DOCUMENTATION OF UNDERSTANDING – PROGRAM STRUCTURE AND PROCESS

- The program is designed to be four years in length and courses are primarily evening-based.
- Many courses are offered only one time per year. One missed course can delay my progress by one year.
- I understand I will need to reduce other work obligations in which I may be engaged during the practicum year (i.e., 3rd year of training), as day-based field experiences will be required during that year. All program candidates will experience two practicum placements, in two different settings, assigned by the faculty. While most practicum placements are within one hour of the UWRF campus, the amount of driving involved cannot be guaranteed. In most cases, completing a practicum rotation in your home school district will not be approved.
- UWRF school psychology faculty members cannot guarantee I will be able to secure an internship placement in the vicinity of UWRF, including western Wisconsin, eastern Minnesota, and the Twin Cities metropolitan area. It is possible I may have to seek internship opportunities in areas other than those listed here.
- Electronic correspondence between candidates and faculty will occur primarily via the UWRF e-mail system, meaning communications originating from the program will be sent to my UWRF e-mail account. I understand I will need to check my UWRF email account frequently, regardless of other personal or professional e-mail accounts I may have and use.
- I understand the need to purchase and maintain NASP student membership and professional liability insurance offered through the Forrest T. Jones Company throughout my entire tenure in the school psychology program.
- I understand the university/program commitment to social justice. I know I will be expected to learn skills for working with diverse children, families, educators, and other work colleagues.

I have had my questions answered about these requirements. I will meet with my advisor at least once a semester throughout the program to review my progress and discuss any additional questions that I may have. I understand this signed form will be collected at the orientation meeting and placed in my candidate file.

____________________________________________________  ____________
Candidate Signature/Printed Name  Date