A description of how funds were used (please include available data such as number of students served, classification of students served either by year or by college, hours of operation to better described how the funds were used). A description of the location(s) where the funding was used:

The funding for the 24 hour computer lab is used for providing the best computing hardware with the highest availability for all student use. Funding is also allocated to student employee staffing to assist students using the 24 hour lab as well as printing expenses associated directly to the 24 hour lab. The funding is also used to replace furniture and equipment used by students in the lab. The general access lab consists of 22 Mac and 27 Windows computers and is located on the main floor of the library. General access lab computers (main floor of the library near the circulation and reference desks) are available during the library's open hours.

Monday through Thursday
   7:30 AM – 1:00 AM Main Floor General Access
   1:00 AM – 7:30 AM DL Instructional Lab Room 101 and 162 (Overnight Lab)

Friday
   7:30 AM – 4:30 PM Main Floor General Access

Saturday
   1:00 PM - 5:00 PM Main Floor General Access

Sunday
   1:00 PM – 1:00 AM Main Floor General Access

Davee Library instructional Windows computer lab in room 101 is open for general access and is staffed overnight. The instructional Mac computer lab in room 162 can also be opened during overnight hours as necessary.
A description of the location(s) where the funding was used:

The primary location where these funds are used is the lab helpdesk and general access lab located on the main floor of Davee Library. Staffing is also provided overnight from 1 AM – 7:30 AM in the instructional labs (DL 101, 162).

Identify the amount of funds used for salaries and fringe benefits, supplies and expenses, equipment, and remodeling by location. Purchases in excess of $5,000 shall be individually itemized:

A total of $44,473.36 was spent for fiscal year 2015 to support the general access 24 hour computer lab function. Student wages accounted for $12,856.23 of the funding that covers the staffing expenses attributed to the extended hours of the 24 hour lab. We also continued to replace the 20 year old chairs in the general access lab at an expense of $11,381.60. The rest of the funding was spent on printers, printer repair, moving expenses associated to the expansion computers on the 2nd floor of the library, supplies, maintenance and expenses (approximately $20,235.53).

Describe the goals/benchmarks for your area:

We currently balance our funding usage between hardware purchases, student staffing and printing expenses to provide a designated open lab space that is cross-computing platform (Mac and Windows). Our benchmarks are all in relation to the hours of availability, usage and service provided to that space (helpdesk, computers, printing and furniture). Open lab access is available seven days per week for all students and staffed for 127.5 hours per week. Half of the computers in this lab are replaced with new computers every summer to provide the best technology resources to our students.

If a competitive process was used to allocate funding among students, 1) describe the process for allocating funds and 2) identify the total number of students that applied for funding and the number of students that received funding.

Not applicable.