TRANSMITTAL for COURSE DESIGNATOR CHANGE/CREATION:
Request for Designator Creation/Change

I. INFORMATION:

1. Department(s) Proposing Designator Change/Creation: Agricultural Engineering Technology

2. College(s) CAFES

3. Proposal prepared by: Dean Olson Date: 02/12/15

4. Check all that apply
   ✔ New Designator  □ Change In Designator

5. Other Programs/Departments Consulted (Requires letters of comment from all Departments or Programs substantially affected):
   a.)  b.)  c.)  d.)

6. Proposed Catalog year of Implementation: Year Fall 2016
   Note: Must be done in consultation with the Registrar’s Office.

7. Attach Request Narrative: Include in narrative on attached pages a rationale for the requested changes or creation of a designator. Include a listing of courses affected by the designator change/creation. Also list all courses affected by the designator change/creation. Include the current and proposed designator assignments for all affected courses?

8. UNIT APPROVALS: Requires signatures of all Department Chairs and Deans whose programs will be substantially affected by the changes or proposal. Signature lines for the affected Departments and Colleges (noted in “5” above), are on the 2nd page of this form. These signatures should be obtained prior to review by all other shared governance levels.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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<tbody>
<tr>
<td>Department/Program Chair</td>
<td>4/1/15</td>
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<td>Registrar</td>
<td>4/1/15</td>
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<td>Dean of College</td>
<td>APR 3 2015</td>
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<td>Academic Policy &amp; Program Cnmt. Chair</td>
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*NOTE: The master copy of this transmittal & accompanying documents must be filed in the Registrar’s office upon final approval. The Registrar’s office will notify all appropriate administrative offices [Dean(s), Department Chair(s)] of approvals & necessary actions to implement changes.
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Narrative:

The purpose of this proposal is to create a new designator (AET) to better identify courses offered by the Agricultural Engineering Technology department. With the development of the new Agricultural Engineering program, there is a need to differentiate between courses in the existing Agricultural Engineering Technology program and courses in the new Agricultural Engineering Program. Creation of this new designator will not affect the content of existing courses, nor impact students in other programs taking these courses.

Historically, AGEN and GENG have been used as course designators in the Agricultural Engineering Technology curriculum where AGEN identifies courses related to agricultural engineering technology topics and GENG identifies courses related to general engineering topics. The general engineering (GENG) courses were developed for students majoring in Agricultural Engineering Technology or students interested in engineering and enrolled in Physics or pre-engineering. Many of the GENG courses are co-listed with Physics (PHYS) designator. This proposal does not affect courses with GENG/PHYS designators.

In general, AET courses will serve primarily Agricultural Engineering Technology majors while AGEN courses will serve primarily Agricultural Engineering majors. Selected existing AGEN courses will be renamed as AET courses designed to serve primarily Agricultural Engineering Technology majors while AGEN designation will serve primarily Agricultural Engineering majors. This new designator is needed to differentiate the two similarly named, but very different programs.