Academic Staff Council  
Monday June 6, 2016  
5:00 pm  
137 Hagestad Hall

**Members:**

<table>
<thead>
<tr>
<th>Kelly Browning (Chair)</th>
<th>Kathleen Hunzer</th>
<th>Molly Van Wagner* (McKenna Pfeiffer)</th>
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<tr>
<td>Michael Martin</td>
<td>Jennifer Sell* (Bryan Holzer)</td>
<td>Rhonda Petree</td>
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<td>Patti Ford* (Karyn Wells)</td>
<td>Melissa Perez*</td>
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<td>Karl Peterson*</td>
<td>Brenda Creighton</td>
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*Absent

**Guests:** Chancellor Dean Van Galen, and Assistant Chancellor for Business and Finance Elizabeth Frueh, Kenny White, Leanne Van Allen, Elizabeth Jordahl.

**Call to Order:** 5:00 p.m. by Kelly Browning

**Seating of Substitutes:** McKenna Pfeiffer for Molly Van Wagner; Karyn Wells for Patti Ford, and Bryan Holzer for Jennifer Sell.

**Discussion on Motion 2015-16/7** (all Non-Instructional Academic Staff who qualify for the one-time 15-16 lump sum merit distribution will be awarded 500 dollars in which it will be distributed on July 1, 2016).

- The Chancellor explained the reasons of disapproval.
- Martin made the motion for all Non-Instructional Academic Staff who qualify for the one-time 15-16 lump sum merit distribution which will be distributed on July 1, 2016. The following is the breakdown of the one-time lump sum.
  - SME (Successfully Meets Expectations) rating will be awarded $400 dollars
  - EE (Exceeds Expectations) rating will be awarded $500 dollars
  - E (Exceptional) rating will be awarded $600 dollars

If the lump sum distribution exceeds the funds available the Academic Staff Council will need to be consulted for re-distribution.

**Passed 6-0-0**

**Meeting adjourned at 5:36 pm.** Moved by Hunzer. Seconded by Petree. Unanimously approved.