1. Call to Order

2. Seating of Substitutes

3. Approval of minutes for March 19, 2013

4. Academic Staff Representative’s Report – no report as Mike is in Madison attending meeting

5. Old Business
   a. Elections for 2013-2014 Council – need to suspend 6.2.1.5
   b. Nominations will be open until May 10th
   c. Voting open May 13th-15th via
   d. We will be using Qualtrix

6.2.1.5 General Elections

   A. Only academic staff members are eligible to nominate and vote in these elections.
   B. The Vice Chair of the Council shall oversee elections, unless he or she has less than one year remaining on his or her term. If the Vice Chair is unable to conduct elections, another eligible Council member shall be appointed.
   C. Elections shall take place by May 1 of each academic year.
   D. The member in charge shall send a nomination ballot and a listing of all persons eligible to serve on the Council to all academic staff members. Instructional academic staff members who are eligible for election shall be listed by department in a column separate from the departmental listings of non-instructional academic staff.
   E. Upon their consent, those persons receiving the most nominations shall have their names placed on an election ballot. The number of names placed on the election ballot shall not be less than twice the number of the vacancies.
   F. Election ballots, with space provided for write-in candidates, shall be sent to all academic staff eligible for election.
   G. Upon their consent, those persons receiving the most votes shall fill all available vacancies.
   H. In case of a tie, a run-off election shall be held by May 15 under the procedures outlined above.

6. ASC Summer Conference in Madison-July 25-26

7. Proposed Amendment to Faculty Handbook

   Current Wording:

   6.3.2 Types of Appointments: Instructional (category B) Academic Staff

   Instructional academic staff appointments are contingent on program needs and budget availability.

   A full-time teaching load for instructional academic staff is 15 credits. Coaches with teaching responsibilities are an exception to this policy (per 17th edition, Faculty/Academic Staff Handbook, Chapter 6).

   Instructional academic staff is paid on a per-credit-hour basis.
Proposed Change to 6.3.2:

A full-time teaching load for instructional academic staff shall be 15 credits, which may consist of 15 credits of instruction or of 12 credits of instruction plus service. Full time IAS shall have access to faculty development opportunities and funding comparable to those available to TLF.

(These two sentences will replace “A full-time teaching load for instructional academic staff is 15 credits. The rest of 6.3.2 will remain the same.)

8. Policy Proposal regarding salary increases for Instructional Academic Staff promotions to Senior Lecture
   a. Upon promotion to Senior Lecturer status the applicant will receive either a 5% pay increase or a raise to the current minimum salary for the title code of Senior Lecturer, whichever is greater

9. Next Meeting-week of May 20th

10. Adjournment