**Membership**

Ten voting members. Committee chair to be from Faculty/Instructional Academic Staff.

a. Academic Affairs (Provost appointment, 1)
b. Business and Finance (Chief Business Officer appointment, 1)
c. Division of Technology Services (Chief Information Officer appointment, 1)
d. Faculty/Instructional Academic Staff (Faculty Senate appointments, 6)
  a. CAFES (1)
  b. CAS (1)
  c. CBE (1)
  d. CEPS (1)
  e. At large (2)
b. Student (Student Senate appointment, 1)

**Term of office**

a. Faculty/Instructional Academic Staff: three years, one-third to be appointed each year

b. Student: One year
Decision-making and voting

a. Decision-making processes are defined in *Robert's Rules of Order*, revised

b. The University Technologies Committee of the Faculty Senate will develop procedure and policy proposals regarding instructional and learning technologies. These proposals will go before the Faculty Senate for discussion and approval. When approved, the proposals will be forwarded to the Chancellor for approval.