Portfolio Purposes: The purposes of the portfolio are to help candidates engage in reflective practice, help measure candidate positive impact on others, and to document evidence of candidate knowledge and emerging skills gained during the program. The portfolio will be developmental in nature, beginning early in the program and finalized during the internship year. The portfolio must include artifacts showing evidence of ability to meet important program content based on NASP Graduate Education Domains (2010) and the Wisconsin DPI Pupil Services Standards.

Portfolio Audience: Program faculty will review and evaluate portfolio progress at regular intervals, starting at the end of the second year of training. National and state accreditation organizations may review candidate portfolios or related assessment documents.

Portfolio Inclusions: The portfolio must be electronic. It must be submitted on a flashdrive with a clearly accessible folder system, structured as follows:

Folder #1: Include the program-developed NASP by DPI matrix. This document can be found at the link below.

Folder #2: Include 10 sub-folders, one for each of the 10 NASP domains. Each sub-folder must include a written statement of knowledge and emerging skills for that domain and at least four artifacts for that domain (by the time of the final portfolio submission). The four included artifacts must come from a predetermined set of potential artifacts made available by the program. See the link below for sample statements and artifact information.

Folder #3: Include your personal reflection statement, to be updated at each portfolio due date. The personal reflection statement should be word processed, single-spaced, and approximately two to four pages in length. The reflection statement should be viewed as your chance to think and write about your program progress and how it relates to your prior experiences and future goals (i.e., “Where I’ve been, where I am now, and what I need to do next to meet my goals”). While much of the portfolio is structured and standardized, the reflection statement is your chance to write creatively about how you view yourself in the field of school psychology.

Folder #4: Include all practicum and internship supervisor evaluations (once they are available).

For up additional portfolio details, forms, and resources, see: http://www.uwrf.edu/CSP/SpsyResources.cfm