ACADEMIC PROGRAM ASSESSMENT PLAN ELEMENTS

The following are seven elements that are to be included and updated in an academic program’s assessment plan. These are the elements that will be evaluated by the Faculty Senate Assessment Committee when reviewing an academic program’s plan. For organization of the plan, or element specific questions, please contact the Assessment Coordinator, in NH 104 at x0650. This document was approved by Faculty Senate on November 1, 2006.

I. Student Learning Objectives/Outcomes
   • Outcomes are focused on student learning such as “When students complete the program/major, they will be able to….”
   • Make sure to differentiate and identify measurable objectives/outcomes for each of the different options in a major, if applicable.

II. Identification of where Objectives/Outcomes are Being Achieved
   • Indicate in which course/activity the objective/outcome is being achieved.
   • If there are different options in the program/major, make sure to clearly indicate which courses are in each option.

III. Assessment Tools used to Measure Objectives/Outcomes
   • Multiple direct and indirect measures are used to assess the learning outcomes (a single direct and a single indirect assessment measure, if appropriate, can be used for all outcomes).
   • Make sure to identify which assessment tool links with each of the learning objectives/outcomes.

IV. Timetable Indicating the Cycle of Assessment and Continuous Improvement
   • Specify the cycle for which each objective/outcome will be measured, analyzed, and discussed.
   • Identify the time frame for continuous improvement of assessment efforts.

V. Data Presentation and Discussion Process
   • Describe the process for the interpretation, presentation, and discussion of the data (i.e.: Who will be involved? How will the data be handled? Etc.)

VI. Implementation of Revisions Based on Assessment Results
   • Specify the plan for how improvements in the department/program will take place due to the results received in the assessment discussion.

VII. Results Availability
   Indicate how the results will be made available for students and others.