# Intramural Sports Official/Scorekeeper
## Position Description

**Campus Recreation • University of Wisconsin-River Falls**

**Title:** Intramural Sports Official/Scorekeeper  
**Department:** Campus Recreation  
**Reports to:** Assistant Director of Recreation  
Student Intramural Coordinator  
Intramural Supervisors  
**Appointment:** Academic Year 2020-21  
**Start Date:** Seasonal, based on sports offered  
**Compensation:** Starting at $8.25/hour

### Position Summary
This position will work closely with the Intramural Supervisors, Intramural Student Coordinator, and Assistant Director of Campus Recreation. Responsibilities will include enforcing departmental policies and contest rules for any number of intramural sports including Basketball, Broomball, Dodgeball, Flag Football, Floor Hockey, Soccer, Softball, and Volleyball. Officials can work any number of sports they desire as long as they are in attendance for all training sessions leading into the start of the sport. Additional duties include maintaining a safe and fun atmosphere during intramural competition and facilitating fair play among participants.

### Time Commitment
This position requires a commitment of 5-10 hours per week. Work hours range from 3:00pm-1:30am Sunday-Thursday. Evening and nights are required. Some day and weekend shifts may be available. All hours are flexible to meet class and prior commitments.

### Responsibilities
- A. Enforce all intramural and sport specific rules during intramural contests.  
- B. Ensure operation of nightly intramural sports contests including facility and equipment setup, maintaining game schedule, and addressing participant questions.  
- C. Possible ability to assist with recruiting and training of new officials and scorekeepers.  
- D. Communicate regular throughout the night with the Intramural Sports Supervisor and Intramural Sports Coordinator regarding participant, facility, and equipment issues.  
- E. Help promote recreational programs offered through the department at promotional tables, social media, and through word of mouth.  
- F. Represent the department with integrity at all times during employment, including when not “punched-in.”  
- G. Participate in self, peer, and supervisor evaluation process to improve all aspects of the department and staff.  
- H. Other duties as assigned

### Minimum Qualifications and Conditions of Employment
- A. Must be a student enrolled full-time at UWRF  
- B. Maintain a minimum cumulative grade point average of 2.0 or higher during employment  
- C. Must attend all training specific to the sports desired to work  
- D. Strong communications skills and ability to peer-to-peer criticism  
- E. Must be able to lift 30 pounds

### Preferred Qualifications
- A. Specific knowledge of a desired sport, knowledge of a wide range of sports, or willingness to learn  
- B. WIAA, USSF, ASA or other certifications based on sport  
- C. CPR/AED/First Aid certified (if desired, Campus Recreation will provide training upon hiring)