Guidelines for the Letters of Recommendation

Each applicant must secure a letter of recommendation from three (3) people who know she or he well and who can speak to her or his potential not only to succeed as a graduate student, but to her or his ability to function as a professional who can work with children, adolescents, families, and other educational professionals from diverse backgrounds. Applicants should seek letters from a variety of people who know them well, including but not limited to current and/or past professors, employers, and supervisors of volunteer experiences.

The applicant is asked to supply each letter writer with the Letter of Recommendation cover sheet (see next page of this document). The letter writer must be asked to complete the cover sheet and to attach a letter of recommendation that delineates explicitly in narrative form the following issues in their recommendations related to the applicant:

1) Leadership/problem-solving skills and abilities
2) Interpersonal skills
3) Openness to and respect for human diversity
4) Emotional stability
5) Maturity
6) Adaptability/flexibility
7) Potential for academic success as a graduate student

These letters should be less than a year old at the time of application to the program. Further clarification can be provided upon request.

All letters or recommendation must be postmarked no later than February 1st for admission consideration the following fall semester. Letters must be sent to:

Graduate Admissions
School Psychology Program Application Recommendation Letter
112 South Hall
410 South 3rd Street
River Falls, WI 54022-5001
Thank you for taking the time to provide a recommendation for the applicant named above as she or he pursues admission to the graduate program in school psychology at the University of Wisconsin-River Falls. Your recommendation will consist of two parts: 1) the completion of this cover sheet, and 2) a letter of recommendation that will need to be attached to this cover sheet. In your letter of recommendation, please, address explicitly the following issues as they relate to the applicant:

1) Leadership/problem-solving skills and abilities
2) Interpersonal skills
3) Openness to and respect for human diversity
4) Emotional stability
5) Maturity
6) Adaptability/flexibility
7) Potential for academic success as a graduate student

Hard copies of letters of recommendation must be sent to the following address, postmarked no later than February 1st.

Graduate Admissions
School Psychology Program Application Recommendation Letter
112 South Hall
410 South 3rd Street
River Falls, WI 54022-5001

Rate the applicant along the following dimensions:

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<th>Dimension</th>
<th>1 Poor</th>
<th>2 Neutral</th>
<th>3 Good</th>
<th>4 Outstanding</th>
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<td>Potential for academic success as a graduate student</td>
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