TUITION AND ACADEMIC FEES

Tuition and fees are due approximately two weeks before the first day of the term. Actual due dates are included on billing statements, the Accounts Receivable website, and eSIS QuikPAY®. A 1% finance charge will be assessed each month on unpaid balances. Students will not be able to register for the next term until all fees are paid in full, the UWRF fee payment agreement is signed, and undergraduates have a $100 registration deposit posted to the next term on their account.

Tuition and fee amounts are posted to eSIS accounts approximately four weeks prior to the first day of the term. Adding or dropping classes may impact the amount due; therefore, eSIS accounts should be checked for any changes prior to payment. Online bills are generated approximately four weeks before the beginning of the term. UWRF issues electronic bills only; no paper bills are mailed. A billing notification email will be sent to the student’s uwrf.edu email address. The use of uwrf.edu email addresses is the official means of communication for UWRF billing and student account information. However, non-receipt of a notification email does not excuse late payments. eSIS QuikPAY® can be accessed at any time for billing and due dates. The online bill is available in eSIS QuikPAY® which students access by clicking on the Account Inquiry link from the Financials section of their eSIS Student Center and then the QuikPAY View & Pay Bill button. Students can elect to give parents or other authorized payers direct access to billing and fee information in eSIS QuikPAY®.

The University offers a partial payment plan which provides for two installment payments after the initial due date. Students electing to use the partial payment plan pay one third of total charges less pending financial aid for the term by the first payment due date. An additional third is due by the next billing due date (approximately 30 days after the first payment.) The balance is due in full by the third payment due date (approximately 30 days after the second payment.) No additional sign up is required.

A FINANCE CHARGE, assessed at an annual percentage rate of 12%, calculated on the unpaid balance will be added to each bill. The unpaid balance is computed by taking the previous balance and subtracting payments and credits received. To avoid all finance charges, the account must be paid in full by the second billing date of the term. This includes pending financial aid amounts that have not been credited to accounts. Students are responsible for completing all steps in the financial aid process and monitoring their accounts to ensure aid is applied before the second due date of fall or spring term.

A monthly billing statement showing the previous balance and subsequent activity will be generated every month that transactions occur or there is a balance due. Students not making their own payments must grant access to eSIS QuikPAY® to their parents or payment sources or forward them a copy of the printable bill available through eSIS QuikPAY®. There is a $5.00 charge per semester for requests for additional copies of billing statements from the Accounts Receivable Office.

Payments can be made electronically, at the Student Billing & Financial Aid Service Counter, or mailed to the address below.

Internet payments using electronic check (eChecks) are the preferred method of payment at UWRF. There is no fee for making an echeck payment which is a direct payment from a checking or savings account through the Automated Clearinghouse (ACH) system. Credit card (MasterCard and Discover) payments are also accepted over the web. Please be aware that there is a 2.75% convenience fee for credit card payments. Debit cards will incur the 2.75% fee if the card number is used for payment – it
is strongly recommended that the bank account and routing number associated with the debit card be used for an echeck payment instead. There is no convenience fee for echecks.

Mail or bring payments to:
University of Wisconsin - River Falls
Student Billing & Financial Aid Service Counter, 217 North Hall
410 South 3rd Street
River Falls, WI 54022-5001

**Past Due Bills**

Fees not paid within 60 days of the initial due date are delinquent. Outstanding balances will be billed and finance charges will continue to be assessed each succeeding month until the account is paid in full or turned over to a collection agency. Failure to make payments as agreed may result in a denial of installment credit for future terms.

The University may disclose defaulted installment payments along with other relevant information to collection agencies and/or credit bureaus. The debtor will be responsible to pay for all attorney's fees and collection costs associated with the collection of any amount not paid when due.

The student's social security number may be used for identification purposes for any and all necessary and usual billing and collection efforts including disclosure to:

- Federal, state, or local agencies.
- Private parties such as relatives, present and former employers, and business and personal associates.
- Guarantee agencies.
- Educational and financial institutions.
- Credit bureaus, collection agencies, and agency contractors.

Social security numbers are used in order to verify identity, determine program eligibility and benefits, permit servicing or collecting of the debt, enforce the conditions or terms of the debt, counsel in repayment efforts, investigate possible fraud, and to verify compliance with any relevant program regulation, and/or locate the student in the event the debt becomes delinquent.

All prior term balances must be paid in full to be eligible to register for future terms.

**Bill Inquiries or Errors**

Send inquiries in writing within 60 days of the billing date. The written inquiry must include:

1. Name and I.D number
2. A description of the error and why (to the extent that the student can explain) the student believes it is an error.
3. The dollar amount of the suspected error.

Students remain obligated to pay the parts of the bill not in dispute, but do not have to pay any amount in dispute during the time the University is resolving the dispute. During that same time, the University may not take any action to collect disputed amounts or report disputed amount as delinquent.

This is a summary of rights, under the Federal Fair Credit Billing Act.

Inquiries regarding this account should be submitted to the below address by separate correspondence.
Undergraduate Fees (Subject to change without notice)

<table>
<thead>
<tr>
<th>Cr</th>
<th>Res</th>
<th>MN Rec</th>
<th>Return to Wisconsin</th>
<th>Non-Res</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>372.75</td>
<td>385.56</td>
<td>550.46</td>
<td>688.29</td>
</tr>
<tr>
<td>2</td>
<td>675.50</td>
<td>701.12</td>
<td>1,030.92</td>
<td>1,306.58</td>
</tr>
<tr>
<td>3</td>
<td>978.25</td>
<td>1,016.68</td>
<td>1,511.38</td>
<td>1,924.87</td>
</tr>
<tr>
<td>4</td>
<td>1,281.00</td>
<td>1,332.24</td>
<td>1,991.84</td>
<td>2,543.16</td>
</tr>
<tr>
<td>5</td>
<td>1,583.75</td>
<td>1,647.80</td>
<td>2,472.30</td>
<td>3,161.45</td>
</tr>
<tr>
<td>6</td>
<td>1,886.50</td>
<td>1,963.36</td>
<td>2,952.76</td>
<td>3,779.74</td>
</tr>
<tr>
<td>7</td>
<td>2,189.25</td>
<td>2,278.92</td>
<td>3,433.22</td>
<td>4,398.03</td>
</tr>
<tr>
<td>8</td>
<td>2,491.89</td>
<td>2,594.37</td>
<td>3,913.57</td>
<td>5,016.21</td>
</tr>
<tr>
<td>9</td>
<td>2,730.67</td>
<td>2,845.96</td>
<td>4,330.06</td>
<td>5,570.53</td>
</tr>
<tr>
<td>10</td>
<td>2,969.45</td>
<td>3,097.55</td>
<td>4,746.55</td>
<td>6,124.85</td>
</tr>
<tr>
<td>11</td>
<td>3,208.23</td>
<td>3,349.14</td>
<td>5,163.04</td>
<td>6,679.17</td>
</tr>
<tr>
<td>12</td>
<td>3,447.01</td>
<td>3,600.73</td>
<td>5,579.53</td>
<td>7,233.49</td>
</tr>
</tbody>
</table>

Per credit charge over 18 credits
235.78  251.59  413.49  551.32

Special Course Fees
Some classes also require special course fees. The fees are identified in the class notes within eSIS.

Online Course Fees
Online fees are assessed for classes shown in eSIS with Room or Instruction Mode = "On-Line.” CBE classes (ACCT, BLAW, CBE, CPTS, CSIS, ECON, FINC, MKTG, MNGT, MSL) are charged $150.00 per credit. Online classes for all other subjects are charged $45.00 per credit.

Audit Credit
All audit credit classes are on a “space available” basis and require class instructor's approval. Degree-seeking students or students taking regular credit classes may audit classes at the regular per credit fee.
Non degree-seeking students taking only audit credit classes (no other credit classes), will pay a per credit audit fee (see below). Campus fees will not be charged, nor will comparable services be available. Audit credits may not be changed to credit.
Wisconsin residents who are 60 years of age or older by the first day of class may audit without paying the per credit audit fee.
All auditors will be expected to pay full special course fees when required. It is an instructor’s prerogative to issue an unsatisfactory or “F” grade for an audited class.

Audit Fees per credit rates for 2010-11. Fees are subject to change without notice.

<table>
<thead>
<tr>
<th></th>
<th>Resident</th>
<th>Minn Recip</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>71.00</td>
<td>75.00</td>
<td>276.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>117.00</td>
<td>124.00</td>
<td>466.00</td>
</tr>
<tr>
<td>Senior (Age 60+)</td>
<td>0.00</td>
<td>75.00</td>
<td>276.00</td>
</tr>
<tr>
<td>Undergraduate</td>
<td>0.00</td>
<td>124.00</td>
<td>466.00</td>
</tr>
<tr>
<td>Graduate</td>
<td>0.00</td>
<td>124.00</td>
<td>466.00</td>
</tr>
</tbody>
</table>
Minnesota Tuition Reciprocity

Minnesota students should apply online for reciprocity at: www.getreadyforcollege.org/nesod/reciprocity/apply1.cfm. To be in the reciprocity program for the entire year, application must be made by the last day of scheduled classes for the fall (or first semester) term. Students are responsible for paying the non-resident tuition rate if applications are filed after the last day of a term. Late applications will be processed for the next term.

Other Charges

A late registration fee of $25 will be assessed to students who do not initially register prior to the first day of class.

A $20 handling charge will be assessed for checks or ACH payments returned by banks for insufficient funds and for "stop payment" checks.

Administrative withdrawal fees of $50 through the first week or $100 the second week will be charged for withdrawing before or during the first two weeks of 12 week or longer courses.

REGISTRATION DEPOSITS AND ELECTRONIC FEE PAYMENT AGREEMENT

Enrollment and Registration Deposit Policy

A $100.00 deposit is required for undergraduates prior to registration for each Fall or Spring term. Registration deposit payments can be made by cash or check. New students can also make the payment electronically with the information provided in their Admission letter. Using financial aid from the current term to pay the deposit is not allowed. The $100 deposit requirement does not apply to J-Term or Summer sessions or graduate students.

Enrollment and registration deposits will not automatically apply to open charges. The initial $100 payment will be held for future term deposits. A student may request a refund or application to his/her student account using self service if a deposit is not needed for future terms. Students with no registration activity for the past four terms and recent graduates will receive automatic refunds of the deposit.

After making the initial deposit payment, students must use eSIS self-service to roll the deposit forward to the next term prior to registering. Alternatively, students can elect to apply the deposit to their account or request a refund using the same self service screen. Once a selection is made for a given term it cannot be electronically altered.

Rolling deposits to future terms begins after the 5th week of the current term. Registration holds will be placed on all undergraduate accounts that do not have a deposit for the upcoming Fall or Spring term one week before priority registration begins. Holds will be enforced through the fifth week of the term. Rolling deposits will not be allowed prior to this time in order to avoid registration holds for the current term in case current schedule changes are needed. After the 5th week, all deposit holds will be removed for the current term. Deposit holds will not be placed on J-Term or Summer sessions.

Students not intending to enroll for future terms and whose accounts are NOT paid in full can select the option to "Apply deposit to the current term." Deposits will be applied to account balances beginning the sixth week of the term.
Students not intending to enroll for future terms and whose accounts ARE paid in full can select an option to have the deposit refunded. Refunds will be processed weekly beginning the sixth week of the term.

**Deposit Refunds**

Deposits will be automatically refunded after graduation or after four terms of inactivity if there is no balance due to any department of the University. $50.00 of the deposit becomes nonrefundable if there is any registration activity for the deposit term specified prior to the beginning of that term. After the term begins, the University refund policy applies rather than the deposit policy.

**Electronic Fee Payment Agreement**

All students must electronically sign the UWRF Fee Payment Policy and Agreement using eSIS self service in order to be eligible to register for fall or spring terms. Registration holds will be placed on all accounts that do not have a signed fee payment agreement for the upcoming Fall or Spring term one week before priority registration begins. Holds will be enforced through the fifth week of the term.

**ENROLLMENT AT MORE THAN ONE UW SCHOOL**

Students enrolled at more than one UW System institution during the same term may request reimbursement when fees are paid in excess of the full time rate.

**WITHDRAWALS**

UWRF does NOT cancel courses for non-payment or non-attendance. Refer to the Registrar's website http://www.uwrf.edu/registrar/2withdraw.htm for more information on how to withdraw.

If a student withdraws after the refund period ends, fees must be paid in full. Refer to the Refunds section for more information on potential refunds or balance due if withdrawing.

Account balances should be verified in eSIS after withdrawing. Tuition refunds are based on the class drop or withdrawal dates recorded in eSIS. Students are responsible for following Registrar Office procedures to officially drop or withdraw from classes. Contact Student Billing & Financial Aid at (715)425-4111 for questions regarding account balances.

**Return of Title IV Funds for Withdrawing Students**

The federal "Return of Title IV Funds" formula dictates the amount of Federal Title IV aid that must be returned to the federal government by the school and the student. The federal formula is applicable to any student receiving a PELL Grant, SEOG Grant, TIP Grant, Federal Stafford Loan, Plus Loan and any other federal aid other then Federal Work Study if that student withdraws on or before the 60% point in time in the semester. State aid may also be impacted.

If Title IV (federal financial assistance) is received and a student withdraws before 60% of the term is completed, it may create a balance due on the student's academic fee account even though it was previously paid in full. The percentage of Title IV aid to be returned is equal to the number of calendar days remaining in the semester divided by the total days in the semester. Scheduled breaks of more
than four consecutive days are excluded from total days. Contact the Accounts Receivable Office for questions regarding account balances.

**REFUNDS**

**Registration and Enrollment Deposit Refunds**

Deposits will be automatically refunded after graduation or after four terms of inactivity if there is no balance due to any department of the University. $50.00 of the deposit becomes nonrefundable if there is any registration activity for the term. After the term begins, the University refund policy applies rather than the deposit policy.

**Academic Fees Refund Schedule for Withdrawal or Drops**

The refund schedule below can be used for calculating the refund of tuition and fees based on the session length and time point in the session when the withdrawal or drop occurred. The date the class was dropped or the withdrawal was processed in eSIS is the date used for determining refunds. The amount owed or the refund due is based on total charges rather than the amount paid to date.

**REFUND SCHEDULE FOR WITHDRAWALS AND DROPS**

Refunds are based on total FEES CHARGED rather than amount paid.

<table>
<thead>
<tr>
<th>Session Length</th>
<th>Week One</th>
<th>Week Two</th>
<th>Week Three</th>
<th>Week Four</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 weeks &amp; up</td>
<td>100% less $50.00*</td>
<td>100% less $100.00*</td>
<td>50%</td>
<td>50%</td>
</tr>
<tr>
<td>8 - 11 weeks</td>
<td>100% *</td>
<td>50%</td>
<td>25%</td>
<td>None</td>
</tr>
<tr>
<td>5 - 7 weeks</td>
<td>100% *</td>
<td>50%</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>3 - 4 weeks</td>
<td>100% *</td>
<td>25%</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>2 weeks</td>
<td>100% *</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>1 week</td>
<td>100% * within first 2 DAYS</td>
<td>None</td>
<td>None</td>
<td>None</td>
</tr>
</tbody>
</table>

(No refunds after weeks shown.) *Subject to change.

**Self Service Registration Deposit Refunds**

Refund requests made through eSIS Self Service will be processed within one week of the request.

**Room and Board Refunds**

Room and board refunds are made on a pro-rated basis. Please call the Department of Residence Life or Dining Services at (715)425-4444 with questions.

**Special Course Fee Refunds**

Special course fees are refunded 100% through week 2 of courses running 10 weeks or more. Courses running 9 weeks or less are refunded 100% through week one. Special course fees are non-
refundable after these times. Appeals of this policy should be directed to the department charging the special course fee.

Financial Assistance Overaward Refunds

Receipt of financial assistance awards may exceed the charges on an academic fee account resulting in a credit balance on the account. Overawards will be automatically refunded daily during the second week of the term. Financial assistance refunds will be processed once a week during the rest of the term.

Overpayment Refunds

Electronic check, cash, credit card and paper check overpayments are automatically refunded; however check and credit card payments are held two weeks before processing. Refunds are issued once a week.

General Refund Information

Student Billing & Financial Aid cannot give out refund information over the phone.

Students are required to sign up for direct deposit within QuikPAY® or contact Student Billing & Financial Aid at (715)425-4111 if unable to obtain a bank account.

Refunds of $2.00 or less are not issued.
Accredited by The Higher Learning Commission
and a member of the North Central Association

Program Accreditations
Accrediting Council on Education in Journalism and Mass Communications
American Alliance for Health, Physical Education, Recreation and Dance/National
Association for Sport and Physical Education
The American Association of Agricultural Engineers
The American Chemical Society
Council for Academic Accreditation in Audiology and Speech-Language Pathology
(CAA)
The National Council for Accreditation of Teacher Education
National Council of Teachers of Mathematics
National Council for the Social Studies

The Association to Advance Collegiate Schools of Business International
The Institute of Food Technologists
The National Association of Schools of Music
Council on Social Work Education

Member of:
The American Association of Colleges for Teacher Education
The American Association of State Colleges and Universities
The American Association of State Colleges of Agriculture and Natural Resources
The American Council on Education
The National Commission on Accrediting
The North American Colleges and Teachers of Agriculture

August 2010 – August 2011

The provisions of the catalog do not constitute a contract between a student at UW-River Falls and the university. The sole purpose of the catalog is to provide regulations, course listings, degree programs and fee schedules which are in effect at the time of publication. UW-River Falls reserves the right to change the regulations in the catalog at any time during the period for which it is in effect and to add, modify or withdraw courses at any time. Changes to the information in the catalog may be reflected in the online catalog located at http://www.uwrf.edu/catalog. UW-River Falls, with the concurrence of the System Administration and the Board of Regents of the University of Wisconsin System, also reserves the right to change fees and to add, modify or withdraw degree programs at any time. Effective dates of changes will be determined by the proper university authorities and published through class schedules or other official publications of the university.
Policy Statement - Title IX and the Rehabilitation Act of 1973: In fulfilling its mission to improve the human condition, the University of Wisconsin System is committed to equal opportunity for all persons in its educational programs, activities and employment policies. UW-River Falls prohibits discrimination based on race, religion, color, gender, disability, national origin, age or ancestry. Inquiries regarding compliance with these guidelines may be directed to Craig Morris, Office of Equity and Affirmative Action/Compliance, (715) 425-3833; www.uwrf.edu/oec. Inquiries regarding compliance with Section 504 may be directed to the Academic Success Center, (715) 425-3531.

The University of Wisconsin-River Falls is committed to creating an educational community which enhances student awareness and appreciation of diverse ethnicities and cultures and which actively supports tolerance, civility and respect for the rights and sensibilities of each person without regard to economic status, ethnic background, political views, sexual orientation, or other personal characteristics or beliefs. Awareness of and sensitivity to diverse ethnic and cultural heritages are especially sought in applicants.
Admission Information

For 135 years, UW-River Falls has been providing students with academic excellence in over 45 areas of study. Our on-campus facilities, laboratory farms, internships, and student teaching experiences will prepare you with the skills needed for the workforce of today and tomorrow.

Our student to faculty ratio at UWRF is just 20:1. This means you will be an active participant in your education. Our classroom environment encourages participation and exploration. As an undergraduate at this institution, you will have the opportunity to work closely with faculty and other students.

Applying for Undergraduate Admission

To apply for admission, you will need to do the following:

1. Application: You must complete the electronic UW System application for undergraduate admission. We encourage you to apply online.

2. Transcripts: Ask your guidance counselor, career center or Registrar to mail an official copy of your high school transcript and your most recent grade report to the Admissions Office. Transfer applicants must send official transcripts from all colleges and universities attended.

3. ACT Scores: Your ACT scores should also be sent to the Admissions Office. If you did not request that your scores be sent directly from ACT, we will accept student copies, counselor copies, or scores that appear on your high school transcript.

4. Application fee: A non-refundable fee of $44 is required if you are applying as a degree-seeking student to a UW System institution. The fee can be paid by credit card at the time you submit your electronic application or you can mail a check.

Freshman Requirements and Expectations for Admission

Applications for admission are given a comprehensive review. A new student’s admission to River Falls is determined by a number of academic and nonacademic factors. Academic factors include the rigor of the high school curriculum, cumulative grade point average (GPA), high school class rank, and standardized test scores (either the ACT or SAT is required). Nonacademic factors may include, but are not necessarily limited to, such things as leadership, community service, creativity, and/or unique talents, and personal characteristics that contribute to the strength and diversity of the University community.
Academic Course Preparation

Academic preparation, and specifically the strength of high school course work, is an important part of the admission decision. Listed below are the minimum course requirements for application. Please note that students who are most competitive for admission typically exceed these unit requirements.

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>English/Communications</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics (algebra, geometry, and higher)</td>
<td>3</td>
</tr>
<tr>
<td>Science (two from biology, chemistry or physics)</td>
<td>3</td>
</tr>
<tr>
<td>Social Studies</td>
<td>3</td>
</tr>
<tr>
<td>Additional Academic Electives</td>
<td>4</td>
</tr>
</tbody>
</table>

* A unit is the equivalent of one full year of study.

Programmatic Limits

Higher academic expectations or earlier application priority dates may be imposed on specific majors if necessary to keep enrollments in line with program capacities.

Transfer Requirements

Applications for admission are given a comprehensive review. The academic rigor of the college-level courses taken and cumulative grade point average (GPA) are important indicators of a student’s ability to be successful at UWRF. The student’s high school record may be required as well. Nonacademic factors will also be considered and may include, but are not necessarily limited to, such things as leadership, community service, creativity, unique talents, and personal characteristics that contribute to the strength and diversity of the University.

Academic Preparation

In reviewing a transfer application, particular attention will be paid to:

- **Cumulative grade point average (GPA).** The overall GPA, as well as GPA in the major.
- **Rigor of course work.** The course work demonstrates that the student has the potential for academic success at UW-River Falls.
• **High school record and standardized test scores.** The student’s high school transcript and the ACT/SAT scores may be considered if it appears that doing so would provide a more accurate picture of the student’s potential for success.

**Programmatic Limits**

Higher academic expectations or earlier application priority dates may be imposed on specific majors if necessary to keep enrollments in line with program capacities.

**Admission as a Special Student**

Students who have earned an undergraduate degree from another university, who wish to complete an additional major, meet teacher certification requirement, or take courses for personal enrichment may apply to the university as undergraduate special students. Students who hold a high school diploma or equivalent, but are not pursuing a degree, may also apply as undergraduate special students. Admission criteria and transcript requirements for undergraduate special students are determined on a case-by-case basis. Please contact the Admissions Office for details. Undergraduate special students are allowed to register for classes on a space available basis.

**Youth Options (YOP) and High School Special Students**

Qualified high school students may be allowed to enroll in university courses while still in high school, either through the Wisconsin Youth Options Program (YOP) or as a High School Special Student. YOP provides an opportunity for students enrolled in Wisconsin public high schools to take university courses, which have been approved by their high school, with tuition paid by their school district. High School Special Students who take university courses do so at their own expense.

UW-River Falls is not a participant in the Minnesota Post Secondary Educational Opportunity Program (PSEO). Minnesota students who wish to take college courses while still in high school should contact a Minnesota college in their area about PSEO enrollment.

If you are interested in becoming a Youth Options or High School Special student at the University of Wisconsin-River Falls, please review our admission requirements and course selection guidelines.

**UW-River Falls Policy Regarding the CLEP Program**

The University of Wisconsin-River Falls awards credit for the College Level Examination Program (CLEP) examinations as approved by UW-RF Faculty Senate policy. Credit is considered for satisfactory performance on CLEP General Exams and Subject Exams. Students may take CLEP exams only if they are high school graduates or have completed the equivalent based on the Tests of General Educational Development (GED).
CLEP General Exams

1. Credit earned through CLEP General Exams may be applied toward General Education requirements, but may not be used toward major/minor requirements.

2. A maximum of 6 semester hours may be earned on the basis of the English exam and applied to the General Education requirements in English Composition. Students must also submit a written composition which will be evaluated by a committee from the English Department. (Students with a satisfactory score on the exam will be referred to the Freshman English Coordinator in the English Department to arrange the written composition.) Students with a satisfactory exam score and written composition will fulfill the requirements for General Education English Composition.

3. A maximum of 6 semester hours, applicable to UW-RF General Education, may be earned for each of the following CLEP General Exams: Natural Sciences, Social Sciences, and Humanities.

4. A maximum of 3 semester hours, applicable to the General Education Mathematics area (UW-RF MATH 126 level), may be earned for a satisfactory score on the CLEP Mathematics exam.

5. A passing grade on any/all of the above exams taken before July 1, 2001, will be a raw score at or above the 55th percentile. A passing grade on any/all of the above exams taken on or after July 1, 2001, will be a raw score at or above the 50th percentile.

6. Students may be considered for CLEP credit only if they had not previously taken a college level course in the area of the CLEP exam.

CLEP Subject Exams

1. UW-River Falls will follow the American Council on Education (ACE) guidelines and recommendations for awarding credit for CLEP Subject Exams.

2. UW-RF academic departments will determine if credit is granted for specific courses or as elective credit.

3. Students may be considered for CLEP credit only if they have not already taken a college level course in the same area as the CLEP exam. Students interested in knowing more about the CLEP tests, cost of exams or registering for exams should contact the Testing Office in the UW-RF Counseling Center (715) 425-3884.

UW–River Falls Policy Regarding the College Board Advanced Placement Program

The University of Wisconsin-River Falls grants credit for Advanced Placement Exams according to UW-System Policy. A detailed listing of this policy is available at AP Policy.

Admission of International Students
To apply for undergraduate (Bachelor’s Degree) admission, international students must submit the following to the University of Wisconsin-River Falls Admissions Office:

1. The International Student Application for Undergraduate Admission. You can complete the application on-line, or print and mail the application. A confidential report for admission should be mailed to the Admissions Office, 410 South Third Street, River Falls Wisconsin 54022. A signed Confidential Statement of Financial Resources (see section 4) demonstrating the student’s ability to pay for their studies while enrolled at River Falls is also required. The application fee is $44. This may be paid by credit card when using the on-line application. All of these items must be received by the Admissions Office for the application to be considered complete and ready for review.

2. Academic Records. The student must provide high school transcripts, mark sheets, examination results, certificates issued or other documents to verify that requirements for university admission in their home country have been met. Students who have attended colleges or universities in the United States or abroad must also provide official college or university transcripts. Documents should be in the original language, along with certified English translations if the original language is not English. Documents are to be sent directly to the University from the school, college, university, or examination authority.

Students who wish to be considered for advanced standing should submit their academic records to a professional evaluation service for review. The report from the evaluation service should then be sent to UW-River Falls. (This is not necessary for students who have attended U.S. style transfer programs or for colleges where UW-River Falls has formal transfer agreements.) The University recommends one of the following credential evaluation services:

Educational Credential Evaluators (ECE)
P.O. Box 514070
Milwaukee, Wisconsin 53203
USA

World Education Services (WES)
P.O Box 11623
Chicago, Illinois 60611-0623
USA

3. Evidence of English Proficiency. If the student's first language is not English, and the student wishes to enroll directly in credit-bearing classes as a full-time undergraduate, the student must submit an official score report from one of the following:

A. The Test of English as a Foreign Language (TOEFL) with a minimum score 80 on the Internet Based TOEFL (IBT). The IBT is a revised TOEFL exam which replaced older versions of the TOEFL exam, in September, 2005. Minimum acceptable scores on older versions of the TOEFL are 213 on the Computer Based
TOEFL (CBT) or 550 on the Paper Based TOEFL (PBT). The TOEFL college code for UW-RF is 1918.

B. The International English Language Testing System (IELTS) exam with a band score of 6.5 or higher. IELTS is jointly managed by the British Council, IDP: IELTS Australia, and the University of Cambridge ESOL Examinations.

Official TOEFL or IELTS score reports are to be sent directly to UW-River Falls from TOEFL or IELTS.

For new freshman students whose native language is English, the Scholastic Aptitude Test (SAT) may be required. See http://www.collegeboard.com/sat for information about scheduling this exam. The official SAT score report is to be sent directly to UW-River Falls from SAT. The SAT college code for UW-RF is 1918.

a.) The TOEFL or IELTS requirement may be waived for students who have completed study at an intensive English language training program in the United States with a satisfactory recommendation that the student is adequately prepared to study at the university level. The English language report must be sent directly to UW-River Falls from the English training school.

b.) The TOEFL or IELTS requirement may be waived for students who have completed university level English composition at a college or university in the United States with a grade of C or better. An official transcript must be sent directly to UW-River Falls from the college or university.

English Language Transition (ELT) Program

Students who do not meet English language proficiency requirements for standard undergraduate admission may be admitted conditionally to the English Language Transition (ELT) Program. ELT Program enrollment is open to any international student wishing to enroll at UWRF as an undergraduate degree seeking student. The ELT program provides intensive English language training and instruction to develop program participant’s reading, writing, speaking and listening skills so that they can be successful in their studies at UWRF. ELT program staff will evaluate the ability and progress of students enrolled in that program, and make recommendations with regard to general and program course placement. Students enrolled in the English Language Transition Program are considered to be full-time students.

4. Evidence of Financial Support  U. S. Citizenship and Immigration Services (CIS) regulations require that international applicants provide documented evidence of financial resources needed to support their study. Students must complete the Confidential Statement of Financial Resources. Students receiving support from their government or a sponsoring agency should send official documentation stating the expenses covered and
the duration of support. Students supported by family or private sponsors should include bank statements to verify funds available. The University has no financial assistance for new international students and there is no assurance of financial assistance or employment while studying at UW-River Falls.

**LETTER OF ADMISSION AND I-20 STUDENT VISA FORM**

The application file will be reviewed for admission after all required forms, academic records, test scores and financial information have been received. The letter of admission and I-20 Student Visa Form will be issued to students who are accepted for admission. The student would then present the I-20 Form, along with a valid passport and evidence of financial support, to a U.S. Embassy or Consular Officer in their home country to receive the F-1 Student Visa.

**HEALTH INSURANCE**

All international students who attend at the University are required to purchase the University of Wisconsin System comprehensive hospital and medical insurance plan. Information about this will be provided to students who are accepted for admission to UW-River Falls.
Campus ID card

The campus identification card is an important part of campus life. Your ID card gives you access to services available all over campus. The magnetic stripe on the back of the card gives access for meal plans, residential hall access, check cashing (located at the University Center Info Desk), library and textbook services, Hunt/Knowles, and Athletic events. With the purchase of Falcon Dollars you have access to campus laundry, copy machines, Falcon Shop and recreation facility memberships. For more information please visit  www.uwrf.edu/ssp.
COUNSELING SERVICES
211 Hagestad Hall
715-425-3884
www.uwrf.edu/counseling
Director of Student Health and Counseling Services: Alice Reilly-Myklebust
Senior Counselor: Gretchen Link, ACSW, LICSW

Professional, licensed counselors are available on campus to assist students with personal concerns, such as, stress, depression, anxiety, relationships, grief, family issues, sexual assault, and various other concerns. Our services are free and confidential to currently enrolled UWRF students. Alcohol and other drug assessments by a certified alcohol and drug counselor are also available (a fee charged for court or other sanctions). Counseling may assist students in overcoming obstacles that may otherwise prevent them from attaining academic, personal, and professional goals. Counseling Services also works with others on campus and in the community to provide a variety of outreach and prevention efforts related to mental health. Please contact our office for more information or to schedule an appointment. Also check our website (above), which provides information on our staff, services, and other local and online resources.
Degree Audit Report (DAR)
A degree audit report (DAR) is an advising tool that provides an itemized record for tracking academic progress toward a specific undergraduate degree. A DAR includes completed and in-progress UWRF course work and accepted transfer course work. DARS can be ran 24/7 for students’ current degree program, or based on program changes that a student is considering (What-If DARS) in our Electronic Students Information System (eSIS). Students view their DAR in their Student Center and advisers can view their advisee’s DAR through their faculty centers in eSIS.

If the student has any further questions, contact the DAR's coordinator at dars@uwrf.edu, or call The Registrar’s Office at ph #715-425-3342.
2010-2011 DEPARTMENT AND UNIT CHAIRPERSONS

College of Agriculture, Food and Environmental Sciences

Agricultural Economics David Trechter
Agricultural Education James Graham/Tim Buttles
Agricultural Engineering Technology Dean Olson
Animal and Food Science Gary Onan
Plant and Earth Science Donavon Taylor

College of Arts and Sciences

Art Randy Johnston
Biology Mark Bergland
Chemistry Jeffrey Rosenthal
English Laura Zlogar
Geography and Mapping Sciences John Heppen
History and Philosophy Kurt Leichtle
Journalism Sandra Ellis
Marketing Communications Stephen Olsen
Mathematics Robert Coffman
Modern Language Kristine Butler
Music David Milne
Physics James Madsen
Political Science Wes Chapin
Psychology Cynthia Kernahan
Sociology, Anthropology and Criminal Justice Timothy Nissen
Communication Studies and Theatre Arts Robin Murray

Administrative Units

Biotechnology Lisa Kroutil
Ethnic Studies Jennifer Willis-Rivera
Film Studies Kenneth Stofferahn
International Studies Wesley Chapin
Women's Studies Michelle Parkinson
Broad Field Social Studies Kurt Leichtle
Broad Field Science Eileen Korenic

College of Business and Economics

Accounting and Finance Reza Rahgozar
Economics Hamid Tabesh
Computer Science and Information Systems Ahmad Abuhejleh
Management and Marketing Darryl Miller
Military Science (ROTC) Tabb Benzinger
College of Education and Professional Studies

Communicative Disorders Michael Harris
Counseling and School Psychology Mark Gillen
Health and Human Performance Ken Ecker
Social Work Program Ogden Rogers
Teacher Education Teri Crotty
Falcon Shop
The University Falcon Shop is located in the University Center.
At the Falcon Shop you will find a wide variety of University Logo apparel and gift items. The Falcon shop also has a selection of office and school supplies, computer supplies, general books, study guides and more textbooks for Graduate school and supplements for undergraduate classes are also found at the Falcon Shop
Visit our website at www.uwrf.bkstr.com
Dear Student:

We want to take this opportunity to give you a brief summary of your rights under The Family Educational Rights and Privacy Act (FERPA), the federal law that governs release of and access to student education records. These rights include:

1. The right to inspect and review your education record within a reasonable time after the University receives a request for access. If you want to review your record, contact the University office that maintains the record to make appropriate arrangements.

2. The right to request an amendment of your education record if you believe it is inaccurate or misleading. If you feel there is an error in your record, you should submit a statement to the University official responsible for the record, clearly identifying the part of the record you want changed and why you believe it is inaccurate or misleading. That office will notify you of their decision and advise you regarding appropriate steps if you do not agree with the decision.

3. The right to consent to disclosure of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with “legitimate educational interests.” A school official has a legitimate educational interest if the official has a “need to know” information from your education record in order to fulfill his or her official responsibilities. Examples of people who may have access, depending on their official duties, and only within the context of those duties, include: university faculty and staff, agents of the institution, students employed by the institution or who serve on official institutional committees, and representatives of agencies under contract with the University.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

Release of student record information is generally not done at University of Wisconsin-River Falls without the expressed, written consent of the student. There are, however, some exceptions.

For example, directory information includes the following, and may be released without the student’s consent: name, mailing address, home address, student ID number, billing address, e-mail address, telephone numbers, major, minor, commencement program, honors program, campus attended, date of birth, status (including current enrollment, dates of attendance, full-time/part-time, withdrawn, credits completed), honors received (e.g., Dean’s List recognition), participation in officially recognized activities and sports, weight and height of members of athletic teams. Please note that you have the right to withhold the release of directory information. To do so, you must complete a “Request to Prevent Disclosure of Directory Information” form, which is available from the Office of the Registrar at 105 North Hall. This form must be completed within two calendar weeks (09/12/08) after the first day of class for the Fall term in order for your information to be restricted. Requests received after that date will
be reflected in the electronic directory. You must file a new form each academic year.

Please note important details regarding placing a “No Release” on your record and the exceptions in the law:
http://www.uwrf.edu/registrar/2dirinfo.htm

We also have a copy of the Act, more details about your rights, and any University policies related to the Act are available from the Office of the Registrar, at http://www.uwrf.edu/registrar/.

Questions concerning FERPA should be referred to the Office of the Registrar.

Thank you.

Sincerely,
Daniel Vande Yacht
Registrar
University of Wisconsin-River Falls
daniel.vandeyacht@uwrf.edu
BASIC FERPA RULES FOR UWRF SCHOOL OFFICIALS - FACULTY, STAFF, & STUDENT WORKERS

• FERPA recognizes a person enrolled at UWRF to have certain rights, regardless of that person’s age. Those rights include access to his/her records and an obligation on the part of UWRF school officials (i.e., faculty, staff, student workers, field supervisors, etc.) to maintain confidentiality about the records.

• A parent or guardian does NOT have a legal right to his/her child’s education records, even if that child is a minor or dependent.

• UWRF school officials are deemed to have a legal, legitimate educational interest and therefore have access to student education records for the sole purpose of performing their jobs professionally and responsibly.

• UWRF school officials must protect the privacy of education records and not disclose personally identifiable information about a student or permit inspection of the student’s records without his or her written consent (an Authorization for Release of Records consent form is available at http://www.uwrf.edu/registrar/).

The student’s written signed consent must contain three elements:

(1) Specify the records to be released
   Examples: grades; notes based on observations; general assessment of performance of student in a class or in a field-based experience

(2) Identify the party or class of parties to whom the records should be released
   Examples: prospective employer, non-UW-River Falls school official, scholarship committee member

(3) Indicate the reason for the release
   Examples: as part of an application for employment, admission into a graduate program, application for a scholarship or grant

Note: A letter of reference written on behalf of a student by a cooperating teacher, supervisor, or other person does NOT provide that person with the authorization to disclose educational records or to discuss the student’s performance even if the letter welcomes telephone calls or other inquiries about the student.

• Student directory information, if not restricted, may be released to a non-UWRF party without the written consent of the student. Directory information items are:
  • Name, address, email address, and telephone number;
  • Dates of attendance (including term units carried and full-time/part-time status);
  • Classification (e.g. sophomore, senior, graduate student);
  • Falcon ID;
  • Major/minor/degree program;
  • Degrees conferred (including dates/anticipated dates);
  • Previous institution(s) attended;
  • Awards and academic honors;
  • Participation in officially recognized sports and activities;
  • Physical factors (weight and height) of members of athletic teams.

UWRF school officials must verify that a student’s directory information is not restricted before releasing it. Students who have restricted their directory information will have a window-shade icon in eSIS.

• Official transcripts of student academic records may be released only through the Registrar’s Office.

• Posting education records (e.g., grades) using any portion of the student's name, student ID# or social security number violates FERPA.

• In an emergency situation, a student may be reached through the University Police (South Hall, Room 27 x3133).

• Questions regarding FERPA should be directed to the Registrar's Office (North Hall, Room 105, x3342).
Financial Aid

Financial aid is available to help students pay their educational costs. In accordance with awarding regulations, applicants may be eligible for financial aid packages including any combination of: scholarships, grants, loans, work-study opportunities and/or other benefits.

All financial aid is awarded for one academic year and students must submit applications each year, beginning with the electronic submission of the FAFSA (Free Application for Federal Student Aid) at www.fafsa.ed.gov. Once awarded, students must maintain satisfactory academic progress in order to receive continued financial aid.

UWRF financial aid is awarded according to federal and state regulations, which change and are updated regularly. Please see the UWRF Financial Aid website for the most current information.
General Education Program

UW-RF General Education Mission Statement:

The purpose of the UW-RF General Education program is to facilitate the acquisition and integration of knowledge, abilities, and ethics in order to form a foundation for lifelong learning.

The interdisciplinary foundation includes the ability to communicate effectively; to demonstrate knowledge of past and present human endeavor; apply scientific principles to the human and natural world; engage in multidisciplinary inquiry; and to evaluate individual responsibility to self, society, and the world.

To accomplish this mission there are five goals with one to three designators to each of the goals, with a certain number of credits attached. The goals are outlined below with the approved courses. The total number of credits needed to complete the general education program is 38.

Courses that are listed in two designations will only count in one area. (e.g. ART/PHIL 310 is listed as being approved as HF and MD, however it will only count in one area, either HF or MD).

(No general education class can double count as a requirement in a first major. But a general education course can be counted as a 'required supporting course' in the major. Up to two courses (generally 6 credits) can be double counted as credits towards a minor, a second major or a broad area or comprehensive major.)

Approved Courses:

**GOAL ONE: COMMUNICATE EFFECTIVELY:** Students will demonstrate the ability to read, write, speak, and listen effectively.

**CW (Communication – Reading and Writing) – select one course**

- ENGL 100-Academic Reading and Writing (3)
- ENGL 101-Freshman English for International Students I (3)

**CS (Communication – Speaking and Listening) – select one course**

- CHIN 101-Beginning Chinese I (4)
- FREN 101-Beginning French I (4)
- GERM 101-Beginning German I (4)
- JAPN 101-Beginning Japanese I (4)
- SPAN 101-Beginning Spanish I (4)
- CSTA 101-Fundamentals of Oral Communication (3)
- CSTA 116-Business and Professional Communication (3)
CA (Advanced Communication) – select one course

- ENGL 200-Investigating Ideas: Reading, Writing, & the Disciplines (3)
- ENGL 201-Freshman English for International Students II (3)

GOAL TWO: DEMONSTRATE KNOWLEDGE OF PAST AND PRESENT HUMAN ENDEAVOR: Describe the diverse ways of thinking that underlie the search for knowledge in the arts, humanities, and social sciences.

SB (Social and Behavioral Sciences) – select two courses (Courses taken under both SB and HF designators must be from different disciplinary prefixes)

- ANTH 100-Introduction to Anthropology (3)
- ECON 100-Modern Economics (3)
- ECON 150-International Economics Issues (3)
- GEOG 120-Human Geography (3)
- HIST 100-Defining Theses in U.S. History (3)
- HIST 101-Origins of Civilization (3)
- HIST 102-Origins of One World (3)
- HIST 201-Introduction to Asian Civilization (3)
- HIST 333-Silk, Spices, and Silver: The Making of the Global Exchange System to 1700 (3)
- MNGT 250-Global Business & Society (3)
- POLS 114-American National, State, and Local Governments (3)
- POLS 245-Introduction to Comparative Politics (3)
- POLS 260-Introduction to International Relations (3)
- PSYC 101-General Psychology (3)
- SOCI 100-Introduction to Sociology (3)

HF (Humanities and Fine Arts) – select two courses (Courses taken under both SB and HF designators must be from different disciplinary prefixes)

- ART 100-Introduction to Art (3)
- ENGL 105-Literature and Human Experience (3)
- ENGL 106-Literature: Introduction to Fiction, Poetry, and Drama (3)
- ENGL 107-Heroes in Literature (3)
- DANC 100-History/Appreciation of Dance (3)
- HUM 311-Arts & Ideas I (3)
- HUM 312-Arts & Ideas II (3)
- MUS 100-Understanding Music (3)
- MUS 234-Music History and Literature I (4)
- PHIL 151-Living Issues in Philosophy (3)
- PHIL 201-Human Nature, Ethics and the Natural World (3)
- PHIL 221-Ancient Philosophy (3)
- PHIL 240-Social Ethics (3)
- PHIL/ART 310-Philosophy and History of Visual Art (3)
• PHIL 323 - Science & the Philosophers of the Age of the Enlightenment (3)
• CSTA 105 - Introduction to Theater and Drama (3)
• CSTA/FILM 200 - Introduction to Film Studies (3)

**GOAL THREE: APPLY SCIENTIFIC PRINCIPLES TO THE NATURAL WORLD:**

Students will demonstrate knowledge of the principles and methods of quantitative and qualitative scientific reasoning.

**M (Mathematics) – select one course**

- MATH 126 - Activities in Math (3)
- MATH 146 - College Algebra (3)
- MATH 147 - Algebra and Trigonometry (3)
- MATH 149 - Pre-Calculus (4)
- MATH 156 - Calculus for Business (3)
- MATH 166 - Calculus for Science and Math (4)
- MATH 216 - Elementary Statistical Concepts (3)
- MATH 226 - Fundamentals of Statistics (3)
- MATH 246 - Math for Elementary Teachers I (4)
- PSYC 201 - Behavioral Statistics (3)
- TED 323 - Content and Techniques of K-3 Mathematics I (3)

**SL (Scientific Investigation) – select one course (but can take two courses and skip S) (The courses taken under the SL and S designators must be from different disciplinary prefixes)**

- BIOL 100 - Introduction to Biology (3)
- BIOL 150 - General Biology (3)
- CHEM 101 - Elementary Principles of Chemistry (3)
- CHEM 120 - Introduction to General Chemistry (6)
- CHEM 121 - General Chemistry I (5)
- CHEM 130 - Introduction to Organic Chemistry (5)
- GEOL 102* - Intro to Geology, Laboratory (1)
- GEOL 202 - Oceanography (3)
- PHYS 166* - General Physics Laboratory I (1)
- PHYS 156* - General Physics Laboratory I (1)

*these classes must be taken with the corresponding lecture class and change the designator from S to SL

**S (Sciences) – select at least one course (if only taking one SL course) (The courses taken under the SL and S designators must be from different disciplinary prefixes)**

- BIOL 101 - Concepts in Biology (3)
- CHEM 100 - Modern Alchemy (3)
- FDSC 110 - The Science of Food (3)
- GEOG 110 - Physical Environment: Patterns and Systems (3)
• GEOL 101 - Introduction to Geology (3)
• PHYS 114 - Basic Physics (3)
• PHYS 117 - Astronomy (3)
• PHYS 151 - General Physics I (4)
• PHYS 161 - General Physics I (4)

GOAL FOUR: ENGAGE IN MULTIDISCIPLINARY INQUIRY: Students will analyze questions and issues from multidisciplinary perspectives.

MD (Multidisciplinary Inquiry) – select one course

• AFES 492 - Experiential Learning in Agriculture (3)
• BIOL 308 - HIV/AIDS: Science and Society (3)
• ENGL/HIST/GEOG 385 - Interdisciplinary Seminar on the American Frontier (3)
• ENGL/FILM/WMST 300 - Women in Film and Society (3)
• ENGL 306 - Postcolonial Literature and Film (3)
• ENGL/FILM 307 - Ethnic Film, Literature, and Culture (3)
• ENGL 308 - Russian Lit: Society and Culture through the Eyes of 19th and 20th Century Writers (3)
• ESM/BIOL/GEOG 300 - Environmental Education (3)
• FILM/HIST 402 - History in Film (3)
• GEOG 324 - Historical Geography of the United States (3)
• GEOL 350 - Geological Destinies of Nations (3)
• HIST 333 - Silk, Spices, and Silver: The Making of the Global Exchange System to 1700 (3)
• HUM 300 - Multidisciplinary Human Perspectives (3)
• HUM 311 - Arts & Ideas I (3)
• HUM 312 - Arts & Ideas II (3)
• INTS 365 - Contemporary Europe (3)
• INTS 377 - Semester Abroad Europe (6)
• MDIS 496 - Social Science Perspectives (3)
• PHIL 301 - Environmental Ethics, Liberalism, and Capitalism (3)
• PHIL/ART 310 - Philosophy and History of Visual Art (3)
• PHIL 323 - Science & the Philosophers of the Age of the Enlightenment (3)
• PHYS 350 - Science and Art (3)
• PHYS/ECON 360 - Science, Technology, Society, and the Workplace (3)
• TED 327 - Australia: An Integrated Cultural Study (3)
• WMST 320 - Gender Issues in Science (3)

GOAL FIVE: EVALUATE INDIVIDUAL RESPONSIBILITY TO SELF, SOCIETY, AND THE WORLD: Students will make and defend judgments with respect to individual conduct and well being, citizenship, and stewardship of the environment.

HW (Personal Health and Wellness) – select 3 courses
• P ED 108-Health and Fitness for Life (required) (1)
• PE-2 activity courses (select two activity courses) (.5 credit)

**EC (Ethical Citizenship) – select one course**

• ANSC 115-Animal Welfare (3)
• CROP 120-Plants and Society (3)
• CSIS 120-Technology and Cyberspace: Ethics and Issues (3)
• ENGL 205-Literature of War: Culture and Ethics (3)
• ENGL 226-Detective Fiction (3)
• ENGL 228-Literature of Environmental Justice (3)
• ENGL 230-International Short Story (3)
• ENGL 374-Cyberliteracy and Writing on the Web (3)
• ESM 105-Introduction to Environmental Studies (3)
• FINC 210-Personal Finance (3)
• GEOL 269-Environmental Geology (3)
• JOUR 101-Introduction to Mass Communication (3)
• MNGT 250-Global Business & Society (3)
• PHIL 201-Human Nature, Ethics and the Natural World (3)
• PHIL 304-Business Ethics (3)
• POLS 230-Contemporary Ideologies (3)
• SOWK 150-Introduction to Social Work (3)
• TED 326-Place-Based Science for Early Childhood Educators (3)

**Proficiency – General Education**

Proficiency status is granted to students who demonstrate a certain level of performance in any one or all of three fields – English composition, speech, and mathematics. If proficiency status is awarded, the designated required General Education course is waived; this in effect reduces the total required number of General Education credits by three to nine credits.

**English (writing)**

Students with satisfactory scores on the ACT English subtest and/or English placement test satisfy the proficiency standard in writing. Students who demonstrate this proficiency should take English 100, or 200 for three credits rather than English 100 and 200 for six credits.

**Mathematics**

A student who meets one of the following criteria may be exempt from the General Education mathematics requirement; a standard score of 25 or better on the ACT mathematics subtest; a level of 9, 10, or 11 on the mathematics placement test. Students must notify the Registrar’s office if they wish to have the mathematics requirement waived and the proficiency noted on their degree audit report.

**Speech**

Students must register for the test-out section of SCTA 101 and score an average of B or better on a two-part examination: a written examination (a minimum of C grade required) and an oral presentation (a 10-minute informative or persuasive speech). Students who demonstrate proficiency in speech will earn credit for SCTA 101, satisfying the General education speech requirement.
Graduation Requirements
A minimum of 120 semester credits is required to graduate. Students must have met
requirements as specified by the General Education Program and as required by their
college and the major and minor sequences. Commencement ceremonies for graduation
are held in December and May.

Application
Candidates for degrees must make formal application to the Registrar’s Office at least 60 days
before the date of graduation. There is an application fee for graduation. Students must provide
their own black cap and gown. Students may purchase caps and gowns through the Falcon Shop.

Catalog Requirements
The online undergraduate course catalog is continually being updated and modified as curriculum
needs change. Thus, students may not follow the academic requirements of a catalog published
not more than six years prior to the date of graduation. The college deans may approve a variance
to this rule.

University Requirements
All students must complete an approved diversity and global perspectives course.

Financial Obligations
All financial obligations to the university must be met at least two weeks prior to graduation.
University records and diplomas will be withheld if financial obligations are not met.

Grade Point Average (GPA) Requirement
For graduation, a candidate must have a minimum cumulative grade point average (GPA) of 2.25
in the major field of study and a minimum overall GPA of 2.00. Some majors require a higher
grade point average.

Incompletes (‘I’) & Satisfactory Progress (‘SP’)
Per Faculty Senate, all I’s and SP’s must be complete before a degree is granted.

Residence Credit Requirements/Transfer Students
Students who transfer to UWRF must meet all graduation requirements and must complete a
minimum of 30 semester credits in residence at UWRF. At least six of these credits must be in the
major area and at least three must be in the minor area; additional major or minor credits may be
required by individual departments.
A maximum of 72 semester credits earned in total from two-year colleges will be accepted
towards a degree at UWRF.
The final 15 credits for the degree must be earned at UWRF unless an exception is granted by the
college dean.

Writing Intensive Course Requirement
All students are required to successfully complete an upper-division writing intensive course as
part of their major. These courses are identified both in the list of required courses for each major
and in the course descriptions.
Outreach and Graduate Studies

Complementing the on-campus mission of the university, the University Outreach and Graduate Studies works directly with individuals and community groups in Western Wisconsin to respond to educational needs for personal growth, professional advancement, and economic development activities.

UWRF University Outreach and Graduate Studies coordinates credit courses for degree and non-degree seeking individuals; designs and offers non-credit conferences, seminars, workshops and in-service programs for public schools, industry and special interest groups; and facilitates joint delivery of programming via the statewide telecommunications network.

To discuss how university outreach may assist you or your organization to develop programming that addresses your educational needs, call or write the Dean, 103 Regional Development Institute, 715-425-3256.
PROCEDURE FOR APPEAL OF ACADEMIC SUSPENSION

Students who wish to appeal their academic suspension or re-instatement must comply with the following:

Step 1
Apply for re-entry at the Registrar's Office (105 North Hall) at least 60 days prior to your desired entrance date. Any questions regarding accuracy of the academic records or policies regarding suspension may be referred to the Registrar's Office.

Step 2
Submit a typed letter of appeal to the College for the major you are currently seeking. Contact information is below:

College of Agriculture, Food & Environmental Sciences (CAFES) Dean's Office
210 Agricultural Sciences Building, (715) 425-3535.

College of Arts & Sciences (CAS) Dean's Office
136 Kleinpell Fine Arts Building, (715) 425-3366.

College of Education and Professional Studies (CEPS)
Mr. Michael Martin, Academic Adviser
203 Walker Wyman Education Building, (715) 425-3774

College of Business & Economics (CBE) Dean's Office
124 South Hall, (715) 425-3335

Step 3
Upon submitting your letter of appeal to the College for the major you are currently seeking, contact the Dean's Office regarding setting up an interview. An interview will not be set up until you have applied for re-entry in the Registrar's Office and the Dean's Office has received your letter of appeal. The written letter of appeal must provide evidence of the ability to return to good academic standing. The most acceptable proof of academic preparedness for readmission will be fulfilled when a student completes no fewer than nine semester credits with a 2.500 grade point average at another institution.

You will be provided with written or verbal notification of your acceptance or denial of re-instatement. The written notification will be sent directly to the address listed on your letter of appeal.

The Dean's Office will notify the Registrar's Office regarding the status of your appeal.

If your appeal for re-instatement has been approved by your Academic Dean or Associate Dean, the Registrar's Office will send registration materials to you at the address
indicated on the re-entry application. Any outstanding financial holds, transcript requirements or other obligations will be noted on your re-instatement letter. You will not be able to register until all holds have been removed.

Please note that the appeal for financial aid reinstatement is a separate process. Information on this process is available at: http://www.uwrf.edu/financial-assistance/Policies/SAP.html/
Residence Life

The mission of the Department of Residence Life is to create residential communities where students live civilly, learn effectively and discover success.

There are ten residence halls, housing approximately 2500 students. Depending on the hall, we offer a number of amenities ranging from study lounges, computer labs, ice machines, recreational equipment, and projection TV viewing rooms. The halls are divided between two areas of campus, East and West. With the exception of Parker Hall, all of our halls are co-ed. We also have a number of specialized living options including FYE (First Year Experience wings), substance free floors, learning communities and academically themed floors. South Fork is a suite style building designed specifically for upper-class students.

For more information regarding on campus living accommodations visit: http://sa.uwrf.edu/sa/res-life
Semester Abroad: Europe (SA: Europe)

SA: Europe emphasizes independent study and travel in Europe. With the assistance of program staff and faculty project advisors, students carry out study projects on a topic—and in a European country—of their choice.

After attending preparatory meetings in the spring, students spend 8-10 weeks during the fall semester at their European project sites. Some recent project topics include: folk music traditions of County Clare, Ireland; training techniques for search and rescue dogs in Germany; development of a marketing campaign for milk in the U.K.; and the experience of religious pilgrims in Spain. Following the project work, participants have a month to travel on their own or in small groups throughout Europe.

Students may participate in SA: Europe if they have an overall grade point average of 2.25 or higher, are not on academic probation, and have achieved junior status (earned at least 60 credits before departure for Europe). Attendance at the Tuesday night preparatory meetings during spring semester is a prerequisite for traveling to Europe in the fall.

Participants register for 6 cr. of INTS 377 Semester Abroad and 6 cr. of a departmental 378 course (for example, ART 378 for an SA: Europe project on art history). Students with a grade point average of 3.0 or higher may arrange for three additional credits of independent study. Courses meet elective, university, general education, or liberal arts requirements. Comprehensive cost for the program, including instructional fees, travel and living expenses in Europe, is approximately $9500.

Contact Information: co-directors Magdalena Pala, 267 Centennial Science, (715) 425-3654, magdalena.e.pala@uwrf.edu or Brad Gee, 262 Chalmer Davee Library, (715) 425-3552, brad.gee@uwrf.edu.

Program website: www.uwrf.edu/sae.
Semester Programs

International Traveling Classroom (ITC)

The ITC is a semester-length academic program in Europe that takes place spring semester. Students travel and take courses with UWRF faculty in 5-6 locations throughout Europe during the semester. In addition, students have scheduled time to explore and travel on their own.

Students must register for 12 cr. of UWRF courses offered through the program. ITC courses have a European focus and are taught with lecture, field trip, and project components. Contemporary Europe (INTS 365 - 3 cr. – GE MD) is required of all participants. Courses meet elective, university, general education, or liberal arts requirements. In addition, attendance at five evening orientation meetings is required during the fall semester prior to program.

This program is limited to 35 students and students must be signed up before the orientation sessions begin. This is a highly popular program and qualified students are admitted on a first come basis. The program fee is approximately $5000 over and above the total cost of an on-campus semester.

Contact Information: Richard Seefeldt, ITC Coordinator, 161 Centennial Science, (715)425-4689, richard.seefeldt@uwrf.edu and Ken Stofferahn, 2008 Group Leader, B2 Kleinpell Fine Arts, (715)425-3101, kenneth.w.stofferahn@uwrf.edu.

Semester Abroad: Europe (SA: Europe)

SA: Europe emphasizes independent study and travel in Europe. With the assistance of program staff and faculty project advisors, students carry out study projects on a topic—and in a European country—of their choice.

After attending preparatory meetings in the spring, students spend 8-10 weeks during the fall semester at their European project sites. Some recent project topics include: folk music traditions of County Clare, Ireland; training techniques for search and rescue dogs in Germany; the economic impact of the Olympic Games in Greece; and the experience of religious pilgrims in Spain. Following the project work, participants have a month to travel on their own throughout Europe.

Students may participate in SA: Europe if they have an overall grade point average of 2.25 or higher, are not on academic probation, and have achieved junior status (earned at least 60 credits before departure for Europe). Attendance at the Tuesday night preparatory meetings during spring semester is a prerequisite for traveling to Europe in the fall.

Participants register for 6 cr. of INTS 377 and 6 cr. of a departmental 378 course (for example, ART 378 for an SA: Europe project on art history). Students with a grade point average of 3.0 or higher may arrange for three additional credits of independent study. Courses meet elective, university, general education, or liberal arts requirements.
cost for the program, including instructional fees, travel and living expenses in Europe, is approximately $9000.

Contact Information: co-directors Magdalena Pala, 267 Centennial Science, (715) 425-3654, magdalena.e.pala@uwrf.edu or Brad Gee, 262 Chalmer Davee Library, (715) 425-3552, brad.gee@uwrf.edu. Group Leader Fall 2009 is Kerry Keen, 302 Agriculture Science, (715)425-3729, kerry.l.keen@uwrf.edu.

Program website: www.uwrf.edu/sae.

**Wisconsin in Scotland (WIS)**

The UW-River Falls, in cooperation with UW-Stout and UW-Superior, offers an international study program in Scotland. This program enables students to study abroad for either one semester, a full year, or a six-week summer term at Dalkeith House, in Dalkeith, Scotland, near Edinburgh. Dalkeith House, a stately eighteenth century manor house, serves as the location for student housing and instruction for the program. Students earn UW-River Falls resident credits while taking courses from local British and UW-System faculty. A program of study is offered each semester and summer to meet the general education, elective and some major/minor requirements of the enrolled students.

The program is open to all students, including freshman, who are in good academic standing. Students must register for a minimum of 12 credits for a semester or 6 credits for the summer session. Students may obtain additional information about the program at the Wisconsin in Scotland website: www.uwrf.edu/wis
Short-Term Study Abroad Programs

J-Term

Dance in Southern China: UNIV 379 (3 Credits)

Experience the traditional dances of the southern Yunnan province of China. The program will explore the city of Kumming, the Yunnan Ethnic Culture Park, Yunnan University, and the stone forest. The trip will also include travel to Shangri La to study traditional dances and music of Tibet and the tropical region of Xi Shuang Na near the border of Laos to study the famous Thai peacock dance.
Contact Information: Karla Zhe, 124 Karges Center, (715) 425-3131, karla.k.zhe@uwrf.edu

Mexico A Cultural Experience: MODL 376 (3 credits)

The interim cultural experience in Mexico takes place during the first three weeks of January. This session, beginning in Mexico City and ending in Puerto Vallarta, explores many aspects of Mexican geography and culture, including history, religion, art, agriculture, music, dance, business, education and the tourism industry. The course requires eight meetings during fall semester, three weeks in Mexico, a post-interim session and term paper. MODL 376 meets the university’s Global Perspectives Requirement.
Contact Information: Terrence Mannetter, 288C KFA, (715) 425-3896 or 3121, terrence.mannetter@uwrf.edu

Italy J-Term: HIST 371 (3 credits)

Participants visit six fascinating, vibrant, and chock-full with art and culture, Italian cities and towns: Rome, Florence, Siena, Venice, Pisa, and Orvieto. The cities have major museums, open-air monuments, artifacts, impressive Roman antiquities, charming medieval cathedrals, stunning Renaissance art collections, and opulent Baroque architecture. Fulfills liberal arts and other requisites.
Contact Information: Dr. Kiril Petkov, at kiril.petkov@uwrf.edu, (715) 425-3164, KFA 320.

A Journey to the Land of the Pharaohs: ART 383 (3 credits)

To travel to the land of Egypt is to feel profoundly touched by history. The glory and greatness, mystery and mystique that was once Egypt, beckons alluringly. Come and explore an ancient land shaped by temples, tombs and hieroglyphs as we visit a civilization created by the mighty Nile River. In addition, we will explore the modern issues that Egypt faces at the beginning of the 21st Century. This January Term course is Art 383, 3 credits. Cultural Diversity. There are two meetings prior to the trip and one session that is post-trip.
Contact Information: Dr. Steven Derfler, Art Dept., 215 KFA. (715) 425-0639. Steven.L.Derfler@uwrf.edu
Experience Ireland: Culture and Landscape: ENGL 277 (3 Credits)
The January Term Study Abroad Experience in Ireland is a unique opportunity to learn about a remarkably beautiful, yet often troubled country. The emphasis of the class is Irish Literature, but other important aspects of the class examine the history, politics, music, art, story telling, and geography of Ireland and Northern Ireland. Students will travel by coach throughout Ireland and Northern Ireland experiencing the culture of the Emerald Island, learning about the literary and historical figures that helped shape modern Ireland. The course requires three meetings during Fall Semester, approximately three weeks in Ireland and Northern Ireland, attending all class programs, and an approved course project to be completed after returning to campus. ENGL 277 is an English elective and your adviser can help you find where else the course may count in your particular major/minor. In some cases, depending on the course project, it has counted for Diversity as well as other credit. This is something that needs to be discussed with your College advisor or someone in your College Dean’s Office. Contact Information: Ken Olson, Senior Adjunct Lecturer, English Department, 241 Kleinpell Fine Arts, (715) 425-3284 or 3537, kenneth.olson@uwrf.edu

The New Vietnam: CBE 370 (3 credits)
Vietnam is a country with a 4,000 year history, with 53 culturally distinct ethnic minorities (includes Hmong), and the site of many wars with the Chinese, Japanese, French, and the U.S. This country of 85 million, under economic reforms, has unleashed market forces into a communist system and is producing more competitive, export-driven industries. This study tour is open to all majors and includes study of economic and cultural aspects of Vietnamese culture (including Hmong) and its history (particularly with the U.S.). The trip includes visits to villages in the mountains of Northern Vietnam, exploring the urban areas of Hanoi and Saigon, and boating Ha Long Bay and the Mekong Delta. The class requires attendance at several pre-trip meetings and a post-trip meeting. CBE 370 meets the INTS study tour requirement. Contact Information: Claire Kilian, 122D South Hall, 425-3335. claire.m.kilian@uwrf.edu

Costa Rica Pacific to Caribbean: Does Ecotourism Preserve Tropical Ecosystems and Native Cultures? ESM 389/589 (3 credits).
This J-term program offers the student 16 days of a rich mix of culture and adventure. Students will experience all of the major ecotourism activities that made Costa Rica a tropical paradise and the premiere international ecotourism destination: snorkeling and swimming in the Pacific and Caribbean, observing Pacific dolphins and whales, ziplining through a cloud forest, hiking to the top of an active volcano and through pristine jungle, white water rafting, relaxing in volcanic hot springs, dancing at local clubs, eating incredible native food dishes, observing toucans, sloths, monkeys, a coffee plantation and so much more. This trip is not for the faint of heart. A native Costa Rican family, all of whom speak perfect English, guides our trip. We stay in beautiful lodges and motels and explore everything from the capital, San Jose, to small rural villages. Contact Information: Brad Mogen (425-3364), 408 Ag Sci, brad.d.mogen@uwrf.edu
**International Study Program-Uganda: CBE 370 (3 credits)**

The objective of this International Study Program is to provide students with a great opportunity to acquire new knowledge and awareness of global issues focusing on an African country. This study program will expose the students directly to a different culture, business and economic environment, political systems, education, agriculture and environmental issues relating to Africa, in general, and Uganda, in particular. This J-Term program will provide students a unique opportunity to increase their knowledge of global issues by traveling to, and spending two(2)weeks in beautiful and sunny Uganda; studying, and doing research on topics of interest relating to Uganda or Africa in general.

Contact Information:  Dr. Pascal Ngoboka, (425-3335), 122C South Hall, pascal.t.ngoboka@uwrf.edu

**Puentes/Bridges to Mexico: AFES 492 (3 credits)**

This course will target the following: HRM theory, applying HRM concepts to employees from Mexico, Mexican rural culture, and Spanish. Students participate in homes stays and must have some proficiency in Spanish.

Contact Information:  Gregg Hadley, (425-3176, 425-3188), 105 Ag Sci or 123F RDI, gregg.hadley@uwrf.eduor Dennis Cooper, (425-3150), 206B Ag Sci, dennis.p.cooper@uwrf.edu

**J-Term Study in China: HIST 371 (3 credits)**

This program will allow participants to explore Chinese history, culture, and the impact of industrialization and globalization on Chinese society and culture. By visiting the following cities, the participants will also have the opportunity to see the amazing, diverse landscape of China and major historical sites of world’s most continuous civilization: Shanghai, Suzhou, Beijing, Xian, Guilin and Hong Kong.

Students are required to attend pre-departure orientations and will be responsible for a project at the end of the 13-day program.

Contact Information:  Dr. Zhiguo Yang, (425-3164), 315 KFA, zhiguo.yang@uwrf.edu

**Spring Break**

**Belize Study Adventure: ANTH/SOCI 395 (3 credits)**

This three-credit course requires on-campus study of Belize peoples, wildlife, and habitats followed by a spring break trip to Belize. Students are immersed in a variety of environmental settings to improve their appreciation of cultural and biological diversity. Sample rainforest activities include trekking, canoeing, cave exploration, and visits to Mayan temples. The reef component focuses on the marine environment, and includes sailing and snorkeling. There are opportunities for SCUBA certification. Licensed guides are used. Presentations are made by conservation organizations. A day trip to Tikal in Guatemala is included.
This course satisfies the university’s global perspectives requirement.
Contact Information: Edward Robins, edward.a.robins@uwrf.edu, 715-425-3539

**Spring Break in Turkey: CBE 370 (3 credits)**

This course is designed for students who want to have a unique experience towards becoming visionary leaders in a more global minded society. Exploring Turkey with its deep roots in more than eight different civilizations will make it easier to understand various cultures. Participants will have the opportunity to get in touch with Turkish contemporary culture, its rich history, economic and business environment, and the academic environment as well. Students will meet Turkish business leaders, academics and officials and learn from their experience.

This course requires three class meetings in the weeks preceding the program in Turkey, two class meetings during the program and one class session the week after it.
Contact Information: Ozcan Kilic, 122A South Hall, (715)425 3335, ozcan.kilic@uwrf.edu

**The Politics of German-Speaking Europe: INTS/POLS 371 (3 credits)**

This course examines political cultures/traditions, institutions, processes and organizations within German-speaking Europe, focusing on Germany and one or more other German-speaking states (e.g. Austria or Switzerland). Course activities include attending orientation seminars, directed readings, and both in-class lectures and discussions and field activities in German-speaking Europe. During 2009, the class traveled to Berlin, Munich, and Vienna, visiting the German Reichstag and German museums, experiencing traditional ethnic German food, dancing, and music, and exploring German locations through historical tours, among other things.
Contact Information: Wes Chapin, 355A Kleinpell Fine Arts, (715)425-3318, wes.chapin@uwrf.edu

**Journey to Morocco: ART 306 (3 credits)**

The Kingdom of Morocco is truly at the crossroads of the world. For thousands of years, its location at the northwest tip of Africa has allowed it to absorb elements of European, Sub-Saharan African, and Arab culture in its quest for identity. As a result, its culture, history, religion, art and politics are a mélange that gives it uniqueness among nations.

This program will provide an opportunity for students of all ages to study Moroccan art, archaeology, architecture, and culture with an emphasis on these areas:
- Culture and religion of modern Morocco (including the land and people)
- Art and archaeology of pre-Islamic Morocco
- Art and archaeology of Islamic Morocco

Contact Information: Dr. Steven Derfler, 215 Kleinpell Fine Arts, (715) 425-0639, Steven.L.Derfler@uwrf.edu
Summer Session

**Australia – Early Childhood Study Abroad (6-8 credits)**

This is an opportunity for students minoring in Early Childhood Education to experience inquiry learning in Western Australian Early Childhood classrooms while immersing themselves in a new culture. Students may complete half of the requirement for Early Childhood Student Teaching and are encouraged to take TED 327 (70): Australia: An Integrated Cultural Study (Fulfills General Education MD and GP requirements). Arrangements can also be made to take Early Childhood Language Arts [TED 410(70)-3cr]. Non-education majors may also have classroom experience (TED 389 (70) three credits and Honor project credits may be arranged. Students will take a minimum of six credits. Participants will also have the opportunity to explore the rain forest and Great Barrier Reef in Queensland, as well as visiting sites in Western Australia including Fremantle, Perth, Monkey Mia, and Rottnest Island. This cultural educational experience is offered over two months in even numbered summers.

Contact Information: Dr. Gay Ward, 259 Wyman Education Building; gayle.ward@uwrf.edu.

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**CERS Internship in China: UNIV 379 (3-6 credits)**

Take this extraordinary opportunity to see an insider’s view of the most exotic area of China, the southwest Yunnan Province. Visit Kunming, the Flower City and travel north through minority villages and famous historic cities like Dali and Lijiang. Your destination: Shangrila, in the foothills of the Himalayas, a town named for the novel *Lost Horizon*’s heaven on earth, it is the location of the Zhongdian Center for the China Exploration and Research Society (CERS) where the UWRF interns will gain professional experience by working on conservation projects throughout the Tibetan Plateau region. Projects vary, for example conserving the Tibetan Mastiff or other endangered species, designing ecotourism initiatives, or documenting and collecting artifacts from minority cultures undergoing dramatic changes. See [http://www.cers.org.hk/](http://www.cers.org.hk/) for more info on our partner organization, CERS. 3-4 week experience, odd numbered summers. Credits can apply to all departments.

Contact Information: Lynn Jermal (425-3375), 215 SH, lynn.m.jermal@uwrf.edu

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**Kenya- Contemporary Educational Policies and Practices (TED 389) (3-6 credits)**

This course will introduce students to contemporary issues in education that confront many emerging nations on the African continent. Students will assist teachers in the classroom, meet with faculty and community groups and learn first hand how poverty, politics and limited infrastructure/ resources affects access to education in the informal settlements of Nairobi.

Students will have several opportunities to visit historic sites, museums and game parks, which showcase the rich cultural and natural resources of Kenya.
Contact Information: Dr. Jose E. Vega, 241 Wyman Education Building; jose.e.vega@uwrf.edu.

**Short-term Japanese Study Program: HIST 371 (3 credits)**
This program focuses on the many historical palaces and museums in Japan including: Imperial Eastern Garden, Meiji Shrine, Tokyo National Museum, Himeji Castle, and Hiroshima Peace Memorial Museum. Students will visit many historic cities and travel within Japan by train. Students are required to attend pre-departure orientations and will be responsible for a project at the end of the 13-day program.

Contact Information: Dr. Zhiguo Yang, (425-3164), 315 KFA, zhiguo.yang@uwrf.edu
STUDENT HEALTH SERVICES

DIRECTOR: ALICE REILLY-MYKLEBUST

TELEPHONE: (715)425-3293

www.uwrf.edu/studenthealth/

Student Health Services staff

Student Health Services provides health information and counseling, resources and consultation, advocacy and outreach, and policies and programming.

Services

Student Health Services are provided for registered full-time and part-time UWRF students through contractual agreements with the River Falls Medical Clinic and the Pierce County Reproductive Health Services. A portion of the segregated fees paid by students supports Student Health Services. Students are eligible for Student Health Services during the two academic terms, and the January and Summer terms, as long as they are registered for classes and have paid required fees. Students are eligible between consecutive terms as long as they are registered for the next term and have paid fees as required. While Student Health Services covers certain limited health services for current students at the River Falls Medical Clinic and Pierce County Reproductive Health Services, Student Health Services is NOT health insurance. All services listed below are provided as part of student fees. No services are covered at the River Falls Area Hospital or emergency room.

Presentation of a valid student I.D. is required. If students are covered by an insurance plan they must bring insurance cards or information. Students are financially responsible for all services received at the River Falls Medical Clinic and Pierce County Reproductive Health Services that are not covered by Student Health Services. Students should familiarize themselves with which services are and are not covered.

River Falls Medical Clinic

Students can receive services at the River Falls Medical Clinic, 1687 East Division Street, during regular clinic hours (Monday - Thursday 8:00 a.m. to 8:00 p.m., Friday 8:00 a.m. to 5:00 p.m., Saturday 8:00 a.m. to 12:00 noon and, Sunday 10:00 a.m. to 2:00 p.m.). After clinic hours, if students wish to speak with a health care provider, they should call the River Falls Medical Clinic and the answering service will put them in touch with a clinic provider (425-6701). Students should call ahead for appointments to the River Falls Medical Clinic at 425-6701 (Sunday hours are walk-in urgent care only). The River Falls Medical
Clinic provides a full range of medical services, but only those services listed below are covered by Student Health Services. There may be additional testing done automatically if certain tests are positive. This testing is not covered by Student Health Services.

- Family practice physicians, physician assistants, and nurse practitioner office visits
- Basic psychiatrist visits
- Throat cultures
- Monospots (mononucleosis testing)
- Urinalysis
- Pap smears
- Certain sexually transmitted disease testing
- HIV testing
- Pregnancy testing
- Allergy injections
- Tetanus (Td or Tdap) and measles, mumps, and rubella (MMR) vaccines
- Tuberculosis skin testing
- Emergency Contraception

**Pierce County Reproductive Health Services**

Pierce County Reproductive Health Services is located at 174 Riverwalk in downtown River Falls. Students should call ahead for hours to obtain condoms and other nonprescription safer sex and birth control supplies, which can be obtained on a walk-in basis. For health services, students must call ahead to Pierce County Reproductive Health Services at **425-8003** for appointments. The following list is services covered by Student Health Services:

- Pap smears and exams
- Certain sexually transmitted disease testing and exams
- Genital wart treatment
- HIV testing
- Pregnancy testing and referral information
- Emergency Contraception

The following products can be purchased from Reproductive Health at a reduced cost:

- Birth control pills and patch (prescription needed)
- Depo-Provera injections (prescription needed)
- Over the counter supplies (gels, foams, condoms, and dental dams)

**Taxi Service**
Taxi service by the River Falls Taxi at 425-7878 is provided for transportation to and from the River Falls Medical Clinic and Pierce County Reproductive Health at no charge with presentation of a valid student I.D.

**Medical Excuses**

**UWRF STUDENT HEALTH SERVICES DOES NOT PROVIDE EXCUSES FOR ABSENCES FROM CLASS.** The notifying of instructors and arranging of make-up work in cases involving absence of students from class are the responsibility of the student. A student who is absent should notify instructors by phone, email, or in person of the absence as soon as possible. In serious situations where the student is incapacitated and temporarily unable to contact faculty, family members may contact the Vice Chancellor for Student Affairs (715/425-4444) for assistance with these matters. This office then would provide notification (not verification) of the absence to the instructors involved. The Vice Chancellor for Student Affairs does not provide excuses for absences from class. Arrangements for make-up work, make-up exams, or possible assignment adjustments are entirely the responsibility of the student. Medical excuses will not be written by staff or providers at the River Falls Medical Clinic or Pierce County Reproductive Health Services.

**Health Insurance**

**Students are strongly encouraged to carry health insurance, since Student Health Services is NOT health insurance.** If students are currently covered by health insurance, they should check with the carrier to see what arrangements need to be made so coverage continues while at college. All students should carry health insurance cards with them. Participation in the University of Wisconsin System Student Health Insurance Plan is available for purchase by domestic students and required for international students. Additional coverage must be purchased for Intercollegiate Athletic coverage, for both domestic and international students. Please see: http://www.uwrf.edu/studenthealth/insurance.htm for costs and coverage or call (715) 425-3293.

**Prescription Medications**

Prescription medications are NOT covered by Student Health Services and there is not a pharmacy available at the River Falls Medical Clinic. Pharmacies available in River Falls include:

- Econo Foods Pharmacy* (425-8494)
- Freeman Drug Inc* (425-2255)
- Shopko Pharmacy (425-6272)
- Walgreens Pharmacy (426-4089)

*within walking distance from campus*
**Immunizations**
Students should check their immunization histories, update needed vaccines, and carry their records with them. For additional information on recommended immunizations, immunization clinics (including influenza), and other questions see [http://www.uwrf.edu/studenthealth/immunizations.htm](http://www.uwrf.edu/studenthealth/immunizations.htm) or call (715) 425-3293. Wisconsin state law requires that all enrolled college students have education on meningococcal disease, hepatitis B, and the availability and effectiveness of vaccines. Universities must ensure that each student residing in on-campus housing affirms that he/she has received the immunization information, and if the student has been vaccinated, he/she must provide the date/s of the vaccination/s, but does not require these vaccinations.
CERS Internship in China: UNIV 379 (3-6 credits)

Take this extraordinary opportunity to see an insider’s view of the most exotic area of China, the southwest Yunnan Province. Visit Kunming, the Flower City and travel north through minority villages and famous historic cities like Dali and Lijiang. Your destination: Shangrila, in the foothills of the Himalayas, a town named for the novel Lost Horizon’s heaven on earth, it is the location of the Zhongdian Center for the China Exploration and Research Society (CERS) where the UWRF interns will gain professional experience by working on conservation projects throughout the Tibetan Plateau region. Projects vary, for example conserving the Tibetan Mastiff or other endangered species, designing ecotourism initiatives, or documenting and collecting artifacts from minority cultures undergoing dramatic changes. See http://www.cers.org.hk/ for more info on our partner organization, CERS. 3-4 week experience, odd numbered summers. Credits can apply to all departments.

Contact Information: Lynn Jermal (425-3375), 215 SH, lynn.m.jermal@uwrf.edu
Costa Rica Pacific to Caribbean: Does Ecotourism Preserve Tropical Ecosystems and Native Cultures? ESM 389/589 (3 credits).

This J-term program offers the student 16 days of a rich mix of culture and adventure. Students will experience all of the major ecotourism activities that made Costa Rica a tropical paradise and the premiere international ecotourism destination: snorkeling and swimming in the Pacific and Caribbean, observing Pacific dolphins and whales, zip-lining through a cloud forest, hiking to the top of an active volcano and through pristine jungle, white water rafting, relaxing in volcanic hot springs, dancing at local clubs, eating incredible native food dishes, observing toucans, sloths, monkeys, a coffee plantation and so much more. This trip is not for the faint of heart. A native Costa Rican family, all of whom speak perfect English, guides our trip. We stay in beautiful lodges and motels and explore everything from the capital, San Jose, to small rural villages.

Contact Information: Brad Mogen (425-3364), 408 Ag Sci, brad.d.mogen@uwrf.edu

OLD DESCRIPTION:

Costa Rica: A Study of Contrast in Sustainability & Ecotourism: ESM 389/589 (3 credits)

This J-term program is a broad mix of activities and travels. Students will experience everything from snorkeling and diving (scuba certifications necessary) on both the Caribbean and Pacific, as well as zipping along cables in the canopy of tropical forests, to white water rafting, to hiking in preserves and national parks, plus much more. Students will spend 3 days on the Corn Islands and spend one-day excursions in the capitals of both Costa Rica and Nicaragua.

Contact Information: Bard Mogen (425-3364), 404 Ag Sci, brad.d.mogen@uwrf.edu
Summer Session

Kenya- Contemporary Educational Policies and Practices (TED 389) (3-6 credits)

This course will introduce students to contemporary issues in education that confront many emerging nations on the African continent. Students will assist teachers in the classroom, meet with faculty and community groups and learn first hand how poverty, politics and limited infrastructure/ resources impact the people of Kenya.

Students will have opportunities to visit historic sites, museums and game parks which showcase the rich cultural and natural resources of Kenya. Travel, tuition, room/board, ground transportation and other fees are included in the total cost of $3880.00.

For more information, contact Jose E. Vega, College of Education and Professional Studies, 425-3697, or jose.e.vega@uwrf.edu.
Suspension & Probation Policy

Good Academic Standing

Students are in good academic standing if they maintain a cumulative resident grade point average of 2.000 or greater.

Academic Probation

Students will be placed on academic probation if:

- They have completed 30 or more credits at UWRF and have earned a cumulative grade point average less than 2.000
- They have completed less than 30 credits at UWRF and have a Fall, Spring, or Summer semester GPA of less than 1.667. To maintain enrollment, these students must meet with and establish an academic contract with their academic advisor or academic dean. An F grade counts as completed credits for the purpose of this policy.
- They are readmitted after having left UWRF while they were on probation or suspended for academic reasons.

Academic Suspension

Students will be suspended if any of the following items apply:

- Their semester and cumulative grade point average is less than 2.000 at the end of two successive semesters at UWRF.
- They have completed 30 or more credits at UWRF and have a Fall, Spring, or Summer semester GPA of less than 1.000. Students do not need to be on probation for this regulation to take effect. An F grade counts as completed credits for the purpose of this policy.

Reentry After Suspension

A student who seeks reentry to the University after academic suspension may apply for readmission through the Registrar's Office. The Dean of the college for which the student seeks reentry will make the reentry decision. Depending on the circumstances, it is the Dean's prerogative to readmit the student or not and determine the length and criteria of the suspension.

The requirements for the Suspension and Probation policies passed by Faculty Senate, January 2008. (Motion 2007-08/21)
Textbook Services

Textbook Services at the University of Wisconsin River Falls is one of seven textbook rental services in the UW System. It is supported entirely by undergraduate students, who pay a rental fee as part of their segregated fees each semester. This payment entitles the student to the use of the primary text(s) for each undergraduate course, supplemental texts, and also instructional materials available in the Reserve Library. Although Textbook Services is a rental system, currently enrolled undergraduate students who wish to purchase any, or all, of their textbooks may do so at a discount at any time except for the months of August, September, December, and January. Textbooks which have been discontinued, i.e., those texts which were formerly used for course work, but have been replaced by a later edition or different title, are available for purchase at any time, at minimal prices ranging from 25 cents to several dollars. The Textbook rental service is very popular among students because it saves money, while preserving the option to purchase those texts which will be useful in developing the student’s professional and personal library. Textbook Services is located in the basement of Hagestad Hall.
Transcripts/Records

An official transcript of a student's academic record is maintained by the Registrar's Office. The permanent record is considered confidential between the student and the University. No transcripts are released without the written permission of the student, except to authorized representatives within the University.

Official Transcripts

Requesting Transcripts

A UWRF Official Transcript is a complete academic record of a student's academic enrollment at UWRF maintained by the Registrar’s Office. An Official Transcript includes all undergraduate, graduate, and professional courses. Partial transcripts are not available.

An Official Transcript will not be issued unless all obligations to the University have been satisfied. Official Transcripts will not be faxed. They can only be picked up or mailed.

<table>
<thead>
<tr>
<th>Transcript Fees</th>
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<tr>
<td>• The fee for a transcript is $7.00.</td>
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<tr>
<td>• The fee for each additional transcript is $7.00, if ordered online.</td>
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<tr>
<td>• For transcript orders that are placed for immediate pickup, an additional $8.00 rush order fee will be charged.</td>
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**** ORDERING INFORMATION ****

ORDER ONLINE 24/7
The Quickest and Most Convenient Way to Order a Transcript

Standard processing turnaround time once you place your transcript order online is 1 to 3 business days.

• Current Students
• Alumni / Former Students
• Check Order Status (If Ordered Online)
• Order By Mail
• Order In Person

To order your official transcript, follow the directions on the link below…

http://www.uwrf.edu/registrar/2transcr.htm
University of Wisconsin-River Falls has retained Credentials Inc. to accept transcript orders over the Internet. If you do not have access to the Internet, call Credentials Inc. at 847-716-3000. Operator Assisted orders have an ADDITIONAL $10.00 charge.

If you are having transcripts sent to another UWRF departmental office that is on campus you do not need to submit the fee, but you do need to submit a signed request.

For your security, no requests can be taken over the phone or e-mail. Transcripts will not be faxed. Transcripts cannot be released until all financial obligations to the University have been met and all financial holds have been removed.

**Unofficial Transcripts**

Unofficial transcripts are only available on eSIS for currently enrolled students, and students with and active eSIS account. Otherwise, unofficial transcripts can be obtained by ordering and paying for official transcripts and photo copying the transcripts as needed.
**University Police Department**

The University Police Department is located in Room 27 of South Hall (basement level). The principal objective of the University Police is to maintain a reasonably safe, secure and healthy physical learning environment for students and employees.

University Police and Security Officers perform the Operational Code Enforcement and Security Services, providing 24 hour coverage on campus. They work closely with the City of River Falls Police Department on matters of mutual concern. Some services provided are escort assistance, public assists, locking/unlocking and patrol of buildings, campus wide patrol services, money escorts, writing case reports, responding to emergency situations or other calls for assistance, etc. Students are asked to provide their parents with the office telephone number (715) 425-3133 so that, in the event of an emergency, the probability of notification to the student would be increased. Emergency calls from off campus may be made to this number at any time, and the officer on duty will make every effort to see that the emergency message is delivered.

Crime; The University Police Department works with the campus community, striving to prevent crime on campus through crime prevention efforts. Those efforts involve a partnership with the campus community, in preventing crime through education, and proactive efforts to eliminate opportunities to commit crimes.