MEMORANDUM OF AGREEMENT
BETWEEN
THE UNIVERSITY OF WISCONSIN-RIVER FALLS AND
ZHEJIANG INTERNATIONAL STUDIES UNIVERSITY
BUSINESS ENGLISH 2+2 PROGRAM

This agreement is entered into for the period of December 1, 2015 to November 30, 2020 by and between Zhejiang International Studies University (ZISU) and the University of Wisconsin-River Falls (University). The purpose of this agreement is to develop and offer a 2+2 program that assists ZISU students in building their capability of professions as intercultural communication management and international arbitration in international business competition and cooperation while at the same time increasing UWRF students' knowledge of China, its peoples, languages, and culture.

DUTIES OF THE UNIVERSITY OF WISCONSIN-RIVER FALLS

1. Admit and register participants, and maintain lifetime academic records for all students taking courses under this MOA.

2. If necessary, provide English Language Transition (ELT) classes at levels appropriate to the students' proficiency based on official scores from mutually approved instruments such as the TOEFL, IELTS, ACT Compass®, its 2016 replacement iTEP, or other comparable official test as changes in the testing landscape may occur.

3. Administer the immigration process for F-1 degree seeking students and provide international student orientation.

4. Advise ZISU students into academic courses based on their English proficiency and that assist them in completing their program requirements. The 2+2 Program course list is attached.

5. Provide housing on campus in double rooms along with a meal plan during fall and spring terms. Every reasonable attempt will be made to place students in the "Global Living Community" residence halls if confirmation of attendance is received by July 1. While American roommates cannot be guaranteed, efforts will be made to place students with American or non-Chinese roommates.

6. Host regular informal gatherings for ZISU students and other interested students, in addition to providing student life activities available to all students.

7. Each student will be responsible for payment of the tuition and fees individually. Charges will be based on:

a. Tuition
b. 14 meal plan for each student. Students may change meal plans at their discretion, following campus policies. Students will be charged based on their meal plan selection.

c. Lodging in campus residence halls during the first year they are in the program, double room rate for each student. Students may change rooms at their discretion, following campus
policies. Students will be charged based on their housing selection. Students may move off campus during the second year of the program. All aspects of off campus housing are the student’s responsibility.

d. Housing deposit for the residence halls. The student will be financially responsible for any room damages. Damages should be paid for prior to returning to China. A partial refund will be given for undamaged rooms.

e. Segregated fees at the full time undergraduate rate per student (includes textbook rental).
f. International student fees including international student insurance.
g. Special course fees based on individual student course enrollment.
h. J-term tuition and fees if enrolled in courses.
i. Optional January term campus housing and meals. Students need to sign up for J-term housing and meals. Charges for housing and meals will be based on individual student participation.

8. Grant a Bachelor of Science degree

   a. Students will complete all requirements for a major in English at UWRF, including all university, college, general education and supporting courses. A complete list of the requirements is found at the end of this document. Equivalent courses can be taken at ZISU and will transferred to UWRF.

   b. Students must complete a total of 120 credits which will include transcripted credits from ZISU.

DUTIES OF THE ZHEJIANG INTERNATIONAL STUDIES UNIVERSITY

1. Identify students enrolled at ZISU who are interested in the Business English 2+2 programs.

2. Select students who are in good academic standing at ZISU, have the required English skills, and that have no history of criminal activity. Students will be required to score a 67 or higher on the iBT or have an equivalent score on the ACT Compass®, ITPE, or equivalent exam. Students admitted to UWRF with a score between 67 and 77 on the iBT or an equivalent score on another exam should expect to participate in UWRF’s ELT courses (which do not count toward the graduation required credits of 120) until proficiency in English improves for full success in academic courses. In such case, ELT course work may increase time-to-degree.

3. Assist students in submitting application materials that consist of an online application, English language test scores (e.g., scores from the ACT Compass or ITPE test administered by UWRF Faculty and/or approved ZISU Faculty), Visa related documents, Certification of Finances Form, and other required materials.

4. Assist students with their travel arrangements and inform UWRF of the travel plans.

ZISU AND UWRF JOINTLY AGREE:

1. That the University and the ZISU will discuss any concerns regarding the arrangements stated above and work out an acceptable agreement;

2. That the parties shall not discriminate in their training or education of any person or in the conditions of training or education or in other actions taken as a result of this Agreement by reason of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation, or national origin. Each party will make reasonable accommodations to assure accessibility to training programs for persons with disabilities;

3. That during the term of this agreement, the UWRF and the Board of Regents of the University of Wisconsin System agrees to provide liability protection for its officers, employees, volunteers and agents (students in required training, a credit program, or for graduation) while acting within the
scope of their employment or duties where protection is afforded by ss. 893.82 and 895.46(1), Wis Stats.;

4. That during the term of this agreement, ZISU will provide liability protection for its students, employees, officers and agents against liability for damages arising out of their activities while acting within the scope of their respective employment or agency;

5. Any risk of liability and/or worker's compensation as it relates to students or faculty of ZISU will rest with ZISU and cannot be transferred to UWRF;

6. By executing this agreement, neither the University nor ZISU waives any constitutional, statutory or common law defenses, nor shall the provisions of agreement create any rights in any third party; and

7. This agreement shall be construed and governed by the laws of the State of Wisconsin.

Dean Van Galen, Chancellor
University of Wisconsin-River Falls
Date 28/11/2015

Hong Gang, President
Zhejiang International Studies University
Date 28/11/2015