This form is only for **undergraduate secondary education students**! The Chair/Director of your program, or his/her designee should complete this form. For more information about completing a department recommendation, please contact the Chair or Academic Program Associate of your program. If your major department uses their own evaluation form please disregard this form and use your department’s recommendation form.

<table>
<thead>
<tr>
<th>Name of Applicant:</th>
<th>Student Id:</th>
</tr>
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<tbody>
<tr>
<td>Major of Applicant:</td>
<td></td>
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<tr>
<td>Minor of Applicant:</td>
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</tbody>
</table>

Department Chair or Designee's Name (print): _________________________________________________________

Please complete the following recommendation form for Admission to the Educator Preparation Program based on your observations of and interactions with this student.

The candidate named above is applying for admission to the Educator Preparation Program in the College of Education and Professional Studies. Please complete the following:

Department Name: _______________________________________________________________________

Chair/Designee: _______________________________________________________________________

- [ ] The candidate is recommended for admission to the educator preparation program with no reservations.

- [ ] The candidate is recommended for admission to the educator preparation program with the following reservations (please comment)

- [ ] The candidate is not recommended for admission at this time.
  (please comment, please attach any additional pages as needed)

Department Chair Signature: ____________________________ Date: ____________________________

The recommendation should return this form to **WEB 203 Attn: Coordinator of Admission to Teacher Education**. By October 1st, or February 15th.